

Instruction for

Enrollment Services Registration Template

Below is a <u>TEMPLATE</u> of the Registration form you will use <u>ONLY IF YOU NEED TO</u> <u>REGISTER IN PERSON</u> at Enrollment Services.

- 1. Complete the **ENTIRE** template form
- 2. Make an appointment with the Center for Business Students (CBS) Undergraduate Advising
- 3. Transfer <u>ALL</u> information from this template to the original Four-part Registration Form, available in the Office of Enrollment Services or Center for Business Students
- 4. Go to CBS to obtain Advisor's signature and a stamp
- 5. Take the **COMPELTED** Registration Form to the Office of Enrollment Services

FAIRLEIGH DICKINSON UNIVERSITY	GRADU	ATE GRADUATE	RE(SEMESTER: (Please indicate)	SPRIN	ATION FOR SEMESTER		SUMMER I SUMMER II WINTER	YEAR 20	10
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ADDITIONAL SIGNATURE (if required)

E.S. USE ONLY

CLERK DATE CR

DATE

ENROLLMENT SERVICES

ATTENTION: THE STUDENT IS ULTIMATELY RESPONSIBLE FOR ENROLLING IN THE APPROPRIATE COURSE AND SECTION. DROPPING BELOW 12 CR

(UNDERGRAD) OR 4.5 CR (GRAD) DURING THE REGULAR SEMESTERS WILL JEOPARDIZE FINANCIAL AID AND ATHLETIC ELIGIBILITY.

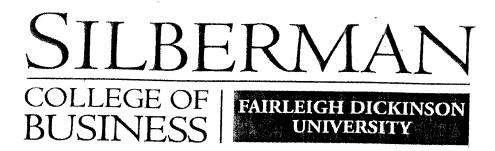
ADVISORS

SEE REVERSE SIDE FOR CANCELLATION/REFUND POLICIES

SIGNATURE

ADVISOR'S SIGNATURE

SIGNATURE



Instruction for Enrollment Services

Change of Schedule Form Template

Below is a <u>TEMPLATE</u> of the (Pink) Change of Schedule form you will use <u>ONLY IF YOU NEED</u> <u>TO ADD OR DROP CLASSES</u> at Enrollment Services.

- 1. Complete the **ENTIRE** template form
- 2. Make an appointment with the Center for Business Students (CBS) Undergraduate Advising
- 3. Transfer <u>ALL</u> information from this template to the original Four-part Add/Drop Form, available in the Office of Enrollment Services or Center for Business Students
- 4. Go to CBS to obtain Advisor's signature and a stamp
- 5. Take the **COMPELTED** Add/Drop Form to the Office of Enrollment Services

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