



**INTERIM PERFORMANCE EVALUATION
FOR PROFESSIONAL/ADMINISTRATIVE EMPLOYEES**

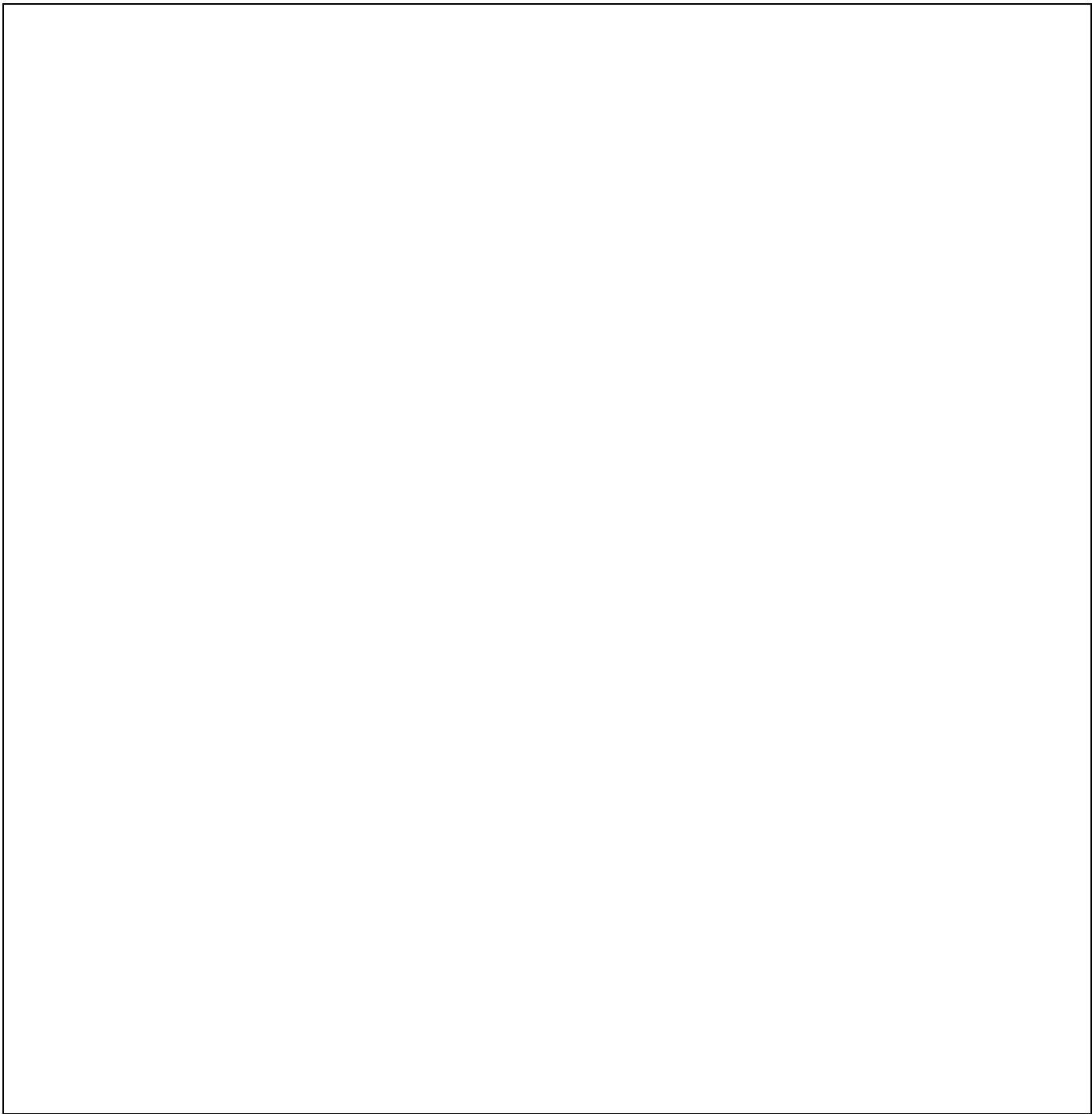
Performance Factors	Prior Performance Rating	Current Performance Rating	Comments
Job Knowledge			
Quality of Work			
Quantity of Work			
Resource Management			
Decision Making			
Interaction with Students			
Interaction with Colleagues			
Interaction with Supervisor			
Interaction with Others (alumni, external contacts, etc.)			

Performance Factors	Prior Performance Rating	Current Performance Rating	Comments
Reliability			
Flexibility and Adaptability			
Creativity/Resourcefulness			
Initiative/Self-Development			
Personal Organization and Time Management			
Interaction with Staff			
Commitment to Staff Development			
Motivation			
Interview/Selection Skills			
Expense Management			

(Comment boxes will only accommodate a limited amount of text. Attach additional sheets if necessary.)

Provide detailed information on progress made and improvements still needed:

(Box below will accommodate a limited amount of text. Attach additional sheets if necessary.)



Supervisor Signature _____ Date _____

Employee Signature _____ Date _____

(4/24/07)