

Student's Signature

DECICED ATION CODA

DICKINSON UNIVERSITY	☐ Graduate☐ Undergraduate		SEMESTER : (Please indicate	□ Spring) □ Fall		☐ Summer☐ Wintersession		YEAR : 20		
To complete this form, go to fdu.edu/co with application or fax to 201-692-7305.					uisites). Ple	ase type or prir	nt, sign and	date. Submit		
Student I.D. Number	nt I.D. Number Last Name			First Name				Middle Initial		
Home Address: Street			City			State	e	Zip		
Academic Program	Email Add	ress		Home Phone		Business/Cell Phone				
SUBJECT & CAT. NO	SECT COURSE T		TITLE C	E DAYS & TIME		ALTERNATE	ALTERNATE SECTION/COMMEN			
				TOTAL CRED	ITS					
REGISTRATION CONTRACT: I understan registration generates an indebtedness t										

REFUND/CANCELLATION OF TUITION AND FEES

Additional Signature (if required)

ATTENTION: THE STUDENT IS ULTIMATELY RESPONSIBLE FOR ENROLLING IN THE APPROPRIATE COURSE AND SECTION.

Advisor's Signature

E.S. USE ONLY

Date

Clerk

Date

FALL & SPRING SEMESTERS		NINE WEEK SESSIONS		SIX WEEK	SESSIONS	THREE WEEK SESSIONS						
EFFECTIVE DATE	CANCELLATION OR REFUND	EFFECTIVE DATE	CANCELLATION OR REFUND	EFFECTIVE DATE	CANCELLATION OR REFUND	EFFECTIVE DATE	CANCELLATION OR REFUND					
Prior to 1st day of semester	100% cancellation of tuition and course fees	Prior to 1st day of semester	100% cancellation of tuition and course fees	Prior to 1st day of semester	100% cancellation of tuition and course fees	Prior to and during the 1st and 2nd days of session	100% cancellation of tuition and course fees					
During 1st week of semester	90% cancellation of tuition charges only	During 1st week of semester	70% cancellation of tuition charges only	During 1st week of semester	75% cancellation of tuition charges only	During the 3rd day of session to end of session	NO CANCELLATION OF TUITION OR FEES					
During 2nd week of semester	80% cancellation of tuition charges only	During 2nd week of semester	50% cancellation of tuition charges only	During 2nd week of semester	50% cancellation of tuition charges only							
During 3rd week of semester	60% cancellation of tuition charges only	During 3rd week of semester	30% cancellation of tuition charges only	During 3rd week of semester	NO CANCELLATION OF TUITION OR FEES							
During 4th week of semester	40% cancellation of tuition charges only	During 4th week of semester	NO CANCELLATION OF TUITION OR FEES									
During 5th week of semester	20% cancellation of tuition charges only											
After 5th week of semester	NO CANCELLATION OF TUITION OR FEES											

PAYMENT DEADLINE: Please adhere to payment deadlines and policies established by the University for each semester. Failure to comply will result in late charges.

CANCELLATION CLAUSE: The Effective Date of any alterations of a student's schedule will be the official date of receipt. Only those alterations with an Effective Date prior to the first day of classes will be accorded a 100% cancellation of charges.

COLLECTION FEE: By registering for a course or courses, the student has entered into a contractual agreement with Fairleigh Dickinson University and has a financial obligation to pay the expenses incurred. In the event the student fails to honor his/her financial obligation, the student will also be responsible to pay all collection costs associated with the University's attempt to collect the due balance; collections costs can include a third party collection fee of 30% of the past due balance. The University reserves the right to report unpaid account information to any credit bureau.

LATE PAYMENT CHARGES: A late payment charge will be collected at the time any payment (full or partial) is applied to an outstanding balance. Late payment charge will begin at a rate of 2%. Payments after the last day of term will be assessed a 12% late fee.

CORPORATE VOUCHER: All third party corporate vouchers must be submitted at the time of registration.