

SILBERMAN

COLLEGE OF BUSINESS | FAIRLEIGH DICKINSON UNIVERSITY

FDU WEBCAMPUS SETUP

(BlackBoard)

WebCampus allows you to:

- Access each of your classes individually
- See announcements posted by the professor, homework assignments, all class documents, grades, and relative course material.
- Post completed assignments.
- Contact the class and professor through e-mail.
- Interact with members of your class through the discussion board.

How to use WebCampus:

- Log in using your FDU WebMail username (ex. john.doe@student.fdu.edu) and your FDU WebMail password (only the first 8 characters).
- After you log in, you will be directed to the "My FDU" page, where you can receive University messages, access library services, send e-mail, and perform other user functions.
- From the box titled "My Courses" located on the top right of the page, you can click on the course you are trying to access.
 - Along the right side are links to all your classes that you are enrolled in. If the professor has posted a new announcement, it will appear beneath the course's name. To access all information specific to a course, simply double click on the course name, and it will bring you to the course home page.
 - Once on the course main page, you will have links located on the left side. You can navigate through this site and open pages relevant to course material, assignments, grades, handouts, and outside web pages. You can communicate with other class members and your professor in addition to posting your assignments by clicking on "Communication" and "Discussion Board" links. You can also check old announcements by clicking on the appropriate tabs located at the top of the page.
 - "Tools" located in the left margin of the course home page will enable you to access the Student Manual by selecting "Manual" if you are having difficulties using BlackBoard.
- You can change your password only by changing it in your WebMail account. It may take up to 36 hours to update the course password, during which you can continue to use your old password.
- You will access the course syllabus, readings, assignments, links and requirements by clicking on the buttons (such as "Course Information," "Course Documents," etc.) located on the left panel. Be sure to check the "Announcements" section, shown on the very first page when you enter the course, for recent and important information from your instructor.

Getting Help:

- Call the Help desk at 1.877.725.4357 toll free and available 24/7
- Call 973.443.8822 FDU Technical Assistance