**POLICY ON THE HUMANE CARE AND USE OF NON-MAMMALIAN VERTEBRATES**

**IN RESEARCH AND TEACHING**

Responsible Office: Grants and Sponsored Projects Effective Date: February 28, 2012

Responsible Official: University Director, Grants and Sponsored Projects Last Revision:

**Licensure and Permit Applications**

The following Animal Use form and relevant state permit applications are attached and include:

1. The FDU Animal Use Plan memo should be used as a faculty template
2. NJDEP Scientific Collecting Permit Application for Freshwater
3. NJDEP Scientific Collecting Permit Application for Marine Waters
4. NJDEP Scientific Collecting Permit Application for Exotic and Nongame Wildlife
5. NJDEP Scientific Collecting Permit Renewal Application for Exotic and Nongame Wildlife
6. NJDEP Scientific Holding Permit Application for Exotic and Nongame Wildlife
7. NJDEP Scientific Holding Permit Renewal Application for Exotic and Nongame Wildlife
8. New York State Department of Environmental Conservation License to Collect or
9. Possess Application
10. New York State Department of Environmental Conservation License to Collect or
11. Possess Renewal Application

**Fairleigh Dickinson University (FDU)**

**Animal Use Plan Memo**

To: Departmental Chairman

From: *Insert here*

Date: *Insert here*

Subject: **Use of Non-mammalian Vertebrates in Research or Teaching**

Proposed species: *Insert here*

Proposed number of individuals: *Insert here*

*Insert brief introduction to research or teaching problem here, including justification for use of non-mammalian vertebrates in research or teaching. Indicate any attachments (such as permits), if included.*

**Federal compliance**

*Explain here if federal permits are required.*

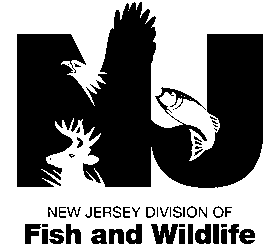
**State compliance**

*Explain here if state permits are required. Provide justification if proposing to use exotic or non-game species.*

**Annual maintenance costs**

*Indicate projected annual housing and feeding costs, including initial purchase of animals. Indicate how annual maintenance costs will be covered (e.g., University Provost Seed Grant, Grant- In-Aid, departmental, or external grant funding). Explain AVMA-approved method of euthanasia and final disposition of animals.*

**NEW JERSEY DIVISION OF FISH AND WILDLIFE Bureau of Freshwater Fisheries**



**P.O. Box 394 Lebanon, NJ 08833**

**Phone: (908) 236-2118 Fax: (908) 236-7280**

**APPLICATION FOR A PERMIT TO COLLECT FISH FOR SCIENTIFIC PURPOSES**

**($22.00 FEE)**

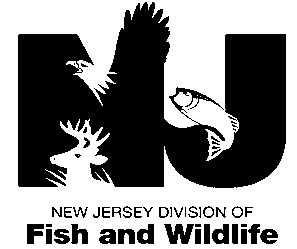
**(Make Check Payable To: NJDFW)**

*ALL ITEMS MUST BE COMPLETED (PLEASE PRINT OR TYPE)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| APPLICANT INFORMATION | | | | **OFFICIAL USE ONLY** | |
| ORGANIZATION/COLLEGE OR SCIENTIFIC INSTITUTION AND ADDRESS WITH WHICH ASSOCIATED | | | | DATE RECEIVED | PERMIT # |
| LAST NAME (If organization indicate contact person) FIRST NAME M.I. | | | | DRAINAGE: | |
| STREET ADDRESS | | | | FEE:  CASH  CHECK EXMPT | |
| CITY/TOWN | STATE | | ZIP CODE |
| TELEPHONE (DAYTIME)  ( ) | | TELEPHONE (EVENING)  ( ) | | DECISION: (CHECK, INITIAL, DATE)  APPROVE DENY  BIOLOGIST DATE | |
| PLEASE LIST NAMES OF ADDITIONAL PERSONNEL COLLECTING UNDER YOUR SUPERVISION: | | | |
| SPECIES TO BE COLLECTED: | | | |
| LOCATIONS WHERE COLLECTING IS PROPOSED: | | | | EFFECTIVE DATE: | |
| EQUIPMENT PROPOSED TO BE USED IN COLLECTING: | | | | EXPIRATION DATE: | |
| TIME OF YEAR COLLECTION WILL TAKE PLACE: | | | | CONDITIONS:  STANDARD ADDITIONAL | |
| PURPOSE OF SCIENTIFIC INVESTIGATION: | | | |
| I CERTIFY UNDER PENALTY OF LAW THAT THE INFORMATION PROVIDED IN THIS  DOCUMENT IS TRUE, ACCURATE AND COMPLETE.  DATE SIGNATURE OF APPLICANT TITLE | | | | COMMENTS: | |
| **IF THIS IS A RENEWAL, PLEASE SUBMIT A REPORT OF ACTIVITIES AND SPECIES COLLECTED UNDER PRIOR PERMIT.**  PLEASE ATTACH A COPY OF THE PROJECT PROPOSAL TO THE APPLICATION  To be completed and returned to: New Jersey Division of Fish and Wildlife P O Box 394  Lebanon, New Jersey 08833  Attention: Lisa Barno | | | | | |

Revised 3/2010

**NEW JERSEY DIVISION OF FISH AND WILDLIFE Marine Fisheries Administration**



**Mail Code 501-03**

**PO Box 420**

**Trenton, New Jersey 08625-0420**

**Phone: (609) 292-7794**

**APPLICATION FOR PERMIT TO COLLECT MARINE AND ESTUARINE ORGANISMS FOR SCIENTIFIC PURPOSES**

NEW

FOR USE IN CALENDAR YEAR 20\_

RENEWAL

PREVIOUS YEAR’S PERMIT#

**FEE: $20.00** (PLUS $2.00 PROCESSING AND HANDLING FEE)

APPLICANT:

STREET ADDRESS:

CITY:

**TELEPHONES AND FAX** WORK

**WITH AREA CODE:** CELL:

\_STATE:

ZIP CODE: FAX-

E-MAIL:

SCIENTIFIC INSTITUTION WITH WHICH ASSOCIATED OR BY WHOM SPONSORED (YOU MUST RESPOND TO THIS SECTION):

ADDRESS:

TELEPHONE(S) WITH AREA CODE(S):

Purpose of scientific investigation:

If you are an educational institution/organization please provide a profile and classroom lesson sample.

If any of the species being collected are for public display, complete the following:

Is the aquarium the applicant? Yes No

Is the aquarium accredited by the American Zoo and Aquarium Association (AZA)?

Yes No

If Yes, please provide copy of AZA accreditation.

What is the final destination of the organisms collected?

If you have a temporary holding facility in NJ, please provide address and telephone number.

Do you have an exempted fishing permit from the National Marine Fisheries Service?

Yes No If yes, please provide the number and a copy.

Do you intend to collect hard clams, soft clams, mussels, oysters or other bivalve mollusks?

Other species to be collected:

Do you intend to retain any organisms after field observation? If yes, please list species, amounts and reason for retention.

Location(s) where collecting is proposed (Be Specific):

Equipment proposed to be used in collecting (size of gear, mesh, etc.):

Time of year permit collecting will take place (Be Specific)

Vessel(s) and description of vessel(s) to be used in collection”

Vessel Name Registration # Vessel Length (in feet)

Will students or employees be collecting under your supervision?

If so, a complete listing of subsidiary student or employee permit holders is to be provided below.

Subsidiary Student or Employee Permit Holders:

Will any other individuals be collecting under your supervision? Yes No

If so, list these individuals

below along with an explanation of their role in the proposed scientific investigation.

Other subsidiary permit holders with explanation of their role in the proposed scientific investigation.

A report of activities and species collected under this permit must be sent to the Administrator, Marine Fisheries Administration within four (4) weeks of the expiration date on the permit. Failure to provide such a report may preclude the issuance of any other collecting permits.

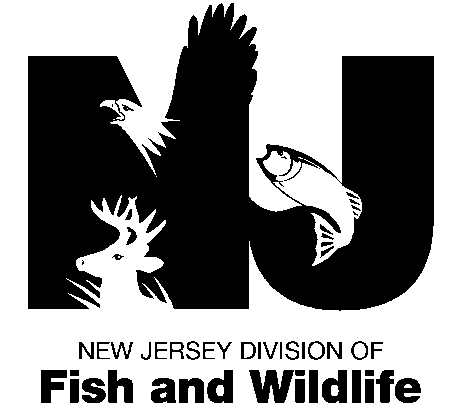
I certify under penalty of law that the information provided in this application is true, accurate and complete. I am aware that there are significant civil penalties for knowingly submitting false, inaccurate or incomplete information and that I am committing a crime of the fourth degree if I made a written false statement which I do not believe to be true.

Signature

of Applicant Date:

**PLEASE RETURN THIS APPLICATION ALONG WITH A CHECK FOR $22.00 TO THE ADDRESS AT TOP OF FIRST PAGE. MAKE CHECK OR MONEY ORDER PAYABLE TO THE DIVISION OF FISH AND WILDLIFE.**

DIVISION OF FISH & WILDLIFE WILDLIFE PERMITS UNIT



Exotic & Nongame Wildlife Permits

26 Route 173 West

Hampton NJ 08827

PHONE: (908) 735-5450 FAX: 908-735-5689

E-mail Address: [EXOTICPERMITS@dep.state.nj.us](mailto:EXOTICPERMITS@dep.state.nj.us) [www.njfishandwildlife.com](http://www.njfishandwildlife.com/)

***SCIENTIFIC COLLECTING PERMITS FOR EXOTIC & NONGAME ONLY.***

***DO NOT SUBMIT THIS APPLICATION FOR ANY OTHER SPECIES (including fresh water fish, marine fish and shellfish).***

***CONTACT THE CORRECT SECTION WITHIN THE DIVISION FOR ALL OTHER PROPOSED SCIENTIFIC COLLECTING ACTIVITIES***

***IMPORTANT NOTE: SUBMISSION OF THIS APPLICATION DOES NOT INDICATE APPROVAL - NO COLLECTION ACTIVITIES ARE AUTHORIZED UNTIL THE APPLICATION IS RECEIVED AND THE PERMIT IS ISSUED***

In an effort to minimize disturbance during your and your subpermittees activities in the field, the Wildlife Permits Unit is delineating additional requirements as part of the conditions of your collecting permit. These conditions will help Division Law Enforcement personnel and other regulatory agencies to distinguish between permittees and non-permittees, thus allowing them to concentrate their efforts on illegal collecting activities. These conditions will be/are amended to your permit. Additional requirements and reiterations of established conditions are as follows:

1. Applications for Scientific Collecting permits **MUST** include the following: A. Purpose of study;

B. Thorough description and explanation of project;

C. All study sites are to be defined accurately including maps;

D. All techniques, materials and collection methods are to be thoroughly described and referenced (if applicable);

E. Justification for permit approval must be thoroughly defined and explained in writing, i.e.: how necessary is the research, what is the aim of the researcher, what physical impact might the study have on the site and its wildlife, and most importantly, what the value of the study is relative to the conservation and management of the wildlife being collected or manipulated, especially in the case of self-initiated studies and endangered or threatened species work.

2. A written work plan schedule must be submitted with each application for each permit. This schedule should include activities of subpermittees authorized on permit, license plate numbers of all vehicles expected to be used by permittees and subpermittees, and a listing of dates and locations of research activities. These must be sent to the Wildlife Permits Unit, Exotic and Nongame Wildlife Permit Section. If there is any deviation from this schedule, the master permittee must inform in writing, the Wildlife Permits Unit, Exotic and Nongame Wildlife Permit Section **PRIOR** to any Scientific Collecting activities. A subpermittee  **WILL** be allowed to work on a site in the absence of the master permittee, **only if the date and location of the collecting activity has been previously reported in writing to the Wildlife Permits Unit, Exotic and Nongame Wildlife Permit Section. Failure to adhere to any of these conditions could result in fines, penalties and/or possible revocation of your permit/permits.**

3. Applications for any permit  **MUST** include exact descriptions and maps of area(s) where the applicant and subpermittees will be conducting collecting activities. Entrance to any land must be with the prior permission of the landowner or managing governmental agencies. Every effort must be made to preserve natural habitats during research and collecting activities.

4. Any type of traps utilized for Scientific Collecting must be tagged with the current Scientific Collecting Permit number as well as a contact name and telephone number. Traps that have not been authorized on a current permit may not be used in collecting activities.

5. If radio-telemetry equipment will be used in your study, the Wildlife Permits Unit must be notified in writing prior to the start of the study so the study and transmitter frequencies can be approved by the Endangered and Nongame Species Program.

6. A copy of your current Scientific Collecting Permit and a copy of the General Conditions for Scientific Collecting permits must be carried by the permittee and all listed subpermittees while in the field and shown upon request while engaged in collection activities. All specific and general conditions must be strictly adhered to.

7. When permittees and subpermittees are in the field, unauthorized persons **SHOULD NOT** be included in their collecting and research activities. Unauthorized people may not take or attempt to take wildlife or participate in collecting activities. The presence of on-lookers, including students, is strongly discouraged. Only permittees authorized for each specific site should be present during times of permitted activity. If unauthorized persons are found to be involved in collecting activities, they are subject to penalty or fine and the permittee is subject to penalty/fine and possible revocation of permit.

8. There can be  **NO** variations in activities/subpermittees/locations/conditions, etc. authorized on each permit. Any new sites, activities, subpermittees, conditions, etc. must be requested  **IN WRITING**. The request for an amendment will be thoroughly reviewed to determine if an amended permit will be issued. **If an amendment is requested after an Exotic & Nongame permit is issued for the current year of issue, a $5.00 amendment-processing fee will be required, per amendment. A two-week notification is required, in writing, prior to any amendment. Submission of a request for an amendment does not necessarily indicate Wildlife Permits Unit approval.**

9. Any sightings of New Jersey Endangered and Threatened Wildlife must be reported to the Division of Fish and Wildlife. Endangered and Threatened Wildlife Sighting Report Forms are available on the New Jersey Division of Fish and Wildlife web site: [www.njfishandwildlife.com](http://www.njfishandwildlife.com/)

10. The collection of New Jersey State Endangered and Threatened Species is  ***STRICTLY PROHIBITED*** unless otherwise authorized in writing from the New Jersey Division of Fish and Wildlife, Wildlife Permits Unit, Exotic and Nongame Wildlife Section and the Endangered and Nongame Species Program

11. "Holding" of collected regulated wildlife is defined as having specimens in physical possession for less than twenty- four (24) hours (unless otherwise authorized), as a result of collecting for the purpose of transporting specimens to named lab locations, which must be specified in the permit application. No specimens may be held or transported to a lab unless authorized by the permit. No specimens may be collected or transported from a site that is not indicated on the permit. Specimens may not go to a facility other than those listed. Prior written approval must be obtained from the Wildlife Permits Unit for "Holding" collected regulated wildlife for more than twenty-four hours (unless otherwise authorized). An additional SCIENTIFIC HOLDING nongame possession permit would also be required. If the regulated wildlife is on the current New Jersey Endangered Species list, an additional ENDANGERED SPECIES possession permit is also required

12. Any observation of illegal collecting should be reported immediately to the appropriate Law Enforcement Office (see below) with as much relevant information (license plate numbers, etc.) as possible.

13. Final reports for projects described in each permit **MUST** be submitted to the New Jersey Division of Fish & Wildlife, Wildlife Permits Unit by January 31 for the preceding calendar year ending December 31. These reports should include purpose of study, methods and materials used, data collected, maps of sightings, dates, locations, and results, etc.

**NEW JERSEY DIVISION OF FISH AND WILDLIFE BUREAU OF LAW ENFORCEMENT**

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**NORTHERN REGION OFFICE PHONE: (908) 735-8240**

**26 RT 173 West FAX: 1-908-735-5689**

**Hampton NJ 08827**

*Bergen, Essex, Hudson, Hunterdon, Morris, Passaic, Somerset, Sussex, Union and Warren counties*

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**CENTRAL REGION OFFICE PHONE: (609) 259-2120**

**1 Eldridge Road FAX: 1-609-259-7479**

**Robbinsville NJ 08691**

*Burlington, Mercer, Middlesex, Monmouth and Ocean counties*

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**SOUTHERN REGION OFFICE PHONE: (856) 629-0555**

**220 Blue Anchor Road FAX: 1-856-629-5044**

**Sicklerville, NJ 08081**

*Atlantic, Camden, Cape May, Cumberland, Gloucester and Salem counties*

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**NJ DIVISION OF FISH AND WILDLIFE – WILDLIFE PERMITS UNIT - EXOTIC AND NONGAME WILDLIFE PERMITS**

SCIENTIFIC COLLECTING APPLICATION EXOTIC & NONGAME WILDLIFE SPECIES ONLY

**NO SCIENTIFIC COLLECTING ACTIVITIES ARE ALLOWED IN NEW JERSEY BEFORE YOUR PERMIT APPLICATION HAS BEEN RECEIVED WITH CORRECT PERMIT FEE, YOUR APPLICATION HAS BEEN APPROVED AND A CURRENT YEAR OF ISSUE PERMIT HAS BEEN ISSUED. *ALL NEW JERSEY UNAUTHORIZED SCIENTIFIC COLLECTING ACTIVITIES WILL BE SUBJECT TO PENALTIES, FINES AND/OR POSSIBLE REVOCATION OF YOUR PERMIT.***

**A  *MINIMUM OF FOUR WEEKS IS REQUIRED* TO PROCESS A SCIENTIFIC COLLECTING APPLICATION. AN AMENDMENT REQUIRES A  *MINIMUM OF TWO WEEKS* TO PROCESS (IF APPROVED). AMENDMENT REQUESTS MUST BE RECEIVED IN WRITING. A $5.00 AMENDMENT FEE (PER AMENDMENT) IS REQUIRED PRIOR TO ANY CHANGES ON YOUR PERMIT.**

All APPLICANTS MUST USE THIS APPLICATION. COMPLETE APPLICATION IN FULL - TYPE OR PRINT CLEARLY - ATTACH ADDITIONAL SHEETS IF NECESSARY. IF THIS APPLICATION IS INCOMPLETE, IT WILL BE RETURNED TO YOU. NO PERMIT WILL BE ISSUED UNTIL ALL REQUIRED INFORMATION IS SUBMITTED TO THE OFFICE OF PERMIT MANAGEMENT.

NAME

ADDRESS

Street

City State Zip Code with Extension

NJ COUNTY Fax Number:

Home Phone: ( ) Work Phone: ( )

E-mail Address:

Website Address (if applicable):

SCHOOL OR INSTITUTION NAME

*(If applicable)*

SCHOOL OR INSTITUTION ADDRESS

*MUST BE PROVIDED* Street

\_ City State Zip Code with Extension

Phone: ( ) Fax Number:

**PLEASE ATTACH COPIES OF CURRENT, APPLICABLE PERMITS INCLUDING STATE & FEDERAL USDA, U.S. FISH & WILDLIFE SERVICE, ETC.**

***IT IS YOUR RESPONSIBILITY TO OBTAIN A VALID AND UPDATED FEDERAL PERMIT WHEN DEALING WITH MIGRATORY BIRDS. A NJ STATE PERMIT FOR ANY ACTIVITY CONCERNING MIGRATORY BIRDS MUST BE ISSUED WITH A CURRENT CORRESPONDING FEDERAL PERMIT*. ATTACH A PHOTOCOPY OF ANY CURRENT RELEVANT FEDERAL PERMITS YOU POSSESS OR LIST THE FEDERAL PERMITS YOU HAVE APPLIED FOR. PLEASE CONTACT THE FEDERAL OFFICE FOR MORE INFORMATION: US FISH & WILDLIFE SERVICE, Migratory Bird Permit Office, PO Box 779, Hadley, MA**

**01035-0779. Phone: (413) 253-8643.**

***PROPOSED SCIENTIFIC COLLECTING ACTIVITY*** –

**DESCRIBE IN DETAIL YOUR PROPOSED SCIENTIFIC COLLECTING ACTIVITY/ACTIVITIES INCLUDING DETAILED INFORMATION ON EXOTIC AND NONGAME WILDLIFE SPECIMENS TO BE COLLECTED.** *THIS INFORMATION MUST BE SUBMITTED WITH YOUR APPLICATION OR YOUR PERMIT WILL NOT BE ISSUED.* ***NO COLLECTION ACTIVITIES ARE AUTHORIZED UNTIL YOUR APPLICATION HAS BEEN RECEIVED, APPROVED AND ISSUED.***

**DESCRIBE THE PURPOSE, NEED AND JUSTIFICATION FOR THE PROPOSED COLLECTION OF REGULATED WILDLIFE.** Be specific and indicate any anticipated mark/release activities.

**\*\*\*The Wildlife Permits Unit can not and will not authorize radio telemetry work. The authorization must come through the New Jersey Division of Fish and Wildlife’s Endangered and Nongame Species Program. This will lengthen the approval process of your application. For further information about radio telemetry contact the Endangered and Nongame Species Program at (609) 292-9400\*\*\***

**LIST CREDENTIALS -** Professional title, name and professional function of agency/agencies which applicant represents.

**CONSERVATION VALUE** - Describe in detail how the Scientific Collecting activity will contribute to the conservation of the anticipated collection of species and/or their habitats?

**PROPOSED SPECIES AND NUMBERS TO BE COLLECTED -** Indicate species, include **common name**, scientific name and total number (accurate estimates) anticipated to be collected for the study.

**PROPOSED COLLECTION TECHNIQUES, EQUIPMENT TO BE USED, ETC.** Include references from literature. If radio-telemetry equipment use is proposed, describe equipment in detail and specify the anticipated transmitter frequencies to be used. If proposed radio telemetry specimens will remain "in the field" with active transmitters - frequency numbers, approximate locations and estimated time of transmission failure must be included. *(Important note: use of radio-telemetry equipment is strictly regulated by the Division of Fish and Wildlife and must be approved by the Division prior to any activities).*

**PROPOSED COLLECTION LOCATION/LOCATIONS** - Describe the exact location/locations (including street names, cities, counties, landmarks, etc.) where the collection activity will occur. Be specific. Include maps if applicable. ***It is your responsibility to obtain prior written permission from the land owner/owners or managing governmental agencies; to notify them of your intended activities and obtain permission from the property owner(s)/manager(s) to be on-site.***

**PROPOSED COLLECTION DATES -** Define the anticipated dates of Scientific Collection activities.

**DISPOSITION OF SPECIMENS -** Describe the anticipated sites regulated wildlife will be released back into the wild and/or the name and address of facility where specimens will be deposited.

**LIST NAME, COMPLETE HOME and WORK ADDRESS and HOME and WORK TELEPHONE NUMBERS OF ALL SUBPERMITTEES. ALL SUBPERMITTEES MUST BE LISTED ON YOUR CURRENT, CORRESPONDING FEDERAL PERMIT/PERMITS [IF APPLICABLE].**

**SCIENTIFIC COLLECTING ACTIVITIES ARE STRICTLY PROHIBITED**

**UNTIL CURRENT NEW JERSEY STATE**

**AND FEDERAL PERMITS (*IF APPLICABLE*) HAVE BEEN ISSUED**

**Additional permits are required to salvage regulated nongame wildlife and nongame migratory birds. For more information contact the Wildlife Permits Unit.**

w **FEE: $ 22.00 Per PERMIT**

**SUBMIT CHECK OR MONEY ORDER ONLY (CHECK OR MONEY ORDER MUST HAVE**

**COMPLETE NAME AND MAILING ADDRESS OF APPLICANT)**

**Make payable to: NJ Division of Fish and Wildlife**

**I hereby affirm that the information on this form is true to the best of my knowledge. I understand that any false representation by the applicant or a permittee who knows or reasonably should know that the representation is false, and who has submitted the representation to induce the Department to issue a permit or take any other action, shall subject the applicant or permittee to all penalties available under State law, including revocation of any permit obtained based upon false information. All permits issued are valid only when used by the permittee in accordance with the terms and conditions of the permit and the regulations governing that permit. I have read these conditions and by signing and dating this application, I acknowledge and agree to all of the permit stipulations.**

**SIGNATURE DATE**

**Return Application with fee to:**

**DIVISION OF FISH AND WILDLIFE WILDLIFE PERMITS UNIT**

**Exotic & Nongame Wildlife Permits**

**26 Route 173 West**

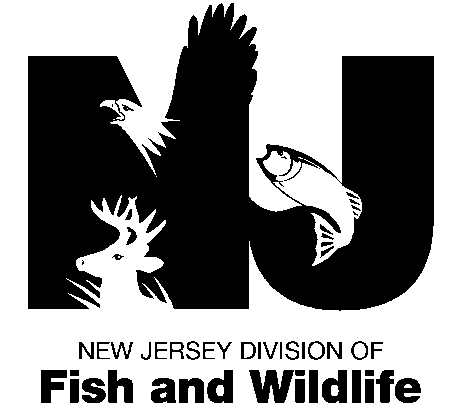
**Hampton NJ 08827**

**PHONE: (908) 735-5450 - FAX: 908-735-5689**

**E-mail Address:** [**EXOTICPERMITS@dep.state.nj.us**](mailto:EXOTICPERMITS@dep.state.nj.us)

[**www.njfishandwildlife.com**](http://www.njfishandwildlife.com/)

[SC]



**NJ DIVISION OF FISH AND WILDLIFE – WILDLIFE PERMITS UNIT - EXOTIC AND NONGAME WILDLIFE PERMITS**

***SCIENTIFIC COLLECTING***

***EXOTIC & NONGAME WILDLIFE SPECIES ONLY***

***2012 RENEWAL APPLICATION - ANNUAL REPORT***

**NO SCIENTIFIC COLLECTING ACTIVITIES ARE ALLOWED IN NEW JERSEY BEFORE YOUR PERMIT APPLICATION HAS BEEN RECEIVED WITH CORRECT PERMIT FEE, YOUR APPLICATION HAS BEEN APPROVED AND A CURRENT YEAR OF ISSUE PERMIT HAS BEEN ISSUED. *ALL NEW JERSEY UNAUTHORIZED SCIENTIFIC COLLECTING ACTIVITIES WILL BE SUBJECT TO PENALTIES, FINES AND/OR POSSIBLE REVOCATION OF YOUR PERMIT.***

**A *MINIMUM OF FOUR WEEKS IS REQUIRED* TO PROCESS A SCIENTIFIC COLLECTING APPLICATION.**

All APPLICANTS MUST USE THIS APPLICATION. COMPLETE APPLICATION IN FULL - TYPE OR PRINT CLEARLY - ATTACH ADDITIONAL SHEETS IF NECESSARY. IF THIS APPLICATION IS INCOMPLETE, IT WILL BE RETURNED TO YOU. NO PERMIT WILL BE ISSUED UNTIL ALL REQUIRED INFORMATION IS SUBMITTED TO THE WILDLIFE PERMITS UNIT.

**ONLY USE THIS RENEWAL IF YOU HAVE BEEN ISSUED A PREVIOUS YEAR PERMIT. IF YOU HAVE NOT BEEN ISSUED A PREVIOUS YEAR PERMIT, YOU MUST COMPLETE AN INITIAL APPLICATION WHICH IS ALSO AVAILABLE ON THE DIVISION'S WEBSITE:** [**www.njfishandwildlife.com**](http://www.njfishandwildlife.com/)

***PLEASE CIRCLE ONE*:** RENEW THIS PERMIT DO NOT RENEW THIS PERMIT

**IMPORTANT NOTE: An Annual Report is required even if you are not renewing. If you are not renewing - DO NOT SUBMIT FEE.**

**SCIENTIFIC COLLECTING PERMIT NUMBER: SC 2011**

*2011 Permit Number* ***MUST BE SUPPLIED***

NAME

ADDRESS

Street

City State Zip Code with Extension

NJ COUNTY Fax Number:

Home Phone: ( ) Work Phone: ( )

E-mail Address:

Website Address (if applicable):

SCHOOL OR INSTITUTION NAME

*(If applicable)*

SCHOOL OR INSTITUTION ADDRESS

*MUST BE PROVIDED* Street

City State Zip Code with Extension

Phone: ( ) Fax Number:

***DO NOT SUBMIT THIS RENEWAL APPLICATION FOR ANY SPECIES OTHER THAN EXOTIC AND NONGAME SPECIES (DO NOT include freshwater fish, marine fish and/or shellfish). CONTACT THE CORRECT SECTION WITHIN THE DIVISION FOR ALL OTHER PROPOSED SCIENTIFIC COLLECTING ACTIVITIES.***

***Submission of this renewal application does not indicate approval - No collection activities are authorized until the renewal is received and the permit is issued***

In an effort to minimize disturbance during your and your subpermittees activities in the field, the Wildlife Permits Unit is delineating additional requirements as part of the conditions of your collecting permit. These conditions will help Division Law Enforcement personnel and other regulatory agencies to distinguish between permittees and non-permittees, thus allowing them to concentrate their efforts on illegal collecting activities. These conditions will be/are amended to your permit. Additional requirements and reiterations of established conditions are as follows:

1. Applications for Scientific Collecting permits **MUST** include the following: A. Purpose of study;

B. Thorough description and explanation of project;

C. All study sites are to be defined accurately including maps;

D. All techniques, materials and collection methods are to be thoroughly described and referenced (if applicable);

E. Justification for permit approval must be thoroughly defined and explained in writing, i.e.: how necessary is the research, what is the aim of the researcher, what physical impact might the study have on the site and its wildlife, and most importantly, what the value of the study is relative to the conservation and management of the wildlife being collected or manipulated, especially in the case of self-initiated studies and endangered or threatened species work.

2. A written work plan schedule must be submitted with each application for each permit. This schedule should include activities of subpermittees authorized on permit, license plate numbers of all vehicles expected to be used by permittees and subpermittees, and a listing of dates and locations of research activities. These must be sent to the Wildlife Permits Unit, Exotic and Nongame Wildlife Permit Section. If there is any deviation from this schedule, the master permittee must inform in writing, the Wildlife Permits Unit, Exotic and Nongame Wildlife Permit Section **PRIOR** to any Scientific Collecting activities. A subpermittee  **WILL** be allowed to work on a site in the absence of the master permittee, **only if the date and location of the collecting activity has been previously reported in writing to the Wildlife Permits Unit, Exotic and Nongame Wildlife Permit Section. Failure to adhere to any of these conditions could result in fines, penalties and/or possible revocation of your permit/permits.**

3. Applications for any permit  **MUST** include exact descriptions and maps of area(s) where the applicant and subpermittees will be conducting collecting activities. Entrance to any land must be with the prior permission of the landowner or managing governmental agencies. Every effort must be made to preserve natural habitats during research and collecting activities.

4. Any type of traps utilized for Scientific Collecting must be tagged with the current Scientific Collecting Permit number as well as a contact name and telephone number. Traps that have not been authorized on a current permit may not be used in collecting activities.

5. If radio-telemetry equipment will be used in your study, the Wildlife Permits Unit must be notified in writing prior to the start of the study so the study and transmitter frequencies can be approved by the Endangered and Nongame Species Program.

6. A copy of your current Scientific Collecting Permit and a copy of the General Conditions for Scientific Collecting permits must be carried by the permittee and all listed subpermittees while in the field and shown upon request while engaged in collection activities. All specific and general conditions must be strictly adhered to.

7. When permittees and subpermittees are in the field, unauthorized persons **SHOULD NOT** be included in their collecting and research activities. Unauthorized people may not take or attempt to take wildlife or participate in collecting activities. The presence of on-lookers, including students, is strongly discouraged. Only permittees authorized for each specific site should be present during times of permitted activity. If unauthorized persons are found to be involved in collecting activities, they are subject to penalty or fine and the permittee is subject to penalty/fine and possible revocation of permit.

8. There can be  **NO** variations in activities/subpermittees/locations/conditions, etc. authorized on each permit. Any new sites, activities, subpermittees, conditions, etc. must be requested  **IN WRITING**. The request for an amendment will be thoroughly reviewed to determine if an amended permit will be issued. **If an amendment is requested after an Exotic & Nongame permit is issued for the current year of issue, a $5.00 amendment-processing fee will be required, per amendment. A two-week notification is required, in writing, prior to any amendment. Submission of a request for an amendment does not necessarily indicate Wildlife Permits Unit approval.**

9. Any sightings of New Jersey Endangered, Threatened, or Special Concern Wildlife must be reported to the Division of Fish and Wildlife, Endangered & Nongame Species Program. Rare Wildlife Sighting Report Forms and instructions are available on the New Jersey Division of Fish and Wildlife website: [http://www.njfishandwildlife.com/ensp/rprtform.htm.](http://www.njfishandwildlife.com/ensp/rprtform.htm)

10. The collection of New Jersey State Endangered and Threatened Species is  ***STRICTLY PROHIBITED*** unless otherwise authorized in writing from the New Jersey Division of Fish and Wildlife, Wildlife Permits Unit, Exotic and Nongame Wildlife Section and the Endangered and Nongame Species Program

11. "Holding" of collected regulated wildlife is defined as having specimens in physical possession for less than twenty- four (24) hours (unless otherwise authorized), as a result of collecting for the purpose of transporting specimens to named lab locations, which must be specified in the permit application. No specimens may be held or transported to a lab unless authorized by the permit. No specimens may be collected or transported from a site that is not indicated on the permit. Specimens may not go to a facility other than those listed. Prior written approval must be obtained from the Wildlife Permits Unit for "Holding" collected regulated wildlife for more than twenty-four hours (unless otherwise authorized). An additional SCIENTIFIC HOLDING nongame possession permit would also be required. If the regulated wildlife is on the current New Jersey Endangered Species list, an additional ENDANGERED SPECIES possession permit is also required

12. Any observation of illegal collecting should be reported immediately to the appropriate Law Enforcement Office (see below) with as much relevant information (license plate numbers, etc.) as possible.

13. Final reports for projects described in each permit **MUST** be submitted to the New Jersey Division of Fish & Wildlife, Wildlife Permits Unit by January 31 for the preceding calendar year ending December 31. These reports should include purpose of study, methods and materials used, data collected, maps of sightings, dates, locations, and results, etc.

**NEW JERSEY DIVISION OF FISH AND WILDLIFE BUREAU OF LAW ENFORCEMENT**

**++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++**

**NORTHERN REGION OFFICE** PHONE: (908) 735-8240

26 RT 173 West FAX: 1-908-735-5689

Hampton NJ 08827

***Bergen, Essex, Hudson, Hunterdon, Morris, Passaic, Somerset, Sussex, Union and Warren counties***

***++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++***

**CENTRAL REGION OFFICE** PHONE: (609) 259-2120

1 Eldridge Road FAX: 1-609-259-7479

Robbinsville NJ 08691

***Burlington, Mercer, Middlesex, Monmouth and Ocean counties***

**++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++ SOUTHERN REGION OFFICE** PHONE: (856) 629-0555

220 Blue Anchor Road FAX: 1-856-629-5044

Sicklerville, NJ 08081

***Atlantic, Camden, Cape May, Cumberland, Gloucester and Salem counties***

++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++

**AN AMENDMENT REQUIRES A  *MINIMUM OF TWO WEEKS* TO PROCESS (IF APPROVED). AMENDMENT REQUESTS MUST BE RECEIVED IN WRITING. A $5.00 AMENDMENT FEE (PER AMENDMENT) IS REQUIRED PRIOR TO ANY CHANGES ON YOUR PERMIT.**

***PLEASE ATTACH COPIES OF CURRENT, APPLICABLE PERMITS INCLUDING STATE & FEDERAL USDA, U.S.***

***FISH & WILDLIFE SERVICE, ETC.***

***IT IS YOUR RESPONSIBILITY TO OBTAIN A VALID AND UPDATED FEDERAL PERMIT WHEN DEALING WITH MIGRATORY BIRDS. A NJ STATE PERMIT FOR ANY ACTIVITY CONCERNING MIGRATORY BIRDS MUST BE ISSUED WITH A CURRENT CORRESPONDING FEDERAL PERMIT*. ATTACH A PHOTOCOPY OF ANY CURRENT RELEVANT FEDERAL PERMITS YOU POSSESS OR LIST THE FEDERAL PERMITS YOU HAVE APPLIED FOR. PLEASE CONTACT THE FEDERAL OFFICE FOR MORE INFORMATION: US FISH & WILDLIFE SERVICE, Migratory Bird Permit Office, PO Box 779, Hadley, MA 01035-0779. Phone: (413)**

**253-8643.**

**IF YOUR FEDERAL PERMIT HAS EXPIRED, ARE YOU ATTEMPTING TO RENEW YOUR FEDERAL PERMIT? *PLEASE CIRCLE ONE*: YES NO**

**ANNUAL REPORT - REQUIRED**

***PREVIOUS YEAR ACTIVITY (2011)*** - **DESCRIBE IN DETAIL YOUR SCIENTIFIC COLLECTING ACTIVITIES INCLUDING DETAILED INFORMATION ON SPECIMENS COLLECTED.** *THIS INFORMATION MUST BE SUBMITTED WITH YOUR RENEWAL APPLICATION OR YOUR PERMIT WILL NOT BE RENEWED AND YOU MAY BE SUBJECT TO PENALTY OR FINE. YOU MUST SUBMIT THIS INFORMATION EVEN IF YOU DO NOT WISH TO RENEW YOUR PERMIT*.

**Note: If no collection activity took place, a written report stating such must still be submitted.**

Include Total number of Individuals of each Species collected and disposition of collected specimens. Describe exact collection locations for each individual (include maps). *If radio telemetry equipment was used in the study, please provide transmitter frequencies and all data. If specimens are no longer being collected but some are still in the field with active transmitters, frequency numbers, approximate locations and estimated time of failure must be included.*

***ANTICIPATED CURRENT YEAR SCIENTIFIC COLLECTING ACTIVITIES***

*(Add additional sheets as necessary)*

**DESCRIBE THE PURPOSE, NEED AND JUSTIFICATION FOR THE COLLECTION OF REGULATED WILDLIFE.** Be specific and indicate any anticipated mark/release activities.

**\*\*\*The Wildlife Permits Unit can not and will not authorize Radio Telemetry work or collecting activities involving Endangered and Threatened Species. The authorization must come through the New Jersey Division of Fish and Wildlife’s Endangered and Nongame Species Program. This will lengthen the approval process of your application. For further information about radio telemetry contact the**

**Endangered and Nongame Species Program at (609) 292-9400.\*\*\***

**LIST CREDENTIALS -** Professional title, name and professional function of agencies which applicant represents.

**CONSERVATION VALUE** - Describe in detail how the Scientific Collecting activity will contribute to the conservation of the anticipated collection of species and/or their habitats?

**SPECIES AND NUMBERS TO BE COLLECTED -** Indicate species, include **common name**, scientific name and total number anticipated to be collected for the study. Accurate estimates required.

**COLLECTION TECHNIQUES, EQUIPMENT TO BE USED, ETC.** Include references from literature. If radio-telemetry equipment will be used, describe equipment in detail and specify the anticipated transmitter frequencies to be used. If radio telemetry specimens will remain "in the field" with active transmitters - frequency numbers, approximate locations and estimated time of transmission failure must be included. *(Important note: use of radio-telemetry equipment is strictly regulated by the Division of Fish and Wildlife and must be approved by the Division prior to any activities.)*

**COLLECTION LOCATION(S)** - Describe the exact location/locations (including street names, cities, counties, landmarks, etc.) where the collection activity will occur. Be specific. Include maps if applicable. ***It is your responsibility to obtain prior written permission from the land owner/owners or managing governmental agencies; to notify them of your intended activities and obtain permission from the property owner(s)/manager(s) to be on-site.***

**COLLECTION DATES -** Define the anticipated dates of Scientific Collection activities.

**DISPOSITION OF SPECIMENS -** Describe the anticipated sites regulated wildlife will be released back into the wild and/or the name and address of facility where specimens will be deposited.

**LIST NAME, COMPLETE HOME and WORK ADDRESS and HOME and WORK TELEPHONE NUMBERS OF ALL SUBPERMITTEES. ALL SUBPERMITTEES MUST BE LISTED ON YOUR CURRENT, CORRESPONDING FEDERAL PERMIT/PERMITS [IF APPLICABLE].**

**SCIENTIFIC COLLECTING ACTIVITIES ARE STRICTLY PROHIBITED UNTIL CURRENT NEW JERSEY STATE AND FEDERAL PERMITS**

**(*IF APPLICABLE*) HAVE BEEN ISSUED**

**Additional permits are required to salvage regulated nongame wildlife and nongame migratory birds.**

**For more information contact the Wildlife Permits Unit.**

**RENEWAL DUE DATE: JANUARY 31**

**OF CURRENT YEAR OF ISSUE**

**FEE: $ 22.00 Per PERMIT**

**SUBMIT CHECK OR MONEY ORDER ONLY**

**(CHECK OR MONEY ORDER MUST HAVE COMPLETE NAME AND MAILING ADDRESS OF APPLICANT)**

**Make payable to: NJ Division of Fish and Wildlife**

**I hereby affirm that I have read this application and agree to abide by all New Jersey Exotic and Nongame regulations. I hereby affirm that the information provided by me and/or my company on this application is true to the best of my knowledge. I understand that any false representation by the applicant or a permittee who knows or reasonably should know that the representation is false, and who has submitted the representation to induce the Department to issue a permit or take any other action, shall subject the applicant or permittee to all penalties available under State law, including revocation of any permit obtained based upon false information. All permits issued are valid only when used by the permittee in accordance with the terms and conditions of the permit and the regulations governing that permit. I have read these conditions and by signing and dating this application, I acknowledge and agree to all of the permit stipulations and regulations.**

**OWNER NAME**

*Please Print*

**OWNER SIGNATURE**

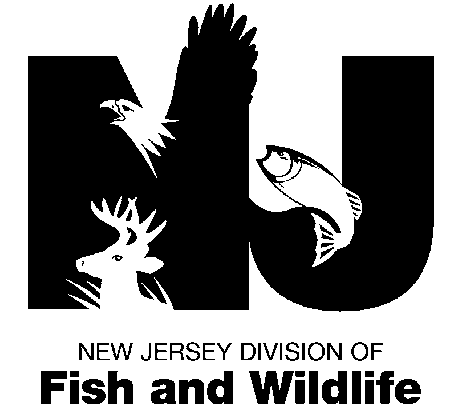
*MUST BE PROVIDED*

**DATE**

**Return Renewal Application with fee to:**

**DIVISION OF FISH AND WILDLIFE WILDLIFE PERMITS UNIT**

**Exotic & Nongame Wildlife Permits**



**26 Route 173 West**

**Hampton NJ 08827**

**PHONE: (908) 735-5450 - FAX: 908-735-5689**

[**E-mail Address: EXOTICPERMITS@dep.state.nj.us**](mailto:EXOTICPERMITS@dep.state.nj.us) [**www.njfishandwildlife.com**](http://www.njfishandwildlife.com/)

**NJ DIVISION OF FISH AND WILDLIFE – WILDLIFE PERMITS UNIT - EXOTIC AND NONGAME WILDLIFE SPECIES**

SCIENTIFIC HOLDING APPLICATION

COMPLETE APPLICATION IN FULL - TYPE OR PRINT CLEARLY - ATTACH ADDITIONAL SHEETS IFNECESSARY. NO PERMIT WILL BE ISSUED WITHOUT A COMPLETED APPLICATION AND CORRECT FEE. IF THE APPLICATION IS INCOMPLETE, IT WILL BE RETURNED TO YOU AND NO PERMIT WILL BE ISSUED UNTIL ALL REQUIRED INFORMATION IS SUBMITTED TO THE OFFICE OF PERMIT MANAGEMENT.

IMPORTANT NOTICE REGARDING WILD BIRD BILL: A-649 Amending R.S. 23:4-50. After December 10, 1991, You CANNOT POSSESS, BUY, SELL OR BARTER WILD-CAUGHT BIRDS, except those which were in captivity legally before that date. All other birds must be captive-bred (other than the exempt species: cockatiel, canary and budgerigar, zebra finch, society finch, rock dove, peafowl and starling). You must have in WRITING from the source of the birds: DOCUMENTATION - PROOF - RECORDS THAT SPECIFY EACH AND EVERY BIRD BOUGHT, SOLD, OR BARTERED IS CAPTIVE-BRED OR THAT IT WAS IN CAPTIVITY LEGALLY BEFORE December 10, 1991.

**FOR BIRDS NEWLY ACQUIRED, you *MUST* attach photocopies of all written documentation with this permit application! All documentation *MUST STATE* that the birds are either captive or domestically bred!** 

NAME

ADDRESS

Street

City State Zip Code with Extension

NEW JERSEY COUNTY

Home Phone: ( ) Work Phone: ( )

Fax Number:

E-mail Address:

Website Address (if applicable):

SCHOOL or INSTITUTION

*(If applicable)*

PROFESSIONAL INDIVIDUAL or COORDINATOR NAME

SCHOOL or INSTITUTION ADDRESS

*MUST BE PROVIDED* Street

City State Zip Code with Extension

Phone: ( ) Fax Number:

VETERINARIAN

*MUST BE PROVIDED*

ADDRESS

Street

City State Zip Code with Extension

Veterinarian Phone: ( )

*Required*

w **ATTACH PHOTOCOPIES OF CURRENT, APPLICABLE PERMITS INCLUDING STATE PERMITS, USDA CLASS “R” PERMITS, U.S. FISH & WILDLIFE SERVICE PERMITS, ETC. *YOUR PERMIT WILL NOT BE REVIEWED OR ISSUED UNTIL THIS MANDATORY INFORMATION HAS BEEN SUPPLIED.***

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***IMPORTANT NOTE: NO POTENTIALLY DANGEROUS SPECIES OF ANY KIND MAY BE OBTAINED WITHOUT PRIOR WRITTEN APPROVAL FROM THE WILDLIFE PERMITS UNIT, EXOTIC AND NONGAME WILDLIFE PERMITS SECTION. Requests for approval must be in writing and include information on the proposed origin of the animal, description of diet, caging, etc. (see N.J.A.C. 7:25-4.7, 4.8, & 4.9).***

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**\*\*\*\*\*\*\* A health Warning received from the Center For Disease Control (CDC) restricts the possession and sales including but not limited to the following species: SPINY MICE, PYGMY MICE, ZEBRA MICE AND DORMICE. \*\*\*\*\*\*\***

**It is the responsibility of the permittee to act in accordance with state, federal and worldwide health organization mandates regarding any current applicable circumstance, restriction, quarantine, etc. for the possession and sales of health risk or restricted regulated wildlife species.**



Effective immediately under the authority of the New Jersey Division of Fish and Wildlife: Captive Game and Exotic and Nongame regulations, THERE IS A BAN UNTIL FURTHER NOTICE ON THE IMPORTATION OF WHITE-TAILED DEER, BLACK-TAILED DEER, MULE DEER, RED DEER, ELK AND MOOSE INTO THE STATE OF NEW JERSEY. This is due to the growing concern of the spread of CHRONIC WASTING DISEASE into wild and farmed herds of animals in the deer family throughout the United States.

All Applicants bringing regulated hoofed stock from outside of New Jersey **MUST PROVIDE** a photocopy of their **CURRENT USDA PERMIT.** *Also* ***ATTACH PHOTOCOPIES OF CURRENT PERMITS AND HEALTH CERTIFICATES FOR MAMMALS.*** *All applicants bringing in any regulated hoofed stock from outside of New Jersey must supply copies of health certificates certifying that the wildlife is free of Tuberculosis and Brucellosis and any other communicable disease. It is mandatory to comply with the USDA Tuberculosis Eradication in Cervidae: Uniform Methods and Rules (Cervid UM&R). Cervids not known to be affected with or exposed to tuberculosis that originate from other herds (i.e. non-Accredited, non-Modified or non-Qualified herds) may be moved interstate if they are accompanied by a certificate stating that such cervids have been classified negative in two official tuberculosis tests that were conducted no less then 90 days apart, that the second test was conducted within 90 days prior to the date of movement, and* ***that the animals were isolated from all other members of the herd during the testing period****. Additionally, the Cervid UM&R has*  ***NO*** *minimum age standards for testing of cervids for interstate movements from herds that are unclassified. Photocopies of health certificates must be submitted with your application.*

**UNITED STATES DEPARTMENT of AGRICULTURE (USDA), ANIMAL and PLANT HEALTH INSPECTION SERVICE (APHIS) INFORMATION:**

**USDA/APHIS/ANIMAL CARE EASTERN REGION**

**920 Main Campus Drive, Suite 200, Unit 304-O Raleigh NC 27606-5210**

**Phone: (919) 855-7100**

**List INVENTORY of requested regulated wildlife SPECIES Bird band/Microchip numbers must be listed for regulated exotic and nongame birds.**

NUMBER SPECIES [COMMON NAME] SOURCE OF ACQUISITION

(Date, Name & Address)

**Describe your experience in maintaining, handling and caring for the species desired, or related species. LIST EDUCATION, BACKGROUND, QUALIFICATIONS, etc., WITH DESIRED SPECIES, & NUMBER OF YEARS EXPERIENCE.**

**PURPOSE and INTENT. ATTACH SEPARATE SHEET DESCRIBING EDUCATIONAL or**

**SCIENTIFIC PROGRAM (Where applicable).**

**DESCRIBE (in detail) HOUSING, CAGING FACILITIES and LOCATION of FACILITIES.**

**DESCRIBE THE DIET THAT WILL BE FED TO THE ANIMAL/ANIMALS.**

***ALL POSSESSION PERMITS***

***EXPIRE DECEMBER 31 OF THE YEAR OF ISSUE.***

w**FEE: $35.00**

**SUBMIT CHECK OR MONEY ORDER ONLY (CHECK OR MONEY ORDER MUST HAVE**

**COMPLETE NAME AND MAILING ADDRESS OF APPLICANT)**

**Make payable to: NJ Division of Fish & Wildlife**

**I hereby affirm that the information on this form is true to the best of my knowledge. I understand that any false representation by the applicant or a permittee who knows or reasonably should know that the representation is false, and who has submitted the representation to induce the Department to issue a permit or take any other action, shall subject the applicant or permittee to all penalties available under State law, including revocation of any permit obtained based upon false information. All permits issued are valid only when used by the permittee in accordance with the terms and conditions of the permit and the regulations governing that permit. I have read these conditions and by signing and dating this application, I acknowledge and agree to all of the permit stipulations.**

**SIGNATURE DATE**

**Return Application with fee to:**

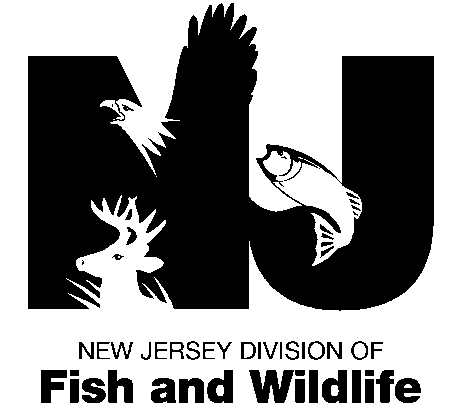
**NJ DIVISION OF FISH & WILDLIFE WILDLIFE PERMITS UNIT**

**Exotic & Nongame Wildlife Permits**

**26 Route 173 West**

**Hampton, NJ 08827**

**PHONE: (908) 735-5450 FAX: 908-735-5689**



**E-mail Address:** [**EXOTICPERMITS@dep.state.nj.us**](mailto:EXOTICPERMITS@dep.state.nj.us)

[**www.njfishandwildlife.com**](http://www.njfishandwildlife.com/)

[SH]

**NJ DIVISION OF FISH AND WILDLIFE – WILDLIFE PERMITS UNIT - EXOTIC AND NONGAME WILDLIFE PERMITS**

***SCIENTIFIC HOLDING***

***2012 RENEWAL APPLICATION - ANNUAL REPORT*** COMPLETE APPLICATION - TYPE OR PRINT CLEARLY - ATTACH ADDITIONAL SHEETS IF NECESSARY. NO PERMIT WILL BE ISSUED WITHOUT A COMPLETED APPLICATION AND CORRECT FEE.

**ONLY USE THIS RENEWAL IF YOU HAVE BEEN ISSUED A PREVIOUS YEAR PERMIT. IF YOU HAVE NOT BEEN ISSUED A PREVIOUS YEAR PERMIT, YOU MUST COMPLETE AN INITIAL APPLICATION, WHICH IS ALSO AVAILABLE ON THE DIVISION'S WEBSITE:** [**www.njfishandwildlife.com**](http://www.njfishandwildlife.com/)

***PLEASE CIRCLE ONE*: RENEW THIS PERMIT DO NOT RENEW THIS PERMIT IMPORTANT NOTE: An Annual Report is required even if you are not renewing. If you**

**are not renewing - DO NOT SUBMIT FEE.**

**SCIENTIFIC HOLDING PERMIT NUMBER: SH 2011**

***2011 Permit Number MUST BE SUPPLIED***

CONTACT NAME

HOME ADDRESS

**Street**

**City State Zip Code with Extension**

NEW JERSEY COUNTY SCHEDULE: Days and Hours Open

Home Phone: ( ) Work Phone: ( )

Fax Number: E-mail Address: Website Address (if applicable):

SCHOOL OR INSTITUTION NAME:

***(If applicable)***

SCHOOL OR INSTITUTION ADDRESS

***MUST BE PROVIDED* Street**

**City State Zip Code with Extension**

SCHOOL OR INSTITUTION NEW JERSEY COUNTY:

VETERINARIAN NAME

ADDRESS

Street

*Required*

City State Zip Code with Extension

VETERINARIAN PHONE: (

)

***Required***

�**ATTACH PHOTOCOPIES OF CURRENT, APPLICABLE**

**PERMITS INCLUDING STATE PERMITS, USDA CLASS “R”**

**PERMITS, U.S. FISH & WILDLIFE SERVICE PERMITS, ETC. *YOUR PERMIT WILL NOT BE REVIEWED OR ISSUED UNTIL THIS MANDATORY INFORMATION HAS BEEN SUPPLIED.***

**IMPORTANT: The following required information should support and justify the renewal of this SCIENTIFIC HOLDING permit. Attach a summary of your activities, findings and any applicable reports.**

**Describe in detail the SCIENTIFIC RESEARCH and/or EDUCATIONAL activities that you conducted last year. List a minimum of six (if applicable) educational presentations that were conducted in the previous year of issue. Please include group/organization name, contact name, address, phone number and date.**

**IMPORTANT NOTE: If any fees were received for these presentations, contact the New Jersey Division of Fish and Wildlife, Wildlife Permits Unit, Exotic and Nongame Species Section. The Scientific Holding Permit IS NOT the appropriate permit category if fees are received.**

**LIST YOUR CURRENT INVENTORY, AS OF DECEMBER 31, OF REGULATED EXOTIC & NONGAME SPECIES IN YOUR POSSESSION. Please use common names.**

**NUMBER SEX SPECIES BIRD BAND/MICRO-CHIP #**

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***IMPORTANT NOTE: NO POTENTIALLY DANGEROUS SPECIES OF ANY KIND MAY BE OBTAINED WITHOUT PRIOR WRITTEN APPROVAL FROM THE WILDLIFE PERMITS UNIT, EXOTIC AND NONGAME PERMITS SECTION. Requests for approval must be in writing and include information on the proposed origin of the animal, description of diet, caging, etc. [N.J.A.C. 7:25-***

***4.7, 4.8, & 4.9).***

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**If YOUR COLLECTION OF REGULATED EXOTIC AND NONGAME WILDLIFE SPECIES HAS CHANGED IN ANY WAY, AS OF DECEMBER 31 OF THE PREVIOUS YEAR OF ISSUE, YOU MUST COMPLETE THE FOLLOWING SECTIONS.**

**NEW ADDITIONS TO YOUR COLLECTION** (For new species, thoroughly describe caging facilities on a separate sheet)

**NUMBER SEX SPECIES SOURCE OF ACQUISITION**

**(Name, Address, Date)**

**BIRTHS**

**NUMBER SEX SPECIES DATE**

**DEATHS**

**NUMBER SEX SPECIES CAUSE DATE**

**TRANSFERS. NO POTENTIALLY DANGEROUS WILDLIFE SPECIES MAY BE TRANSFERRED TO A NEW JERSEY RESIDENT.**

**RECIPIENT NAME SPECIES NUMBER SEX DATE**

**(Include complete mailing address)**

**IMPORTANT NOTE: SALES of regulated species requires a Commercial Permit. Contact the Wildlife**

**Permits Unit for more information.**

Important Notice

Effective immediately under the authority of the New Jersey Division of Fish and Wildlife: Captive Game and Exotic and Nongame regulations, **THERE IS A BAN UNTIL FURTHER NOTICE ON THE IMPORTATION OF WHITE-TAILED DEER, BLACK-TAILED DEER, MULE DEER, RED DEER, ELK AND MOOSE INTO THE STATE OF NEW JERSEY**. This is due to the growing concern of the spread of **CHRONIC WASTING DISEASE** into wild and farmed herds of animals in the deer family throughout the United States.

All Applicants bringing regulated hoofed stock from outside of New Jersey **MUST PROVIDE** a photocopy of their **CURRENT USDA PERMIT.** *Also* ***ATTACH PHOTOCOPIES OF CURRENT PERMITS AND HEALTH CERTIFICATES FOR MAMMALS.*** *All applicants bringing in any regulated hoofed stock from outside of New Jersey must supply copies of health certificates certifying that the wildlife is free of Tuberculosis and Brucellosis and any other communicable disease. It is mandatory to comply with the USDA Tuberculosis Eradication in Cervidae: Uniform Methods and Rules (Cervid UM&R). Cervids not known to be affected with or exposed to tuberculosis that originate from other herds (i.e. non-Accredited, non-Modified or non-Qualified herds) may be moved interstate if they are accompanied by a certificate stating that such cervids have been classified negative in two official tuberculosis tests that were conducted no less then 90 days apart, that the second test was conducted within 90 days prior to the date of movement, and* ***that the animals were isolated from all other members of the herd during the testing period****. Additionally, the Cervid UM&R has* ***NO*** *minimum age standards for testing of cervids for interstate movements from herds that are unclassified. Photocopies of health certificates must be submitted with your application. For more information contact the United States Department of Agriculture.*

Do you request any changes in your permit, other than the changes already listed on this form? If

YES, please list:

**RENEWAL DUE DATE: JANUARY 31**

**OF CURRENT YEAR OF ISSUE**

**FEE: $35.00**

**SUBMIT CHECK OR MONEY ORDER ONLY (CHECK OR MONEY ORDER MUST HAVE**

**COMPLETE NAME AND MAILING ADDRESS OF APPLICANT)**

**Make payable to: NJ Division of Fish and Wildlife**

**I hereby affirm that I have read this application and agree to abide by all New Jersey Exotic and Nongame regulations. I hereby affirm that the information provided by me and/or my company on this application is true to the best of my knowledge. I understand that any false representation by the applicant or a permittee who knows or reasonably should know that the representation is false, and who has submitted the representation to induce the Department to issue a permit or take any other action, shall subject the applicant or permittee to all penalties available under State law, including revocation of any permit obtained based upon false information. All permits issued are valid only when used by the permittee in accordance with the terms and conditions of the permit and the regulations governing that permit. I have read these conditions and by signing and dating this application, I acknowledge and agree to all of the permit stipulations and regulations.**

**OWNER NAME**

***Please Print Legibly***

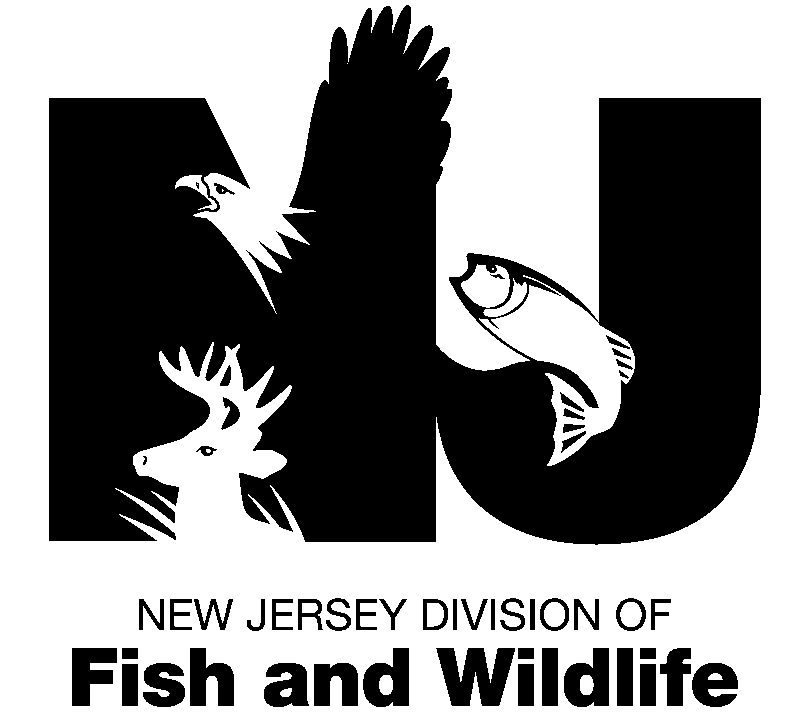
**OWNER SIGNATURE**

**DATE**

***MUST BE PROVIDED DATE MUST BE PROVIDED***

**Return Renewal Application with fee to:**

**DIVISION OF FISH AND WILDLIFE WILDLIFE PERMITS UNIT**



**Exotic & Nongame Wildlife Permits**

**26 Route 173 West**

**Hampton NJ 08827**

**PHONE: (908) 735-5450 - FAX: 908-735-5689** [**exoticpermits@dep.state.nj.us**](mailto:exoticpermits@dep.state.nj.us)

[**www.njfishandwildlife.com**](http://www.njfishandwildlife.com/)

LCP

**DIVISION OF FISH, WILDLIFE AND MARINE RESOURCES - SPECIAL LICENSES**

**625 BROADWAY, ALBANY, NEW YORK 12233-4752**

**LICENSE TO COLLECT OR POSSESS APPLICATION**

Please Refer to the Instructions Before Completing This Application. (Please Print or Type)

**Fee: $10.00**



|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **1. Applicant Last Name** | **First Name** | | | | **M.I.** | **FOR OFFICIAL USE ONLY**  **License Number Effective Date**  **Expiration Date**  **Region** |
| **2. Business/Organization Name (if applicable)** | | | | | |
| **3. Street 1** | | | | **4. Telephone # (Day)** | |
| **Street 2** | | | | **Telephone # (Night)** | |
| **City/Town** | | **State** | **Zip Code (Zip + 4)** | | |
| **County** | | **5. Date of Birth** | | | |
| **6. This Application Is For a:**  New Application Renewal of Current License WITHOUT Change Renewal of Current License WITH Change | | | | | | |
| **7. Describe, in detail, your purpose for which you applying for this license:**  **(If more space is needed, attach additional sheets)** | | | | | | |
| **8. List the species and number you wish to collect or possess: TOTAL COMMON NAME SCIENTIFIC NAME** Male Female  a. b. c. d. e.  **(If more space is needed, attach additional sheets)** | | | | | | |
| **9. Check the appropriate category:**  Species will be collected from the wild in New York State. Species will NOT be collected from the wild in New York State. | | | | | | |
| **10. If you WILL NOT be collecting species from the wild in New York State, describe how you will obtain the species you list in Question 8:**  **(If more space is needed, attach additional sheets)** | | | | | | |

**- Continued On Next Page -**

**DIVISION OF FISH, WILDLIFE AND MARINE RESOURCES - SPECIAL**

**625 BROADWAY, ALBANY, NEW YORK 12233-4752**

**LICENSE TO COLLECT OR POSSESS APPLICATION**

***Continued***

**Answer Questions 11 through 13 ONLY if you WILL be collecting from the wild of New York State**

**11. Describe the methods that you will be employing to collect the species listed in Question 8:**

**(If more space is needed, attach additional sheets)**

**12. List the locations where you wish collect the species listed in Question 8:**

**(If more space is needed, attach additional sheets)**

**13. List the time periods when you will make your collections:**

**(If more space is needed, attach additional sheets)**

**14. Describe the final disposition of the species you wish to collect:**

**(If more space is needed, attach additional sheets)**

**15. Do you wish to designate agents, under your license, to assist you in making collections?**

Yes No

**If YES, Please attach a list with the names and addresses of each agent to the application.**

**16. Do you possess valid State and/or Federal Licenses or permits which relate to your proposed activity?**

Yes No

**If YES, Please attach photocopies of relevant licenses or permits to the application.**



**Make Check or Money Order Payable to:**

**New York State Department of Environmental Conservation \*DO NOT send cash.**

**NOTICE:** Pursuant to ECL Section 3-0301(2)(Q) False statements made on this application are punishable pursuant to Section 210.45 of

the New York State Penal Code.

**Date Signature of Applicant**

RETURN THE COMPLETED APPLICATION (BOTH SHEETS) AND ANY ADDITIONAL SHEETS, TO THE ADDRESS AT THE TOP

**Instructions**

**STATUTORY AUTHORITY: Environmental Conservation Law Section 11-0515 (1) and 6 NYCRR Part 175.**

**The Department of Environmental Conservation (DEC) may issue a License to Collect or Possess to qualified individuals to collect or possess fish, wildlife, shellfish, crustacea, aquatic insects, birds' nests or eggs. This license is issued only for the following purposes: propagation, banding, scientific, or exhibition.**

**Individuals applying for a license to collect, possess, or band migratory birds must possess a valid Federal Permit from the U.S. Fish and Wildlife Service, for the pertinent activity. State licenses for banding migratory birds will be issued for five years. Individuals applying for a license to exhibit mammals to the public must write the U.S.D.A. for information for licensing under the Animal Welfare Act. Applications for licenses for educational, research or scientific institutions**

**should be completed by the individual authorized by the institution to supervise all activities listed on the application.**

**The following addresses are provided for your convenience:**

|  |  |  |
| --- | --- | --- |
| **U.S. Department of the Interior** | **U.S. Department of the Interior** | **U.S. Department of Agriculture** |
| **U.S. Fish and Wildlife Service** | **Bird Banding Laboratory** | **APHIS REAC** |
| **P.O. Box 779** | **Patuxent Wildlife Research Center** | **2568-A Riva Rd** |
| **Hadley, MA 01035-0779** | **Laurel, MD 20708** | **Annapolis, MD 21401-7400** |

**The following instructions correspond numerically with the numbers on the License to Collect or Possess Application. When completing this application, please provide sufficient detail to fully answer the questions. The answers you provide are the criteria for approving or denying your license. Incomplete or vague applications will be returned to the applicant.**

1. Name of applicant.

2. If applying as a business or organization list the name of the business.

3. Mailing address and county of residence of the applicant.

4. Day and night telephone number of the applicant.

5. Date of birth of the applicant.

6. Please check the box that appropriately describes your application.

7. Describe, in detail, the purpose for which you are applying for this license. If relevant, attach a copy of your

research prospectus. Also, provide the name and address of the educational or scientific organization that sanctions your proposed activities or the organization that employs you.

8. Please provide the common name, scientific name (genus species) and the total number, male and/or female, of the species you wish to collect OR possess.

NOTE: Endangered or Threatened Species may NOT be included on this application.

9. Check the box which indicates if you will or will not be collecting species from the wild in New York.

10. If you are applying for a license to possess species which were not collected from the wild in New York,

describe how and from where you will obtain the species. Please include the name, address, telephone number and Special License Name and Number of the person who legally possesses the species you wish to obtain.

11. Describe, in detail, the methods you will use to collect the species you listed in Question 8. Include the type and number of traps, type and length of nets, etc. (Only if collecting from the wild).

12. Please provide a descriptive location of your collecting sites. Include county, township, name of the body of water, sampling points in a particular body of water, etc. (Only if collecting from the wild).

13. Please provide a detailed schedule of the times you will make your collections. Include months, days, time of day, etc. (Only if collecting from the wild).

14. Please describe exactly what you will do with the specimens you collect or species you possess.

Examples: released at trap site, given to educational institutions for study skins, continue to hold for exhibition, etc.

**(continued on next page)**

**Instructions (continued)**

15. Individuals affiliated with educational, research or scientific institutions may designate individuals to function as agents under their license. If you answer yes to this question, please attach a list with the name and

address of each person you would like as an agent under your license.

16. If you answer yes to this question, please attach a photocopy of each State or Federal license or permit which relates to your application.

Please read the NOTICE and sign and date on the appropriate lines provided at the bottom of the application. The fee for a License to Collect or Possess is $10.00. The license is valid for one year or as noted on the license.

The Department in its discretion may require an applicant to submit written testimonials from two well-known

scientists and to file a bond of two hundred dollars.

Send the completed application, any attachments and a check for $10.00, payable to NYS Department of

Environmental Conservation to:

New York State Department of Environmental Conservation

Special Licenses Unit

625 Broadway

Albany, New York 12233-4752

**Approximately 45 days are required to review and process completed applications.**

LCP

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL C**

**DIVISION OF FISH, WILDLIFE AND MARINE RESOURCES - SPECIAL**

**625 BROADWAY, ALBANY, NEW YORK 12233-4752**

**LICENSE TO COLLECT OR POSSESS APP**

Please Refer to the Instructions Before Completing This Application. (Please Print or Type)

**1. Applicant Last Name First Name M.I.**

**2. Business/Organization Name (if applicable)**

**3. Street 1**

**Street 2**

**4. Telephone # (Day)**

**Telephone # (Night)**

**City/Town State Zip Code (Zip + 4)**

**County 5. Date of Birth**

**6. This Application Is For a:**

New Application Renewal of Current License WITHOUT Change Renewal of Current License WITH Change

**7. Describe, in detail, your purpose for which you applying for this license:**

**(If more space is needed, attach additional sheets)**

**8. List the species and number you wish to possess and sell:**

**COMMON NAME SCIENTIFIC NAME**

**TOTAL**

Male Female

a. b. c. d. e.

**9. Check the appropriate category:**

**(If more space is needed, attach additional sheets)**

**ONSERVATION**

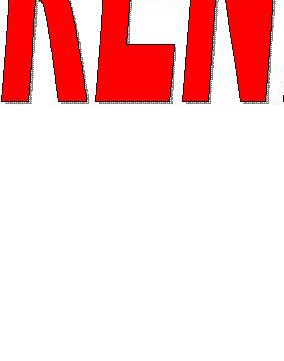
**LICENSES**

**LICATION**

**Fee: $10.00**

**FOR OFFICIAL USE ONLY**

**License Number Effective Date Expiration Date Region**



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**10. If you WILL NOT be collecting species from the wild in New York State, describe how you will obtain the species you list in Question 8:**

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**- Continued On Next Page -**

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION**



**DIVISION OF FISH, WILDLIFE AND MARINE RESOURCES - SPECIAL**

**625 BROADWAY, ALBANY, NEW YORK 12233-4752**

**LICENSE TO COLLECT OR POSSESS APPLICATION**

***Continued***

**Answer Questions 11 through 13 ONLY if you WILL be collecting from the wild of New York State**

**11. Describe the methods that you will be employing to collect the species listed in Question 8:**

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