

**Fairleigh Dickinson University
Metropolitan Campus
Department of Public Safety**

**Jeanne Clery Disclosure of Campus Security Policies
and Campus Crime Statistics Act**

And

Fire Safety Report

Annual Report 2011

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is a federal law that requires colleges and universities to disclose information about campus crime and security policies.

The Clery Act was signed into law in 1990 as the Crime Awareness and Campus Security Act of 1990. This act was spearheaded by Howard and Connie Clery after their daughter was murdered at Lehigh University in 1986. Amendments to the act in 1998 renamed it in memory of Jeanne Clery.

The Clery Act requires colleges and universities to:

- publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements
- disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non campus facilities. The statistics must be gathered from campus police or Public Safety, local law enforcement, and other University officials who have significant responsibility for student and campus activities.
- Provide “timely warning” notices of crimes that have occurred and pose an ongoing threat to members of the campus community.
- Disclose in a public crime log any crime that has occurred on campus or within the patrol jurisdiction of the campus Public Safety department and is reported to campus police or Public Safety department.

Fairleigh Dickinson University Metropolitan Campus Department of Public Safety is responsible to prepare and distribute the report for the campus. This report is also available on the Fairleigh Dickinson University website at www.fdu.edu. Members of the Metropolitan campus community are sent a notice that describes the report and the web address. For a paper copy of the report, contact the Department of Public Safety at 201 692-2227 or email dmiles@fdu.edu.

Department of Public Safety

The safety and security of the campus and campus community members are the responsibilities of the Department of Public Safety. The department, under the direction of a campus director consists of 33 full time staff members. Public Safety personnel patrol the campus 24 hours a day, 365 days a year. The officers patrol the campus on foot, motor vehicles and bicycles. The officers also man the dispatch area and they answer all calls for assistance as well as emergencies.

The Department of Public Safety members are non sworn university employees who do not have police or arrest powers. These officers enforce university policies. Public Safety officers attend a full week of training through the department's in house training academy. This in house academy provides officers with a basic understanding of campus Public Safety as well as university and department procedures. Officers are also now being registered and trained under the NJ State Police Security Officer Registration Act (SORA). In addition officers attend advanced training courses either on campus or at local police academies. All officers are trained in basic first aid, CPR and AED.

Fairleigh Dickinson University Metropolitan Campus Department of Public Safety has excellent working relationships with both Teaneck and Hackensack Police and Fire departments as well as county and state agencies. Information is shared between the departments in an effort to maintain a safe campus environment. Local police officers are contracted to work at various University events throughout the year. All serious matters are promptly reported to the local police. At the request of any victim, the Department of Public Safety will provide assistance by contacting the local police. In all cases, a report will also be maintained at the Department of Public Safety office.

Reporting of Crimes or other Emergencies

The policies of Fairleigh Dickinson University Metropolitan campus, which are enforced by the Department of Public Safety, are made known to students, faculty and staff either through the Employee Handbook or the Student Handbook.

To report any crime, emergency or campus violation, call the Department of Public Safety at 201-692-2222 or 66 if using an internal campus telephone or come to the Department of Public Safety at 870 River Road in Teaneck. Whenever making a report, please provide a full account of the type of incident, who was involved, what type of incident it was, where it took place, when it took place and why it may have occurred. Also try to provide witnesses or descriptions. In any instance where you witness any serious crime, emergency or other safety or life threatening situation, please call 911. Do not call 911 unless an immediate and true emergency exists.

A. Timely Warnings

Anytime that a serious situation arises either on campus or in the immediate area of the campus that in the judgment of the Director of Public Safety in consultation with the Campus Provost, poses an ongoing or continuing threat to the campus community, a campus “Timely Warning” will be issued. This warning will be issued through the FDU Alert system, voice mail or telephone notification, e mail, posted on the University website, posted notices, public address announcements, and direct contact with individuals.

B. Confidential Reporting

Any member of the campus community may report violations of the law or other matters of concern using the “Silent Knight” witness form on the Metropolitan Campus Department of Public Safety website. All reports received will be investigated. In addition both Teaneck Police and Hackensack Police have an anonymous telephone reporting Crime Stoppers Tip Line. The tip line can be reached at the following numbers: Teaneck Police 201 833-4222 and Hackensack Police at 201 488-4222.

C. Annual Report

The Director of Public Safety is responsible to obtain, review and report all the needed aspects of the annual report. Crime statistics from the required geographical areas to Fairleigh Dickinson University Metropolitan Campus from local law enforcement jurisdictions are requested as required.

D. To whom Crimes should be Reported

The Clery Act requires that persons designated as “Campus Security Authorities” notify the institution about crimes they have learned about from persons believed to be acting in good faith. At the Metropolitan Campus of Fairleigh Dickinson University, “Campus Security Authorities” must report these crimes to the Director of Public Safety. “Campus Security Authorities” include (Public Safety Personnel) staff members who have “significant responsibility for student and campus activities, including but not limited to student housing, student discipline, and campus judicial proceedings”. These persons are listed as follows:

Admissions Office Professional Staff
Advisement Office Professional Staff
Dean of Students Staff
EOF Office Professional Staff
Enrollment Services Professional Staff
Financial Aid Office Professional Staff

Human Resources Professional Staff
International Student Services Professional Staff
Residence Life Staff including Resident Assistants
Student Life Staff including advisors

Professional Counselors and Pastoral Counselors

Campus Professional Counselors and Campus Pastoral Counselors, when acting as such, are not considered to be “Campus Security Authorities” and are not required to report crimes to be included in the annual report of crime statistics. As part of the Fairleigh Dickinson University policy, these persons are encouraged to inform persons being counseled of all the procedures in place to report crimes on a voluntary basis to be included in the annual report of crime statistics. Fairleigh Dickinson University also encourages Professional Counselors and Pastoral Counselors to report all crimes which they become aware of. This can be done with out identifying any of the individuals involved if they want to remain anonymous but it makes other members of the campus community aware of the crime.

The Clery Act defines counselors as follows:

Professional Counselor: An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning in the scope of his/her license or certification. At Fairleigh Dickinson University Metropolitan Campus, this means all counselors employed in Student Counseling and Psychological Services (S-CAPS) as well as any consulting psychiatrist.

Pastoral Counselor: An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor. At Fairleigh Dickinson University this means all clergy or others appropriately recognized as fitting that definition who are associated with Campus Ministry.

Monitoring and recording criminal activity at off campus locations

The Department of Public Safety through the close working relationships with local law enforcement also deals with crimes and other serious incidents that occur off campus that may involve a Metropolitan campus student. The Department of Public Safety will

promptly act on any information that is received from an outside agency concerning members of the Fairleigh Dickinson University community and will conduct an investigation on information received. Findings of that investigation concerning student misconduct will be forwarded to the appropriate campus office, Dean of Students, for any disciplinary action. This includes any students engaged at off campus locations of student organizations officially recognized by Fairleigh Dickinson University, as well as any student organizations with off campus housing facilities.

Campus Daily Crime Log

The Clery Act requires that the campus maintain a daily Crime log covering the most recent 60 day period. The Metropolitan Campus daily Crime log is located in the Department of Public Safety and is available for viewing 24 hours a day, 365 days a year. The log contains information about the nature of the reported crime, the date and time reported the general location and the disposition of the incident. All crimes not just Clery Act reportable crimes are entered into the log. Log entries must be made within two business days of the report being made to the Department of Public Safety. There are two exceptions when entries are excluded from the log, the first when the disclosure is prohibited by law and the second if the disclosure would jeopardize the confidentiality of the victim. There are also four cases where information may be temporarily withheld from the log. This withholding can only take place when there is clear and convincing evidence that the release of the information would (1) jeopardize an ongoing investigation: or (2) jeopardize the safety of an individual: or (3) cause a suspect to flee or evade detection: or (4) result in the destruction of evidence. Any requests for information past the current 60 day period will be provided within two business days.

Access to Buildings and Facilities

Campus academic buildings are generally open from 7AM-11PM, Monday through Friday. Office buildings are generally open from 9AM-5PM, Monday through Friday. Residence Halls are locked 24 hours a day and only open to students registered to live in the building and any guest they have registered. Access to any building after hours and on weekends is limited unless there are classes or other authorized function being held. Public Safety does checks of all buildings and University identification must be provided upon request and authorization to enter any building must be documented and on file. The only exception will be any event that is open to the public.

Crime Prevention Education and Awareness

The Department of Public Safety at the Metropolitan Campus of Fairleigh Dickinson University is responsible for the safety and security of all persons and property that come to the campus. Public Safety has the responsibility of protecting life and property,

preventing and detecting crime on campus as well as providing essential safety and services to the campus community. Crime prevention is a high priority of the department as well as the University. All members of the campus community have to assist themselves from becoming a victim of crime by following basic crime prevention practices.

- Walk and park in well lighted areas
- Always lock your room or office
- Do not prop any doors open
- Never leave valuables unattended
- Do not take unnecessary chances
- Report suspicious persons, vehicles or behavior

In an on going effort to prevent crime on the campus, the Department of Public Safety offers several programs and services:

- Operation Identification
- Night Time Safety Escort Service
- Distribution of brochures and pamphlets on crime prevention information
- Emergency Telephones
- Rave Guardian Alert
- Department web page with tips and information
- Building Security Surveys
- Surveillance Cameras
- Lighting and grounds safety surveys
- Guard Tour System
- Fire Equipment Checks

In addition, the Department of Public Safety provides crime prevention presentations and training to members of the campus community;

- Driver Training – Done throughout the year
- Orientation Sessions – Done at all new student orientation sessions
- Resident Assistant Training – Annual
- Hall Security Assistant Training – Annual
- Fire Drills – Twice Yearly
- Wellness Fair – Annual
- Safe Spring Break – Annual
- Alcohol Awareness Week – Annual
- Posting of crime prevention tips and notices – Monthly
- International Student Fair – Twice Yearly
- Freshman Seminar – On Request
- Resident Assistant Program Speakers – On Request

Alcohol and Drug Policy

Many students already have used alcohol by the time they arrive on campus. Some students have only limited experience with the effects of alcohol. Many already have had problems related to alcohol use. A third group of students have not used alcohol at all. For each of these groups of students, it is important to establish and follow personal guidelines for choices about alcohol use and nonuse.

As you think about your choices, it is helpful to remember that there are benefits to using alcohol safely and wisely and benefits from abstaining from alcohol use. For many people, alcohol is a complement to social events, good food and conversation with friends or family. For others, alcohol may be part of family tradition or ritual. Some people simply like the taste of wine with a meal or a cold beer on a hot summer afternoon. Abstaining from alcohol also has benefits. Alcohol-free lifestyles allow people of all ages to be free to grow in their ability to manage stress and develop life skills without the interference of alcohol. People who abstain have no risk of developing alcoholism. For those with a family history of alcoholism, a choice to remain abstinent will help break the cycle of addiction. Lastly, abstinence from alcohol is a lifesaving choice for people recovering from chemical dependency. Choosing to use or not to use alcohol is a personal choice for which each student is responsible. At any age, we are responsible for the consequences of our decisions. For example, nationwide a high percentage of date or acquaintance rapes on campus are alcohol-related.

Alcohol use affects judgment and can result in vandalism and aggressive or even violent behavior. Sexually transmitted diseases and unplanned pregnancies occur more often when judgment is impaired by alcohol. Driving after drinking can result in legal hassles and crashes causing serious injury or death. For students, excessive alcohol use is a major factor in academic problems. Many times people who have been drinking too much say and do things that can hurt people they care about or love. College is a time for building relationships and alcohol can make that difficult.

Guidelines

Safe and wise choices about using or abstaining from alcohol will enhance health and reduce the risk of experiencing the wide range of alcohol-related problems that some college students have experienced.

Here are a few guidelines to help you think about your choices:

1. The use of alcohol is a personal choice.

No one should feel pressured to drink or be made to feel uneasy or embarrassed because of a personal choice. However, peer pressure and internal pressure to fit in and successfully integrate into the college scene can exist. Many people will choose to use alcohol safely, moderately and appropriately. Others will simply have no desire to experience the effects of alcohol. A small percentage of students may use alcohol unsafely or appear to use it excessively. Everyone has the right to decide how they want to use, or not use, alcohol. If a student feels he/she is struggling with this decision or the pressure of self/others, he/she can always speak to his/her resident assistant or a counselor at Student Counseling and Psychological Services (SCAPS).

2. Alcohol use is not essential for enjoying social events.

The real value of parties and other social activities is meeting new people, being with friends and taking time out from the pressures of school and work. Drinking alcohol should not be seen as a necessary component for having fun and being with friends. If alcohol is used, it can be an enjoyable complement to other activities, not the only reason for socializing. Actually, focusing on alcohol use as the main reason for a party can result in intoxicated people who get sick, cannot carry on a conversation and generally aren't much fun to be with after a while.

3. Know when to abstain from alcohol.

- When under the legal drinking age
- When pregnant or breastfeeding
- When operating equipment: cars, motorcycles, boats, firearms, machinery, etc.
- When studying or working
- When performing in fine arts or competing in athletics
- When taking certain medications

Each of these situations presents specific risks and are times when alcohol use should be avoided. As caring friends, we can help each other choose not to use during these times.

4. Drinking that leads to impairment or intoxication is unhealthy and risky.

Getting drunk is not a condition to be admired, laughed at or taken lightly. Rude, destructive or just plain foolish behavior triggered by alcohol use is socially unacceptable. It also may indicate an alcohol-use problem. Drinking games often result in drunkenness and can present serious risks for those involved. Alcohol poisoning is a potentially fatal condition that is the result of drinking too much, too fast. Warning signs of alcohol poisoning are vomiting, slow or irregular breathing (less than 8–12 breaths per minute or more than 10 seconds between breaths); cold, clammy skin, bluish-skin color or paleness; mental confusion, stupor, coma or unable to rouse a person; no response to pinching the skin; and/or seizures. A person seeing or knowing anyone with these signs must get help immediately.

5. Know personal limits of moderation.

Everyone who chooses to drink alcohol should know his or her personal limit of moderation. It is important that each person set the limit before having any alcohol. It is also important to know a few facts about alcohol and its effects before establishing personal limits.

- Drinking on an empty stomach can have a greater effect on judgment and behavior than expected.
- Alcohol's effects can be greater than expected when a person is feeling tired, stressed out, angry, lonely or other strong emotions.
- Because of differences in body composition and chemistry, females are affected more than males of equal weight after drinking the same amount of alcohol.
- The effects of alcohol vary with body weight and the strength and number of drinks.

6. There are ways to minimize health and safety risks when serving alcohol.

Examples include:

- Emphasize other activities besides drinking.
- Offer a variety of attractive nonalcoholic drinks that are easily available.
- Provide a variety of foods.
- Be sure to have designated drivers who abstain from alcohol.
- Inform guests whether beverages such as punch contain alcohol.
- Stay alert and assume responsibility for helping a guest who may have had too much to drink.
- Create an environment that allows guests to feel comfortable making a personal choice about alcohol use or nonuse.
- Avoid drinking games that can quickly lead to intoxication.

7. Avoid situations where someone else's alcohol or other drug use may put you at risk.

- Make an alcohol-intake plan for the day/evening ahead of time and stick to it. Think about the goal ahead of time and how to achieve it.
- Make a plan for getting to and from an event.
- Eat before drinking, and eat while drinking.
- Space and pace the drinks.
- Drink water between drinks.
- Avoid drinking games.

What to Do on the Metropolitan Campus

- If you have questions about developing your own personal guidelines;
- If you are concerned about someone else's use/abuse of alcohol; or
- If your life already has been affected by alcohol-related problems:

The Wellness Center (Student Counseling and Psychological Services [SCAPS] and Student Health Services), (201) 692-2437, serves as a campus resource to assist you with questions about psychoactive substance use and abuse. You can drop in or schedule an appointment. (An appointment is recommended as you can talk privately without interruption.) All conversations are strictly confidential and focus on offering information, sharing feelings and making you feel comfortable in exploring your choices and personal guidelines. Counseling and treatment for alcohol and drug abuse is available through the Wellness Center (Student Counseling and Psychological Services and Student Health Services [SCAPS]) and off-campus sources.

Alcohol Violations

I.2C:33-15 Possession or Consumption of Alcoholic Beverage by Person Under Legal Age

- Knowingly possesses without legal authority or knowingly consumes an alcoholic beverage in any school, public or private conveyance, public place, public assembly or motor vehicle.

—Disorderly Persons Offense (not less than \$500.00 fine)*

—In addition to the sentence authorized from the offense, the court shall suspend or postpone for six months the driving privileges of the defendant.*

II.2C:33-16 Possession of Alcoholic Beverage on School Property

- Any person of legal age to purchase alcoholic beverages, who knowingly and without express written permission of the school board, its delegated authority or any school principal, brings any alcoholic beverage on any property used for school purposes, which is owned by any school or school board.

—Disorderly Persons Offense

III.2C:33-17 Offering Alcoholic Beverages to Underage Person

- Purposely or knowingly offers or serves or makes available an alcoholic beverage to a person under the legal age for consuming alcoholic beverages or entices that person to drink an alcoholic beverage.

—Disorderly Persons Offense

General Requirements of the Drug-free Schools and Communities Act: Amendments of 1989

The Drug-free Schools and Communities Act Amendments of 1989 (the Act) requires an institution of higher education, as a condition of receiving funds or any other form of financial assistance under any federal program, to certify that it has adopted and implemented a program to prevent the unlawful possession, use or distribution of illicit drugs and alcohol by students (and employees). The following describes the Act's provisions as applied to students.

As part of its drug prevention program for students and employees, Fairleigh Dickinson University annually distributes in writing to each student (and employee) the following information:

- standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by regularly matriculated students (and employees) on its property as a part of any of its activities;
- a description of applicable local, state and federal legal sanctions pertaining to the unlawful possession, use or distribution of illicit drugs and alcohol;
- a description of health risks associated with the use of illicit drugs and the abuse of alcohol;
- a description of available drug and alcohol counseling, treatment, rehabilitation and re-entry programs; and
- a clear statement of the disciplinary sanctions that the University will impose on students (and employees) who violate the standards of conduct.

The University will conduct a biennial review of its drug prevention program to determine its effectiveness, implement needed changes and ensure that disciplinary sanctions are consistently enforced.

State and Federal Legal Sanctions Concerning Drugs and Alcohol

Federal law penalizes the manufacture, distribution, possession with intent to manufacture or distribute and simple possession of drugs ("controlled substances") [Controlled Substances Act 21 U.S.C. Sections 841, 843 [b], 844, 845, 846 (1988)]. The following is a list of the punishments prescribed for each crime/offense:

Crime/Offense	Jail Time	Fine (\$)
1st Degree Crime	10–20 years max	\$100,000
2nd Degree Crime	10 years max	\$100,000
3rd Degree Crime	5 years max	\$7,500
4th Degree Crime	up to 18 months max	\$7,500
Disorderly Persons (offense)	up to 6 months max	\$1,000
Petty Disorderly (offense)	up to 30 days max	\$500

Controlled Dangerous Substances

Controlled dangerous substances (CDS) are classified into five different schedules (I–V):

New Jersey Laws: Criminal Statutes

I.2C:35-3 Leader of a Narcotic Trafficking Network

- Conspires with others as an: organizer (or) financier, supervisor (or) manager
 - To manufacture or distribute: Methamphetamine, Lysergic Acid Diethylamide (LSD), and Phencyclidine
 - Any CDS in Schedule I or II
- First Degree Crime (Life Term)*

II.2C:35-4 Maintaining or Operating a CDS Production Facility

- Knowingly maintains or operates a premise used to manufacture: Methamphetamine, Lysergic Acid Diethylamide
 - Any CDS in Schedule I or II
- First Degree Crime*

III.2C:35-5 Manufacturing, Distributing or Unlawfully Dispensing Controlled Dangerous Substances

- Knowingly or purposely: manufactures, distributes or dispenses (or possesses with intent to dispense) a CDS (or analog); or creates, distributes or possesses (or possesses with intent to distribute) any counterfeit CDS. Possession with intent to distribute.
- Degree of crime dependent on drug and amount involved*

IV.2C:35-5.1 Distribution, Manufacture or Possession with Intent to Distribute Anabolic Steroids

—*Third Degree Crime*

V.2C:35-6 Employing a Juvenile in a Drug Distribution Scheme

- Any person 18 years of age who knowingly uses, solicits, directs, hires or employs
- Second Degree Crime*

VI.2C35-7 Distribution or Possession with Intent to Distribute a CDS Within 1,000 Feet of School Property or School Bus

- Violates 2C:35-5 within 1,000 feet of school property or school bus
- Third Degree Crime — three-year minimum*
- Marijuana less than one ounce — one-year minimum*

VII.2C:35-8 Distribution to Person under 18 or Pregnant Female

—Twice term of imprisonment

—Twice the fines

—Twice the term of parole ineligibility

VIII.2C:35-9 Strict Liability for Drug-induced Deaths

• Any person who manufactures, distributes or dispenses Methamphetamine, Lysergic Acid Diethylamide, Phencyclidine, or any other Schedule I or II, or controlled analog thereof is strictly liable for a death that results from injection, inhalation or ingestion of that substance.

—*First Degree Crime*

IX.2C:35-10 Possession, Use or Being under the Influence

—Violation of this section by a person while on any property used for school purposes, or within 1,000 feet of any school property, school bus or on any school bus, who is not sentenced to a term of imprisonment, shall be required to serve not less than 100 hours of community service.

—Degree of crime dependent on drug and amount involved.

X.2C:35-11 Imitation CDS

• Distribution, possession, manufacturing, etc.

—Third Degree Crime

New Jersey Laws: Drug Paraphernalia

XI.2C:36-1 Drug Paraphernalia Defined:

• All equipment, material and products of any kind, used or intended for use in planting, growing or harvesting, manufacturing, compounding, testing, preparing or introducing a CDS into the human body.

• Drug paraphernalia includes kits, scales, balances, dilutants, adulterants, sifters, blenders, grinders, spoons, capsules, balloons, envelopes, water paper, roach clips, ceramic pipes and chillers.

XII.2C:36-2 Use or Possession of Drug Paraphernalia with Intent to Use

—Disorderly Persons Offense

University Policy and Procedures on Alcohol and Other Drugs

The use, possession or distribution of alcohol or alcohol containers is not permissible on University grounds except at authorized University functions. Only those students aged 21 and older would be permitted to consume alcohol at any such functions.

It is illegal for students under 21 years of age to possess or consume alcoholic beverages on campus. It also is a violation of University policy for any student to have actual or constructive possession of alcohol or be in the presence of alcohol in or around the residence halls or in any other campus area not designated for alcohol consumption.

Possession, use or distribution of alcohol by students on University property, or as part of any other University-regulated activity is prohibited. Any student found responsible for violating Article X, Item K of the Code of Student Rights, Responsibilities and Conduct or Section 1, Item 20 of the Residence Hall Community Code is subject to the judicial

procedures from the residence halls or the University. Article X, Item K of the Code of Student Rights, Responsibilities and Conduct reads,

- “1. Underage purchase, possession, consumption or distribution of alcohol;
2. the providing of alcohol to underage individuals and/or the enabling or encouraging of underage individuals to purchase, possess, consume or distribute alcohol;
3. violation of the alcoholic beverages policy;
4. and/or public intoxication” will be subject to disciplinary actions.

The use, possession or distribution of illegal drugs and drug paraphernalia is not permissible on University grounds, including the residence halls. Use and possession of drugs in any vehicle on campus is likewise prohibited.

It is unlawful for any person, knowingly or purposely, to obtain or possess, actually or constructively, an anabolic steroid, unless the substance was obtained directly or pursuant to a valid prescription. Any person who violates this section is guilty of a crime of the fourth degree and subject to charges of violation of the Code of Student Rights, Responsibilities and Conduct.

Parents and/or guardians may be contacted when a student violates University alcohol and/or drug policy.

University Policy Statement for Illegal Drugs

Illegal drugs are not permitted on University property, including in the residence halls or in any vehicle on campus. Any student found responsible for violating Article X, Item E of the Code of Student Rights, Responsibilities and Conduct is subject to suspension from the residence halls or the University. Section E of the Code of Student Rights, Responsibilities and Conduct prohibits, “Enabling of or actual illegal use, possession, illegal distribution, transfer or sale of narcotics, hallucinogenic agents, other controlled or dangerous substances and drug paraphernalia on or off campus.” Students found in violation of the aforementioned policy will also be subject to criminal prosecution.

Sexual Assault

Reporting a Sex Offense

If you are the victim of sexual assault or rape:

- Get to a safe place and consider contacting the Office of Public Safety (201) 692-2222 and/or the local

police (911). If you notify the Office of Public Safety, the local police will automatically be notified.

- Get immediate medical attention to:
 - identify external and internal injuries that may require treatment;
 - be tested and receive preventative treatment for venereal diseases;
 - receive treatment to prevent unwanted pregnancy;

—obtain and preserve evidence should you choose to prosecute. (Don't bathe, shower, douche, eat, drink, smoke or urinate, if possible, as these acts may destroy potential evidence.)

Call FDU Student Health Services (201-692-2437), Hackensack University Medical Center (201-996-2300) or Holy Name Hospital (201-833-3210).

- Contact the Bergen County Rape Crisis Center 24-hour Hotline Confidential Service at (201) 487-2227. Advocates are available 24 hours a day to offer information to all survivors of sexual assault companionship through medical exams and procedures and/or emotional support to survivors wishing to report the crime.

- Utilize Available Campus Services:

- Public Safety** at (201) 692-2222, 24 hours a day

To report the assault, for assistance in reporting to local police authorities, for transportation to medical facilities and for assistance contacting specific FDU staff on weekends or after office hours.

- Student Health Services** at (201) 692-2437, 9 AM. to 5 PM, Monday through Friday
Confidential service offers treatment of minor injuries, information and referral related to your specific medical needs.

- Student Counseling and Psychological Services** at (201) 692-2174,

9 AM. to 5 PM, Monday through Friday

Confidential service offers short-term counseling, information and referral related to your specific emotional needs. Counselors also are available to serve as student advocates within the campus community.

- Dean of Students** at (201) 692-2190, 9 a.m. to 5 PM, Monday through Friday

To file campus disciplinary charges against your assailant, to discuss options regarding limiting on-campus contact with your assailant, changing residence and/or specific academic accommodations.

- Know Your Rights — Read the New Jersey Campus Sexual Assault Victim's Bill of Rights (below).

New Jersey Campus Sexual Assault Victim's Bill of Rights

The following rights shall be accorded to victims of sexual assaults that occur on the campus of any public or private institution of higher education in the state and where the victim or alleged perpetrator is a student at the institution or when the victim is a student involved in an off-campus sexual assault.

A. The right to have any allegation of sexual assault treated seriously; the right to be treated with dignity; and the right to be notified of existing medical, counseling, mental health or student services for victims of sexual assault, both on campus and in the community, whether or not the crime is reported to campus or civil authorities." Campus authorities" as used in this act shall mean any individuals or organizations specified in an institution's statement of campus security as the individuals or organizations to whom students and employees should report criminal offenses.

B. The right to have any allegation of sexual assault investigated and adjudicated by the appropriate criminal and civil authorities of the jurisdiction in which the crime occurred, and the right to the full and prompt cooperation and assistance of campus personnel in notifying the proper authorities. The provisions of this subsection shall be in addition to any campus disciplinary proceedings that may take place.

C. The right to be free from pressure from campus personnel to refrain from reporting crimes, or to report crimes of lesser offenses than the victims perceive the crimes to be, or to report crimes if the victim does not wish to do so.

D. The right to be free from any suggestion that victims are responsible for the commission of crimes against them; to be free from any suggestion that victims were contributory negligent or assumed the risk of being assaulted; to be free from any suggestion that victims must report the crimes to be assured of any other right guaranteed under this policy; and to be free from any suggestion that victims should refrain from reporting crimes in order to avoid unwanted personal publicity.

E. The same right to legal assistance and the right to have others present in any campus disciplinary proceeding that the institution permits to the accused; and the right to be notified of the outcome of any disciplinary proceedings against the accused.

F. The right to full, prompt and victim-sensitive cooperation of campus personnel in obtaining, securing and maintaining evidence, including a medical examination if it is necessary to preserve evidence of assault.

G. The right to be informed of, and assisted in exercising, any rights to be confidentially or anonymously tested for sexually transmitted diseases or human immunodeficiency virus; the right to be informed of, and assisted in exercising, any rights that may be provided by law to compel and disclose the results of testing of sexual assault suspects for communicable diseases.

H. The right to have access to counseling under the same terms and conditions as they apply to other students seeking such counseling from appropriate campus counseling services.

I. The right to require campus personnel to take reasonable and necessary action to prevent further unwanted contact of victims with their alleged assailants, including but not limited to, notifying the victim of options for and available assistance in changing academic and living situations after an alleged sexual assault incident if so requested by the victim and if such changes are reasonably available.

Campus Sex Crimes Prevention Act of 2000

The Campus Sex Crimes Prevention Act of 2000 which became effective October 28, 2002, requires state law enforcement agencies to inform colleges and universities about students and employees who are registered sex offenders. Any college or university that receives federal funding must make this information available to any member of the campus community who requests it. Fairleigh Dickinson University is a recipient of federal funding. Information about registered sex offenders may be requested at the Department of Public Safety at the Metropolitan Campus.

University Crime Statistics

The following chart outlines the Metropolitan campus crime statistics. The following is a summary explanation of crime definitions. All definitions are taken from the Federal Bureau of Investigation’s Uniform Crime Reporting Handbook as required by the Clery Act regulations.

Murder – The willful (non-negligent) killing of one human being by another.

Sex Offense Forcible – Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against that person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

Sex Offense Nonforcible – Unlawful nonforcible sexual intercourse.

Robbery – The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or putting the victim in fear.

Aggravated Assault – Unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary Unlawful entry of a structure to commit a felony or theft.

Motor Vehicle Theft – Theft or attempted theft of a motor vehicle.

Arson – Willful or malicious burning or attempt to burn, with or without intent to defraud a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Arrests for Clery Act purposes is defined as persons processed by arrest, citation or summonses.

Referred for disciplinary action is the referral of any person to any official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction.

January – December 2011

Type of Offense	On Campus	On Non campus University Controlled property	In contiguous Public Areas	Campus Residences	Hate Crime
1. Alleged Crimes					
Aggravated Assault	1	0	0	0	0
Arson	0	0	0	0	0
Burglary	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0

Murder	0	0	0	0	0
Robbery	0	0	0	0	0
Sex Offenses Forcible	0	0	0	0	0
Nonforcible	0	0	0	1	0

II. Arrests

Liquor Law Violations	0	0	0	0	0
Drug Abuse Violations	1	0	0	3	0
Weapon Law Violations	0	0	0	0	0

III. Non Arrest Campus Referrals

Alcohol	0	0	0	19	0
Drugs	0	0	0	7	0
Weapons	0	0	0	0	0

January – December 2010

Type of Offense	On Campus	On Non campus University Controlled property	In contiguous Public Areas	Campus Residences	Hate Crime
1. Alleged Crimes					
Aggravated Assault	1	0	0	0	0
Arson	0	0	0	0	0
Burglary	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Murder	0	0	0	0	0
Robbery	0	0	0	0	0
Sex Offenses Forcible	0	0	0	0	0

Nonforcible	0	0	0	0	0
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II. Arrests

Liquor Law Violations	0	0	0	0	0
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Drug Abuse Violations	0	0	0	1	0
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Weapon Law Violations	0	0	0	0	0
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III. Non Arrest Campus Referrals

Alcohol	0	0	0	31	0
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Drugs	7	0	0	10	0
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Weapons	0	0	0	2	0
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January – December 2009

Type of Offense	On Campus	On Non campus University Controlled property	In contiguous Public Areas	Campus Residences	Hate Crime
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1. Alleged Crimes

Aggravated Assault	0	0	0	0	0
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Arson	0	0	0	0	0
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Burglary	1	0	0	0	0
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Motor Vehicle Theft	0	0	0	0	0
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Murder	0	0	0	0	0
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Robbery	0	0	0	0	0
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Sex Offenses Forcible	0	0	0	0	0
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Nonforcible	0	0	0	0	0
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II. Arrests

Liquor Law Violations	0	0	0	0	0
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Drug Abuse Violations	0	0	0	0	0
Weapon Law Violations	5	0	0	0	0

III. Non Arrest Campus Referrals

Alcohol	0	0	0	23	0
Drugs	0	0	0	12	0
Weapons	0	0	0	0	0

* Hate crimes are crimes that manifest evidence of prejudice based on race (Q), religion ®, sexual orientation (S), gender (U) or disability (V). Those which are linked to reportable crime categories in the above chart will be coded appropriately (e.g. 1 HC-Q on the Aggravated Assault line under the Hate Crime column means one case of aggravated assault which was a hate crime based on race).

A Final Word

Your safety and well being is of utmost importance to the University. Any suggestions or ideas you may have on how Fairleigh Dickinson University can promote improved safety standards will be welcomed. You are also invited to contact the campus Department of Public safety at any time if you have a question or need any additional information.

Metropolitan Campus
 Department of Public Safety
 870 River Road
 201 692-2222

**Fairleigh Dickinson University
Metropolitan Campus
Department of Public Safety**

Campus Fire Safety

Annual Report 2011

Overview

The Higher Education Opportunity Act (Public Law 110-315) became law in August 2008, and requires institutions that maintain on campus housing facilities to publish an annual fire safety report which outlines fire safety practices, standards, and all fire related on campus statistics. The following public disclosure report details all information required by this law as it relates to the Metropolitan Campus of Fairleigh Dickinson University.

General Statement of College Owned Student Housing

At the Metropolitan Campus of Fairleigh Dickinson University all residence halls are completely covered by a sprinkler system and a fire alarm system that is monitored by the local fire department 24 hours a day, seven days a week.

All Residence Hall residents are issued a copy of the Metropolitan Campus Resident Handbook which includes information on fire safety and what appropriate action to take during a fire alarm or fire emergency. The interior of every student room has a fire safety notice posted on the rear of the entry door which also gives information as to what to do in the event of a fire.

Additional information on fire safety can be found on the Department of Public Safety section of the University website, www.fdu.edu.

Campus Fire Emergencies

Steps to follow if you become aware of a fire:

1. In a building, activate the nearest fire alarm and call the Department of Public Safety at 201 692-2222 or 911. Do not attempt to extinguish the fire yourself. Sounding the lives and making the call can save lives and property by giving firefighters the maximum amount of response time and building occupants the maximum amount of time to evacuate the building.
2. Calmly assist others to evacuate the building by following exit signs to the nearest safe exit. The nearest exit may not be the one you use to enter the building. DO NOT use any elevator.
3. If possible, assist any person with disabilities who may need assistance in evacuating the building.

4. Remain outside the building at a safe distance to wait for Public Safety, police and fire departments.
5. Give any information you have to the responding Public Safety, police or fire officials and then report to the designated staging area.

BUILDING

STAGING AREA

Administration
 Alumni Hall
 Bancroft Hall
 Becton Hall
 Chapel
 Dickinson Hall
 Edward Williams
 EOF
 Field House
 Fitness Center
 International Student Services
 Library
 Linden 1
 Linden 2
 Linden 3
 Linden 4
 Linden 5
 Linden 6
 Linden 7
 Linden 8
 Lone Pine Residence
 Muscarelle
 North Pointe Residence Hall
 Residence Life Director's House
 River House
 Robison Hall
 Robison Annex
 Rothman Center
 Student Union Building
 Temple Avenue 131
 Temple Avenue 139
 University Court 1
 University Court 2
 University Court 3
 University Court 4
 University Court 5

Grass Area in University Circle
 Walkway/Grass Area by University Hall
 Fitness Center Rear Plaza
 Southside Grass Area
 Front of Student Union Building
 North side by Pedestrian Bridge
 East Section of Parking Lot
 Front of Student Union Building
 Southeast Section of Parking Lot
 Grass Area in University Circle
 Front of Student Union Building
 Grass Area in Front
 South Parking Lot
 South Parking Lot
 South Parking Lot
 Rear of Student Union Building
 Rear of Student Union Building
 Rear of Student Union Building
 Rear of Student Union Building
 Rear of Student Union Building
 Front of Student Union Building
 Alumni Hall Loading Dock Area
 Fitness Center Rear Plaza
 South Parking Lot
 Lone Pine Parking Lot
 Alumni Hall Loading Dock
 Fitness Center Rear Plaza
 Grass Area Rear of Dickinson Hall
 Student Union Parking Lot
 Parking Lot of 139 Temple Avenue
 Parking Lot of 131 Temple Avenue
 Lone Pine Parking Lot
 Lone Pine Parking Lot
 Lone Pine Parking Lot
 Lone Pine Parking Lot
 Lone Pine Parking Lot

University Court 6	Lone Pine Parking Lot
University Court 7	Grass Area South of Becton Hall
University Court 8	Grass Area South of Becton Hall
University Court 9	Grass Area South of Becton Hall
University Court 10	Grass Area South of Becton Hall
University Hall	Grass Area Front of Library
Williams Hall	Grass Area in University Circle
Woodridge Avenue 1	Parking Lot of 10 Woodridge Avenue
Woodridge Avenue 10	Grass Area by 1 Woodridge Avenue

Steps to follow if you hear a fire alarm:

1. Remain calm. DO NOT panic.
2. Before opening a door, feel it with the back of your hand. If it is hot, do not open the door. Go to another means of egress. If you cannot exit the room, seal the cracks around the door with towels, linen, clothes (soaked in water if possible). Open your window for air and hang objects out the window to attract attention. Shout for help. If a telephone is available, call 911 and advise them where you are trapped. If smoke is filling the area where you are, keep low to the floor. Take short breaths to avoid inhaling smoke. Place a wet towel over your nose and mouth.
3. If the door is not hot, brace yourself and open it slowly. If hot air or fire rushes in close the door and follow instructions in number 2.
4. If you can leave, close all the doors behind you and proceed to the nearest safe exit. The nearest exit may not be the one you use to enter the building. Once you leave the building, report to the designated staging area.
5. It is New Jersey state law that when every a fire alarm goes off for any reason in the building that you are in, you must evacuate and remain outside until told by campus authorities that you may re enter.

Residence Halls – Fire Protection Systems

Linden: Each of the eight buildings is equipped with a sprinkler system with flow and valve tamper switches monitored by the fire alarm panel. Non-addressable fire alarm panel with hard wired smoke/heat detectors. Fire alarm panel annunciates directly to the local fire department.

University Court: Each of the ten buildings is equipped with a sprinkler system with flow and valve tamper switches monitored by the fire alarm panel. Non-addressable fire alarm panel with hard wired smoke/heat detectors. Fire alarm panel annunciates directly to the local fire department.

Northpointe: The building is equipped with a sprinkler system with flow and valve tamper switches monitored by the fire alarm panel. Non-addressable fire alarm panel with hard wired smoke/heat detectors. Fire alarm panel annunciates directly to the local fire department.

Specific Fire Prevention Related Policies

Fairleigh Dickinson University does not allow smoking in any campus building or Residence Hall. Smoking is only permitted outside buildings and away from any exterior doors.

It is the policy of the Metropolitan Campus of Fairleigh Dickinson University to provide faculty, staff, students and visitors with the safest possible environment, free from potential fire hazards. Periodic fire inspections of all campus buildings are conducted by the Department of Public Safety, Campus Facilities and the local fire departments.

To minimize the potential for fires, it is Fairleigh Dickinson University's policy to prohibit the open burning at all times. Open burning as defined by Fairleigh Dickinson University is any open/exposed flame or combustion that produces heat, light or smoke, and has the potential to cause a fire. Examples of open burning are, but not limited to, candles, incense, campfires and related accessories such as gasoline, propane, lighter fluid, pyrotechnics and fireworks.

In addition, the following items are prohibited in the Residence Halls.

1. Cooking including the use of toaster ovens and any appliance with an open heating element.
2. Space heaters except when issued by Campus Facilities for emergency heat outages.
3. Extension cords.
4. Fireworks.
5. Torchiere halogen lamps or halogen light bulbs.

Fire Safety Training

Fire drills are conducted twice per year by the Department of Public Safety in coordination with the local fire departments and the Metropolitan Campus facilities Department. Each member of the campus community is required to participate in the drill.

Fairleigh Dickinson University currently and routinely contacts the local fire departments for training and advice.

Plans for future improvements in fire safety

Fairleigh Dickinson University continually evaluates the fire protection systems in all campus buildings. Upgrades occur through ongoing testing and inspection of the life safety systems and equipment with deficiencies being repaired or replaced through building renovations.

Statistics for on campus student housing facilities

Building Year	Academic Buildings			Residence Halls		
	2009	2010	2011	2009	2010	2011
Total Alarms	16	22	35	15	7	13
FIRES	1	0	1	0	0	0
Damages	0	0	\$250K	0	0	0
Injuries	0	0	0	0	0	0
Fatalities	0	0	0	0	0	0
False Alarms	15	22	34	15	7	13
Malicious	2	3	3	1	1	1
Carbon Monoxide	0	0	0	3	0	0
Sprinkler System	0	0	1	3	3	2
Cooking	0	3	1	1	0	0
Other	13	16	29	7	3	10

Other could be accidental, bad detector, dust from workers, or unknown reasons.