

SILBERMAN COLLEGE OF BUSINESS

GRADUATE ASSISTANTSHIP APPLICATION

When applying for this position, please be aware of the following: The Graduate Assistantship cannot be used in conjunction with any other University tuition discount and/or University aid program, including the Alumni Trustee Endorsement Grant. Contact the Graduate Admissions Office for further details.

Once you have all the documentation, which includes the application, resume, 3 Letters of recommendation in sealed envelopes, and a student copy of all your academic transcripts, submit the complete package to the appropriate address on the last page. **If an application packet is incomplete when submitted, it will be returned to the applicant.**

Last Name: _____ First Name: _____

Date of Birth: _____ Student ID #: _____

E-mail: _____

Home address: _____

Mailing address: _____

Telephone number: Home: _____ Cell: _____

Field of study in Graduate Program: _____

Please Circle One: Silberman Becton Petrocelli University College

Have you been accepted into FDU's Graduate Program? Yes _____ No _____

If no, please explain: _____

If yes, provide number of graduate business credits completed: _____

GMAT: _____ GRE: _____ TOEFL: _____ out of _____
(International Students)

What is the anticipated completion date of your graduate studies? _____

Academic Background

Institution	Dates of Attendance	Degree	Major	GPA
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

List any scholarships, prizes, awards or other honors that you have received:

List completed courses in Business Administration or previous academic major:

Course	Institution	Year/Month	No. Credits	Grade

EMPLOYMENT EXPERIENCE

Employer	Location	Title/Nature of Position	Dates

GENERAL INFORMATION

1. Describe any research experience, publications, etc.

2. Describe any teaching experience.

3. List your computer skills/software experience.

4. What are your career interests, goals, etc.?

5. In what ways will the receipt of an Assistantship contribute to your career aspirations?

6. Provide any additional information to assist in evaluating your application.

7. Provide the names of three individuals from whom you have requested letters of recommendation.

Name	Title	Organization
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8. I am interested in a Graduate Assistant position at the:

Metropolitan Campus _____ Florham/Madison Campus _____

Please indicate your availability:

Semester: Fall ____ Year ____ Spring ____ Year ____ Summer ____ Year ____

SIGNATURE _____ **DATE** _____

Return Complete Package To:

For Metropolitan Campus Applicants:

Metropolitan Campus
Dr. James Almeida
Fairleigh Dickinson University
1000 River Road
H-DH2-11
Dickinson Hall
Teaneck, NJ 07666

For Florham/Madison Applicants:

Florham/Madison Campus
Dr. James Almeida
Fairleigh Dickinson University
285 Madison Avenue
M-MS1-03
Mansion
Madison, NJ 07940