Registration, Tuition and Billing Information

Registration: Fall, Spring, Summer and Winter

New students are notified concerning registration by the Admissions Office. Continuing students receive advanced registration privileges. This advanced registration begins in April for the summer and fall terms and mid-November for the spring and winter terms. The scheduling of the date for each continuing student to register is based upon credit hours earned, with those closest to graduation receiving the highest priority.

Continuing students may register online through WebAdvisor between 8 a.m. and 9 p.m. starting in the first day of priority registration up to the day before a class begins. Refer to the Enrollment Services link at http://inside.fdu.edu for further details.

All accounts are carried in the name of the student. Financially delinquent students will not be allowed to register for courses, and academic records will be withheld until all financial obligations to the University have been satisfied.

Tuition and Fees

All fees, tuition and charges are subject to change at any time at the discretion of the University's Board of Trustees. These fees are 2018–2019 fees. New tuition and fee charges for 2019–2020 will be announced in the spring of 2019. Please check with the Office of Enrollment Services for current charges.

Full-time Students

Application fee..............................$50.00

All students applying to the University for the first time and all students re-applying after a lapse of one or more semesters will be charged the application fee, which will not be refunded or credited to tuition.

Tuition

— Full-time Undergraduate Students,
Metropolitan Campus*........39,686.00
— Full-time Undergraduate Students,
Florham Campus*..........42,096.00

— Continuing Undergraduate
Students per credit (Full-time only; for programs not billed at the
flat rate).........................1,272.00
— Graduate Students master’s rates
based on Academic Program
Maxwell Becton College of
Arts and Sciences — all programs
per credit.........................1,334.00
Silberman College of Business —
all programs per credit........1,354.00
Anthony J. Petrucell College of
Continuing Studies — all programs
per credit.........................1,272.00
University College: Arts •
Sciences • Professional Studies
Computer Sciences and Engineer-
ing per credit........1,334.00
Education per credit........1,272.00
History, Political Science and
International Affairs per
credit.........................1,272.00
Natural Sciences per
credit.........................1,272.00
Nursing and Allied Health
per credit.........................1,334.00
Psychology per credit........1,272.00
Systems Science per
credit.........................1,334.00
Doctoral Programs
Clinical Psychology per
credit.........................1,391.00
School Psychology per
credit.........................1,391.00
Nursing per credit........1,391.00

Residence halls*
— Rutherford Hall and Park Avenue
Residence Hall, Florham
Campus
Single Occupancy........16,716.00
Double Occupancy........11,250.00
Triple Occupancy.........9,392.00
— Twombly Halls, Florham
Campus
Single Occupancy........15,054.00
Double Occupancy........8,810.00
Triple Occupancy........7,378.00
— Village 1–8, Florham Campus
Single Occupancy........13,054.00
Double Occupancy........8,810.00
Triple and Four-Person
Suite.........................7,378.00
Conversion Suite..........8,810.00
— Village 9 Danforth, Florham
Campus*
Single Occupancy........15,842.00
Double Occupancy........10,614.00
Triple Occupancy........8,872.00
— University Court, Metropolitan Campus
with Kitchenettes**
Single Occupancy........14,066.00
Double Occupancy........9,438.00
Triple Occupancy........7,890.00
Double: Honors and Global
Scholars — Year-round
Housing.........................9,912.00
— University Court, without
Kitchenette
Single Occupancy........13,322.00
Double Occupancy........8,934.00
Triple Occupancy........7,478.00
— Linden Halls and
International House
Single Occupancy........14,040.00
Double Occupancy........8,764.00
Triple Occupancy........7,336.00
Linden Six — Year-round
Housing**.........................9,962.00
Linden — Year-round
Housing Single..............15,766.00

Food service for the academic year:
— A) Unlimited meals + $100.00
flex plan.........................4,606.00
— B) Unlimited meals + $200
flex plan.........................4,806.00
— C) Unlimited meals + $200
flex plan + $100 Fairleigh1
Card..........................5,006.00

*Full-time students are charged a flat-fee tuition in the spring and fall semesters. Students are permitted to register for 12 to 18 credits per semester.

**Residents in these rooms are required to take D meal plan.

— Fee inclusive of fall and spring semesters. Excluded are vacation, summer session, intersession and special contractual arrangements. Off-peak rates per week are: for residence halls, $326.00, and for food service, where available, $158.00.

— Year-round, 12 months.
Registration, Tuition and Billing Information

— D) 8 meals + $200.00
    flex plan*..........................$3,518.00
Technology fee..........................906.00
Wellness Education fee..................140.00
Returned check charge
    (NSF, no sufficient funds)...........25.00
Transcript fee per copy..................5.00
New student fee (includes orientation fee)
    nonrefundable (international students,
    new freshmen and transfers).....815.00
Graduation fee (associate and
    bachelor degrees)..................240.00
Health and major medical insurance
    per year**
    — International students.....1,581.00
    — U.S. citizens.............1,581.00
Experiential learning credits
    — CLEP per 6-credit posting....260.00
    — Peace Corps per 6-credit
        posting.............................................260.00
    — VISTA per 6-credit posting...260.00
    — Special Challenge Examinations,
        Experiential Learning and other
        University-evaluated credit
        per 6-credit posting...........260.00
Auditing fee
    — Regular (per course)**...........1,272.00

Part-time Students
Application Fee............................50.00
All students applying to the University
    for the first time and all students reapplying
    after a lapse of one or more
    semesters will be charged the application
    fee, which will not be refunded or
    credited to tuition.
Tuition for undergraduate courses
    per credit............................................997.00
Per-credit rate for full-time
    students not subject to flat-rate
    tuition..............................................1,272.00
    — Graduate Students master's rates
        based on Academic Program
        Maxwell Becton College of
        Arts and Sciences — all programs
        per credit............................................1,272.00
        Silberman College of Business —
        all programs per credit..............1,354.00
Anthony J. Petrocelli College of
    Continuing Studies — all programs
    per credit.............................................1,272.00
University College: Arts •
    Sciences • Professional Studies
    Computer Sciences and
    Engineering per credit......1,334.00
    Education per credit...........1,272.00
    History, Political Science
    and International Affairs
    per credit.................................1,272.00
    Natural Sciences per
    credit.............................................1,272.00
    Nursing and Allied Health
    per credit.................................1,334.00
    Psychology per credit...........1,272.00
    Systems Science per
    credit.............................................1,334.00
Doctoral Programs
    Clinical Psychology per
    credit.............................................1,391.00
    School Psychology per
    credit.............................................1,391.00
    Transcript fee per copy.............5.00
    Returned check charge
        (NSF, no sufficient funds)...........25.00
Graduation fee (associate and
    bachelor degrees)..................240.00
Technology fee............................422.00
Wellness Education fee (per credit)....4.00
Experiential learning credits
    — CLEP per 6-credit posting....260.00
    — Peace Corps per
        6-credit posting.............................................260.00
    — VISTA per 6-credit posting...260.00
    — Special Challenge Examinations,
        Experiential Learning and other
        University-evaluated credit
        per 6-credit posting...........260.00
Auditing fee
    — Regular (per course)*............$997.00
    — Senior citizens, Metropolitan
        Campus (per course)....................265.00
    — Florham Institute for Lifelong
        Learning, Florham Campus
        (per course)*..........................265.00
    — Retired Persons Institute,
        Florham Campus**...................265.00
    — Alumni plan (per course)*........574.00

*Available only to graduate students and students
    with full kitchens or an approved meal plan request.
    However, these students may take plan A.
**U.S. citizens can be waived with documentation of
    alternative coverage. International students arriving
    before the fall semester for orientation will be charged
    $440.00 for summer 2018.
***Add $10.00 registration fee per semester and any
    required course fees.

All part-time undergraduate students in
    residence shall be assessed all fees that are
    assessed to other residential students in lieu
    of fees assessed on a nonresidential basis.

Other Expenses
Estimated cost for each academic year for
    books, supplies and equipment varies from
    $500.00 to $800.00, depending on the
    curriculum.
Medical technology students pay a fee of
    $1,053.00 for the 32 college credits
    earned in the 12-month hospital practice
    period. The fee, which covers supervision
    of the program, is payable in the fall
    semester of the senior year.

Tuition Reimbursed from
    Employers
Many corporations and business concerns
    provide tuition assistance to qualified
    employees. Students who are employed
    full time should inquire through their per-
    ssonal department about their company’s
    tuition aid program.

Corporate Reimbursement
Deferred Payment Plan
Students who receive corporate reimburse-
    ment may be eligible to defer their tuition
    payment until 45 days after the completion
    of the course. There is a 4 percent service
    charge for this accommodation.

Credit Card Payments
The University has contracted with a third-
    party processor to provide this service,
    TouchNet. Students have the option to pay
    online.
    Access information is available
    on the enrollment services website at
    http://inside.fdu.edu, or students may go
    directly to their WebAdvisor account.
    The processor will charge a nonrefund-
    able 2.85 percent convenience fee to the
    credit card user based on the amount of
    the payment for MasterCard, Visa, Ameri-
    can Express and Discover. The conve-
    nience fee is for the use of the service and
    retained in full by the vendor not the Uni-
    versity.
Students may also pay by ACH (electronic check) with no fee assessed. Students may access their account balance using the University’s WebAdvisor system or if students need assistance with determining their student account balance, they may contact the Office of Enrollment Services by calling:
• 201-692-2213 for the Metropolitan Campus or
• 973-443-8600 for the Florham Campus.

Students must also have their FDU student ID numbers (seven digits) to access the system.

Terms of Payment: Fall, Spring, Summer, Winter
The payment deadlines are established as August 15 for the fall semester and January 15 for the spring semester. By these dates, students must have paid their tuition, room and board and fee charges in full or have been enrolled into an approved payment plan. All students are expected to pay 100 percent summer and winter sessions charges at the time of registration. Payments may be made using American Express, Discover, Visa or MasterCard (see Credit Card Payments on page 24 and this page) or check made payable to Fairleigh Dickinson University and mailed to the Office of Enrollment Services on the student’s home campus.

Withdrawals/Refunds
Any alteration of a student’s schedule must be made in writing, with the student’s signature, to the Office of Enrollment Services. Forms to delete a course(s) or withdraw completely from the University are available in the campus Office of Enrollment Services. Only those alterations with an effective date prior to the first day of the semester will be accorded a 100 percent refund of tuition or cancellation of 100 percent of the tuition due to the University.

Refund Schedule: Fall and Spring Semesters, 12-15 Weeks
Prior to first day of semester*
100% cancellation of tuition and course-associated fees.
During first week of semester*
90% credit for tuition charges only.
During second week of semester*
80% credit for tuition charges only.
During third week of semester*
60% credit for tuition charges only.
During fourth week of semester*
40% credit for tuition charges only.
Grade of W recorded for course dropped.
During fifth week of semester*
20% credit for tuition charges only.
Grade of W recorded for course dropped.
After fifth week of semester*
NO REFUND OF TUITION AND FEES. Withdrawal grade based on University policy, recorded for deleted courses.
During final two weeks of semester WITHDRAWALS FOR THE TERM ARE NO LONGER ACCEPTED.

Refund Schedule: Summer
Six-, Nine- and 12-week Sessions
Prior to first day of session*
100% cancellation of tuition and course-associated fees.
During first week of session*
75% credit of tuition only.
During second week of session*
50% credit of tuition only.
After second week of session*
NO REFUND DUE STUDENT.

Refund Schedule: Winter Three-week Sessions
Prior to and during the first and second days of session*
100% cancellation of tuition and course-associated fees.
After the second day of session*
NO REFUND DUE STUDENT.
The summer/winter refund schedules do not apply to special or weekend programs. Refund schedules for these programs are available at the Office of Enrollment Services.

Late Payment Charges
A late payment charge will be collected at the time any payment (full or partial) is applied to an outstanding balance according to the following schedule. Late payment charge is indicated in italics under the length of time indicated.

Payment Made in Period

Fall Semester
August 18–October 5
2% of payment
October 6–November 2
4% of payment
November 3–November 30
6% of payment
December 1–January 3
8% of payment
January 4–January 31
10% of payment
February 1 and thereafter
12% of payment

Refund Schedule: Modular Courses
Three-, Four- and Five-week Modules
Withdrawal prior to first day
of class*.................................100%
Withdrawal during first week
of class*.................................50%
Withdrawal thereafter*
NO REFUND DUE STUDENT.

Six-, Seven-, Eight-, Nine- and 10-week Modules
Withdrawal prior to first day
of class*.................................100%
Withdrawal during first week
of class*.................................75%
Withdrawal during second week
of class*.................................50%
Withdrawal thereafter*
NO REFUND DUE STUDENT.

*Actual dates for fall and spring semesters are available upon request and posted in the enrollment services areas of each campus.

*Actual dates for modular courses and summer and winter sessions are available upon request and posted in the enrollment services areas of each campus.
**Spring Semester**
January 18–February 28
2% of payment
March 1–31
4% of payment
April 1–30
6% of payment
May 1–31
8% of payment
June 1–30
10% of payment
July 1 and thereafter
12% of payment

**Summer Sessions**
Summer payments are due at the time of registration. If payment is received after the end of the Summer Standard term, a 6% late fee will be applied to the payment made.

However, if the student stops attending the University and the account is taken over by the collections department, a 12% penalty will be assessed to the unpaid balance.

**Winter Session**
Week 1–Week 3 of Session
Students who pay their winter session charge after the third week of the term will be assessed a 6% late fee in the payment made.

However, if the student stops attending the University and the account is taken over by the collections department, a 12% penalty will be assessed to the unpaid balance.

**Residence Hall Payments**
The residence hall deposit of $350.00* (nonrefundable) is deducted from residence hall charges that are payable once a year, prior to the beginning of the fall semester. No reduction is made for room or board during absences. In the case of withdrawals, residence refunds are made on a prorated basis, but there will be no refund after the fifth week of a semester. A damage deposit in escrow (for first-time residence hall students) of $150.00* is required and must be maintained. Upon leaving the residence halls, the student is refunded the deposit less any residence hall charges incurred during the final semester.

**Tuition and Fees — Wroxton College**
During the academic year 2018–2019, an overall Wroxton College charge for full-time students is for 12–18 credits per semester and is equal to the full-time tuition charge at the students’ home campus. It covers tuition, room and board, fees, meals, textbooks, trips, theater tickets and admissions to historic sites, museums, etc. Part-time undergraduate four-week summer sessions cost $997.00* tuition per credit hour plus $2,500.00* for room, board and fees. The required $50.00* application fee (waived for Fairleigh Dickinson University students) is not included.

**Collection Fee**
By registering for a course or courses, the student has entered into a contractual agreement with Fairleigh Dickinson University and has a financial obligation to pay the expenses incurred. In the event the student fails to honor his/her financial obligation, the student will also be responsible to pay all collection costs associated with the University’s attempt to collect the past-due balance; collection costs can include a third-party collection fee of 30 percent of a past-due balance. The University reserves the right to report unpaid account information to any credit bureau.

*This fee is a 2018–2019 fee. New tuition and fee charges for 2019–2020 will be announced in the spring of 2019. Please check with the Office of Enrollment Services for current charges.

**Employee Tuition Grant Program**
Employees or dependents of employees must apply for an Employee Tuition Grant (ETG) through the Office of University Human Resources prior to being registered. Upon approval, a voucher will be issued to the registrant to be presented along with the registration form at the Office of Enrollment Services/Registration. Employees are responsible for fees. The tuition credit will be applied to the employee’s or dependent’s account three to four weeks into the term by the Financial Aid Office.

**Graduate Tuition and Fees**
Undergraduate students matriculated into a baccalaureate degree program who receive approval to take a graduate course to satisfy an undergraduate degree requirement pay undergraduate tuition for that course. Students matriculated into accelerated programs that lead to a baccalaureate and a master’s or first professional degree, non-matriculated students, special students and matriculated undergraduate students taking courses in excess of degree requirements pay graduate tuition for graduate courses. Further information dealing with graduate tuition, fees and other charges are set forth in the University’s Graduate Studies Bulletin.