

Frequently Asked Questions for Incoming New Students

Who do I email about my course schedule?

You can email metroadvise@scheduling@fdu.edu for more information on your schedule. Please keep an eye out in your FDU email in the coming weeks for your schedule.

How do I get my student ID and parking decal?

You can contact Director of Public Safety, David Miles, at 201-692-2227 or dmiles@fdu.edu for more information on receiving your student ID and/or parking decal. Email the picture you would like to use for your ID to dmiles@fdu.edu. If you are a commuter, your ID will be mailed to your home address. If you are a resident, you will receive your ID while you move in. You can get more than one parking decal should you have more than 1 vehicle.

What happens when I lose my ID?

Contact Public Safety at 2016922222 and they will make you a new one. There is a \$25.00 fine to replace your card.

Who do I send my final transcript to?

All transcripts must be sent to Admissions. They can be reached at 201-692-7308 or admissions@fdu.edu.

How can I find out about on-campus employment?

FDU Handshake is a program that can be used to apply for on-campus jobs; you just need to make an account with your FDU email! You can also visit Career Development's page on FDU's website for more information regarding on-campus employment: <https://www.fdu.edu/academics/centers-institutes/career-development/>. Please email Donna Robertson with any questions or concerns, donna_jackson-robertson@fdu.edu.

When do I find out about what course materials I will need?

Each professor will provide you with a syllabus for their respective course which will outline what books/materials you will need. Syllabi will either be emailed out, posted on Webcampus,

and/or distributed in person. If you would like to jump ahead, visit the bookstore's website at <https://www.bkstr.com/fdustore/home>, input your class information and you should find more information on course material required for those specific classes.

How can I view my housing information if I am going to be a resident?

You can check your housing information by logging onto your MyHousing account at [MyHousing](#) or contact Rebecca Valenzuela, rmiles@fdu.edu.

Where can I learn more about healthcare on campus?

Student Health Services is our health center on campus. The office number is 201-692-2437 and their fax number is 201-692-2642. You can also reach out to Cynthia Hastie, cindyh@fdu.edu. For information on entrance medical forms and how to submit them, check out <https://www.fdu.edu/campuses/metropolitan-campus/student-services/student-health-services/forms/>. Student Health Services' mailing address is:

1000 River Road, T-SU2-03
Teaneck, NJ 07666

Student Union Building
Second Floor

Is there a tutoring service available for students?

The Academic Resource Center provides free tutoring for all students. You can learn more information at <https://www.fdu.edu/metrotutoring>. You can also email them at metrotutoring@fdu.edu.

What is FERPA?

Family Education Rights and Privacy Act allows students to choose whether they want their educational records, including but not limited to, student conduct, financial aid, academic information shared with their families. For information and access to the form, go to <https://www.fdu.edu/about/university-leadership-offices/office-of-enrollment-services/records-procedures-and-services/student-privacy-rights-and-ferpa/>.

How do I access the FERPA waiver?

Log onto WebAdvisor at <https://webadvisor.fdu.edu/> to access that document and designate individuals with whom the University can share your information. This access can be added or revoked at any time.

Where can I access the student handbook?

The student handbook list all the applicable University policies regarding campus and campus life. It is expected that you are aware of and have read each and every University Policy. This handbook is a guide for being an FDU student. You can learn more information at <https://www.fdu.edu/student-life/publications/student-handbook/>.

Can I have alcohol on campus if I am 21?

FDU Metro is a dry campus so no matter what age you are, alcohol and drugs of any kind are not permitted on campus.

What do I do if I feel unsafe on campus at night?

Contact Public Safety at 201-692-2222 and they will escort you to your destination.

Where do I find more information about my financial aid?

When visiting WebAdvisor, you will see a whole section dedicated to financial aid. If you have specific any questions please visit this link, <https://www.fdu.edu/admissions/financial-aid/undergraduate/>, to get in contact with Financial Aid. You can also email them at finaid@fdu.edu.

Where can I find more information about placement testing?

Please visit the following link, <https://www.fdu.edu/campuses/metropolitan-campus/student-services/academic-resource-center/placement-testing/>, to get more information about placement tests as well as who to contact if you have any questions. You can also connect with them by emailing metrotesting@fdu.edu.

What if I have questions about Meal Plan options?

Please visit <https://dineoncampus.com/fdumetro> to learn more about meal plan options for this upcoming semester. We ask for your patience as this website is currently being updated. Please continue to check for updates in the coming days.

Have you completed the Online Orientation Modules yet?

If you have not yet completed the online orientation modules please click [here](#). You will have to complete these modules as part of your UNIV 1001 course so best to get ahead of the game and finish them now. These modules will also make sure you know everything you need to know before you begin your journey at FDU! You can always go back towards any section once you finish the modules.

*****If you attended virtual orientation please be sure and complete our [evaluation survey](#) to let us know how we did!***

Metropolitan Campus Contact Reference List!

Academic Advisement Center

201-692-2339

metroadvisementscheduling@fdu.edu

Academic Resource Center

201-692-2077

Tutoring: metrotutoring@fdu.edu

Testing: metrotesting@fdu.edu

Athletics

201-692-2208

Brad Hurlbut, Director: hurlbut@fdu.edu

Bookstore

201-836-7818

<https://www.bkstr.com/fdustore/home>

Career Development

201-692-2193

Donna Robertson, University Director: donnamjr@fdu.edu

Dean of Students

201-692-2190

MetropolitanDOSoffice@fdu.edu

Disability Services Office

201-692-2078

Metrodss@fdu.edu

Enrollment Services

201-692-2214

Esteafdu@fdu.edu

Financial Aid

201-692-2363

*Financial Aid Counselors by Student Last Name

A-E Madeleyn Rodriguez: martim@fdu.edu

F-L Catherine Lorenzo: dorenzo@fdu.edu

M-Q Arlene Marte: arlene_marte@fdu.edu

R-Z Dawn Grasso: steeled@fdu.edu

You can also email the Office: finaid@fdu.edu

Public Safety

201-692-2222

David Miles, Director of Public Safety: dmiles@fdu.edu

Residence Life

201-692-2250

Metrohousing@fdu.edu

Regional Center for Learning Disabilities

201-692-2716

Barbara Byrnes, Campus Director: bbyrnes@fdu.edu

Student Counseling and Psychological Services

201-692-2174

David Mednick, Co-Director: david_mednick@fdu.edu

Alice Mills, Co-Director: mills@fdu.edu

Student Health Services

201-692-2437

Cynthia Hastie, Medical Records Administrative Assistant, cindyh@fdu.edu

Student Life

201-692-2231

Rashard Mills, Assistant Director of Student Union Building Operations: rmills@fdu.edu

For any and all other questions please email metroorientation@fdu.edu!