

**Fairleigh Dickinson University
Vancouver Campus
Fall 2020**

COVID-19 Outbreak Response Plan



Fairleigh Dickinson University Vancouver Campus

COVID – 19 Outbreak Response Plan

For each visit to campus, individuals are required to complete a self-assessment questionnaire via a QR scan that is available at all perimeter doors. This includes a declaration that they are symptom free, have not come into contact with anyone infected with COVID-19 and have not travelled internationally in the last 14 days. These records are kept for 30 days.

If FDU becomes aware of any confirmed, probable or suspect cases of COVID-19 while on campus, the FDU Deputy Campus Executive will contact Health Link BC at 8-1-1 for further guidance, including information on testing and self-isolation, that can be provided to the individual(s) affected.

If an FDU *student studying on campus* has been diagnosed with a confirmed case of COVID-19, the following protocols will be followed:

- the FDU Student Services team will intervene via a telephone or Zoom meeting to:
 - determine what instructions the student has received from the Public Health Authority after being diagnosed with a confirmed case of COVID-19
 - assess the student's ability to successfully self-isolate and to provide assistance to them if needed
 - identify the times and days the student had been on campus for the previous 14 days prior to the diagnosis
 - identify the names of any FDU students, staff or faculty that the student has had direct contact with, including classmates, roommates and coworkers, for the previous 14 days prior to the diagnosis
 - evaluate the student's need for academic accommodation
- The FDU Student Services team will contact the Campus Executive and the Human resources Department immediately to relay the information received from the student.
- With the approval of the Campus Executive, FDU Student Services will collect the names of all students who were on campus for the previous 14 days prior to the diagnosis, including those names disclosed by the student. These students will be contacted by phone and email to inform them that they may have had direct contact with an individual who has tested positive to COVID-19, and to provide them with the information on testing and self-isolation that has been received from Health Link BC.

- With the approval of the Campus Executive, the FDU Human Resources department will collect the names of all employees who were on campus for the previous 14 days prior to the diagnosis, including those names disclosed by the student. These employees will be contacted by phone and email to inform them that they may have had direct contact with an individual who has tested positive to COVID-19, and to provide them with the information on testing and self-isolation that has been received from Health Link BC.
- The Campus Executive will issue an order to close the campus for a 48 hour period and post this order on the FDU Vancouver website. During the closure period, all classes will be held in synchronous mode via Zoom. Faculty and staff have already prepared for this eventuality.
- The campus facilities will be fully sanitized before reopening.
- The student will receive a daily phone call from FDU's monitoring team to check on their welfare and the welfare of any family members in isolation with them. Students should call 811 to discuss the process to receive medical clearance after their 14-day self-isolation.
- The student diagnosed with a confirmed case of COVID-19 may return to campus after providing Enrollment Services with a copy of their negative COVID-19 test result.

If an FDU *student studying online in Canada* has been diagnosed with a confirmed case of COVID-19, the following protocols will be followed:

- the FDU Student Services team will intervene via a telephone or Zoom meeting to:
 - determine what instructions the student has received from the Public Health Authority after being diagnosed with a confirmed case of COVID-19
 - assess the student's ability to successfully self-isolate and to provide assistance to them if needed
 - identify the names of any FDU students, staff or faculty that the student may have had direct contact with, including classmates, roommates and coworkers, for the previous 14 days prior to the diagnosis
 - evaluate the student's need for academic accommodation
- The FDU Student Services team will contact the Campus Executive and the Human resources Department immediately to relay the information received from the student.
- With the approval of the Campus Executive, the FDU Student Services team will contact all of the students identified above, by phone and email, to inform them that they may have had direct contact with an individual who has tested positive to

COVID-19. They will be provided with the information on testing and self-isolation that has been received from Health Link BC.

- With the approval of the Campus Executive, the FDU the FDU Human Resources department will contact all of the faculty and staff identified above, by phone and email, to inform them that they may have had direct contact with an individual who has tested positive to COVID-19. They will be provided with the information on testing and self-isolation that has been received from Health Link BC.
- The student will receive a daily phone call from FDU's monitoring team to check on their welfare and the welfare of any family members in isolation with them. Students should call 811 to discuss the process to receive medical clearance after their 14-day self-isolation.

If an FDU *student studying online outside Canada* has been diagnosed with a confirmed case of COVID-19, the following protocols will be followed:

- the FDU Student Services team will intervene via a telephone or Zoom meeting to:
 - assess the student's ability to successfully self-isolate and to provide assistance to them if needed
 - evaluate the student's need for academic accommodation
- The FDU Student Services team will contact the Deputy Campus Executive and to relay the information received from the student.
- The student will receive a daily phone call or email from FDU's monitoring team to check on their welfare.

If an FDU *faculty or staff member* has been diagnosed with a confirmed case of COVID-19, the following protocols will be followed:

- the FDU Human Resources Department will intervene via a telephone or Zoom meeting to:
 - determine what instructions the individual has received from the Public Health Authority after being diagnosed with a confirmed case of COVID-19
 - assess the individual's ability to successfully self-isolate and to provide assistance to them if needed
 - identify the times and days the individual had been on campus for the previous 14 days prior to their diagnosis
 - identify the names of any FDU students, staff or faculty that the individual has had direct contact with for the previous 14 days prior to the diagnosis

- The FDU Human resources Department will contact the Campus Executive to relay the information received.
- With the approval of the Campus Executive, the Human resources Department will collect the names of all people who were on campus for the previous 14 days prior to the diagnosis, including those names disclosed by the individual. These people will be contacted by phone and email to inform them that they may have had direct contact with an individual who has tested positive to COVID-19, and to provide them with the information on testing and self-isolation that has been received from Health Link BC.
- The Campus Executive may issue an order to close the campus for a 48 hour period and post this order on the FDU Vancouver website. During the closure period, all classes will be held in synchronous mode via Zoom. Faculty and staff have already prepared for this eventuality.
- The campus facilities will be fully sanitized.
- The individual diagnosed with a confirmed case of COVID-19 may return to campus after providing the Campus Executive with a copy of their negative COVID-19 test result.

Individuals who become sick while on Campus

- Individuals who become sick while on campus will be required to wear a face mask to protect others from their respiratory droplets. All surfaces and objects touched by anyone who becomes sick on campus will be disinfected before being used by others. The names and contact information of all other people on campus at the same time as the confirmed, probable or suspect case will be provided to the health authorities as appropriate.
- Individuals are instructed to contact 8-1-1 or a medical provider if further health advice or testing is required.