

Fairleigh Dickinson University

Welcomes



Parents/Guardians



**FAIRLEIGH
DICKINSON
UNIVERSITY**

Florham Campus

Office of Enrollment Services

973-443-8600

973-443-8604 Fax

Office Hours: 9 AM – 5 PM

Located in the lower level of the Mansion

The University remains open. However, we are currently working remotely. You may communicate via phone or email
esmadfd@fd.edu



Functions of Enrollment Services

- **Registration – currently online**
- **Billing and collection of student accounts**
- **Receipt and posting of payments,
loan disbursements and
issuance of refunds to students**
- **Notification of e-Billing**
- **Transcripts, grades, graduation**



**FAIRLEIGH
DICKINSON
UNIVERSITY**

Florham Campus

Office of Enrollment Services Records Department

registrar@fdu.edu

Fax: 973-443-8616

Enrollment Verifications - available once semester begins:

<https://secure.studentclearinghouse.org/vs/Index>

Official Transcripts: www.getmytranscript.org



**National Student
Clearinghouse[®]**



**FAIRLEIGH
DICKINSON
UNIVERSITY**

Florham Campus

Payment Due Dates:

Fall- August 15th

Intersession- Within 5 days of registration

Spring- January 15th

Summer- May 15th

eBills and payments available through

Student's WebAdvisor account

webadvisor.fdu.edu

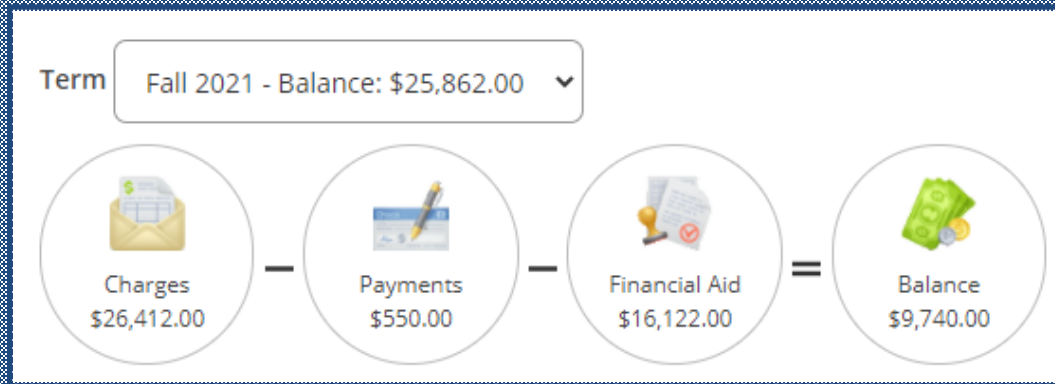
Understanding Your Student Invoice

Accessing Your Invoice (eBill)

The University uses electronic billing as its official billing method.

To access your eBill, please log into your WebAdvisor account using your FDU NetID and password. Once logged in, click on 'View Account Activity' under the 'Financial Information' section. The 'Term' drop down menu provides a history of Term Invoices. The information provided will change dependent on the 'Term' selection. On the right side of the page is a hyperlink 'View Statement'. The 'View Statement' link provides a PDF version of the student statement, based on the 'Term' selected you will have the option to download or print.

Log into WebAdvisor – click on “View Account Activity” Select Term to view Statement



Charges	\$26,412.00	^
Tuition	\$16,000.00	v
Mandatory Fees	\$1,395.00	v
Room and Board	\$7,183.00	v
Medical Insurance	\$1,834.00	v

You can expand each category for details

Student Statement

Fairleigh Dickinson University

Florham Campus
285 Madison Avenue
Madison, New Jersey 07940

Metropolitan Campus
1000 River Road
Teaneck, New Jersey 07666

Vancouver Campus
842 Cambie Street
Vancouver BC, V6B 2P6

Student Name
285 Madison Avenue
Madison NJ 07940

Name	Student Name
Student ID	1234567

Total Balance	\$9,740.00
Amount Overdue	\$25,862.00
Total Amount Due	\$9,740.00
Amount Enclosed	

Alert: Financial Aid is combined for Wintersession and Spring. Once a payment is made towards the Wintersession balance, an equal amount of your aid will be reallocated to the Spring. Once Financial Aid has been disbursed and no longer estimated resulting in a credit balance; your refund will be processed within 14 days.

Please return this portion of the statement to the institution, along with your payment.

Date Generated: 6/8/2021

Account Activity Summary - Fall 2021

Charges	
Tuition by Total	\$16,000.00
Fees	\$3,229.00
Room & Board	\$7,183.00
+ Total Charges	\$26,412.00
- Student Payments	\$550.00
- Financial Aid	\$16,122.00
= Fall 2021 Balance	\$9,740.00
= Total Amount Due	\$9,740.00
Total Balance	\$9,740.00

Tuition by Total

Section	Course Title	Billing Credits	CEUs	Status
Other Tuition Activity				
Total				\$16,000.00

Fees

Description	Amount
Technology Fee	\$485.00
Wellness Education Fee	\$70.00
New Student Fee	\$840.00
Medical Insurance	\$1,834.00
Total	\$3,229.00

Room & Board

Description	Date	Building	Amount
HTWO*DO Double Occupancy M/T	6/8/2021	Hamilton Twombly	\$4,674.00
Meal Plan A Madison	6/8/2021		\$2,509.00
Total			\$7,183.00

Payments

Receipt Number	Date	Amount	Pay Method	Reference Number
001084755	6/8/2021	\$200.00	Wire Transfer	DEP-1
001084754	6/8/2021	\$350.00	Wire Transfer	DEP-2
Total				\$550.00

Name	Student Name
Student ID	1234567

Financial Aid

Federal Direct Loan Unsubsidized				Comments: Estimated		
Awarded	Term	Disbursed	Anticipated	Other Terms	Loan Fee	Currently Ineligible
\$1,000.00	Fall 2021		\$990.00		\$10.00	

Federal Direct Loan Subsidized				Comments: Estimated		
Awarded	Term	Disbursed	Anticipated	Other Terms	Loan Fee	Currently Ineligible
\$1,750.00	Fall 2021		\$1,732.00		\$18.00	

FDU Applicant Grant				Comments:		
Awarded	Term	Disbursed	Anticipated	Other Terms	Loan Fee	Currently Ineligible
\$500.00	Fall 2021		\$500.00			

Fairleigh Dickinson University Grant				Comments:		
Awarded	Term	Disbursed	Anticipated	Other Terms	Loan Fee	Currently Ineligible
\$3,500.00	Fall 2021		\$3,500.00			

Merit Award				Comments:		
Awarded	Term	Disbursed	Anticipated	Other Terms	Loan Fee	Currently Ineligible
\$9,400.00	Fall 2021		\$9,400.00			

Total						
Awarded	Term	Disbursed	Anticipated	Other Terms	Loan Fee	Currently Ineligible
		\$0.00	\$16,122.00			

Balance

\$9,740.00



**FOLLETT'S FDU/MADISON
BKSTORE**
Customer Portal

 Remember me[Forgot Password?](#)[Create an Account](#)

Students may be enrolled in a course(s), in which a Textbook Charge has been added to their student account for course materials provided through a partnership with our campus bookstore Follett.

Through this program students are receiving discounts as much as 65% off original pricing. Students will have the option to **"Opt Out"**, should they decide to purchase the course material elsewhere.

Students will need to create an account using their official FDU webmail address as the username through the Follett Florham Customer Portal.

Please allow 3-4 business days for the student's account to be credited. Any **opt out** questions contact the Florham Campus Follett Bookstore at 973-514-1644.

Payment Options

- Financial Aid
- Payment in full
- FDU Semester Deferred Payment Plan
(Offered through TouchNet)



**FAIRLEIGH
DICKINSON
UNIVERSITY**

Florham Campus

FDU Deferred Payment Plan

4 monthly installments for Fall - Aug 15th, Sept 15th, Oct 15th, Nov 15th
4 monthly installments for Spring – Jan 15th, Feb 15th, Mar 15th, April 15th
25% Down Payment with a \$45.00 per/semester fee

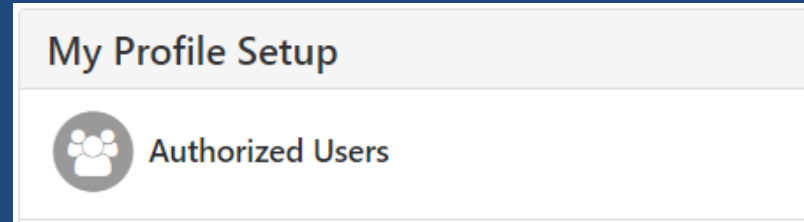
Enroll easily on the web via TouchNet
View list of charges, credits and financial aid eligible for the plan
Payments can be set up automatically OR
Pay online at your convenience without scheduling automated payments

To Access TouchNet:

For Students: log onto webadvisor.fdu.edu and select
“Payments/Payment Plans/1098T”

For Parents:

Student needs to set up parent as “Authorized User” on TouchNet through WebAdvisor by clicking on “My Profile Setup”.



Student will provide an email address for Parent/Guardian and choose access to be granted.

Parent/Guardian will then receive an email with their credentials to login.

Authorized Users

[Authorized Users](#) [Add Authorized User](#)

You can give others (parents, employers, etc.) the ability to access your account information. In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), your student financial records may not be shared with a third party without your written consent. Adding an authorized user is your written consent that an individual may view your account information and make payments on your behalf. Please note that authorized users DO NOT have access to your stored payment methods, academic records, or other personal information.

Email address of the authorized user

Would you like to allow this person to view your billing statement and account activity? Yes No

Would you like to allow this person to view your 1098-T tax statement? Yes No

Would you like to allow this person to view your payment history and account activity? Yes No



**FAIRLEIGH
DICKINSON
UNIVERSITY**

Florham Campus

Office of Enrollment Services

https://secure.touchnet.net/C20734_tsa/web/login.jsp



**FAIRLEIGH
DICKINSON
UNIVERSITY**



Login for parents or others who have been granted access.

Email:

Password:

[Forgot Password](#)

[Login](#)

Welcome to Fairleigh Dickinson University Student Account Suite. This 24x7 service lets students and their families view bills, make payments, and manage the student account.

Students - If you have reached this page, you will need to login to WebAdvisor and select the Payment and Payment Plans link. You must clear your browser cache before proceeding.

Parents, guardians, or employers require student permission through the student's authorized user process.

If you have any questions about the system, please send an e-mail to misecommhelp@fdu.edu.



**FAIRLEIGH
DICKINSON
UNIVERSITY**

Florham Campus

Medical Insurance

- United HealthCare
- \$1,834.00 fee
- Need to Enroll or Waive by October 15th

IMPORTANT !

If deadline is missed, will be responsible for billed fee.

www.firststudent.com

Office of Enrollment Services

Resident Student Hall Clearance

- Account needs to be satisfied prior to moving in
- Early arrivals





Student's WebAdvisor

- Registration
- Schedules
- Grades
- Billing and Financial Aid information
- Set up FDU Payment Plan through TouchNet
- Make a payment through TouchNet Payments:
 - Electronic Check (No additional fees)
 - Credit Cards- AMX, VISA, MC, & Discover (2.85% fee)



CURRENT STUDENTS - WEBADVISOR FOR STUDENTS MENU

The following links may display confidential information.

User Account

Financial Information

[Bank Information \(U.S.\)](#)
[View Account Activity](#)
[Payments/Payment Plans/1098-T](#)

Financial Aid

[Financial aid status by year](#)
[Financial aid status by term](#)
[Financial Aid Self Service](#)

Communication

[E-mail My Advisor\(s\)](#)
[FDU Alert](#)
[FERPA Release](#)
[Directory Information](#)

Registration

[Search for Sections](#)
[Academic Depts & Registration Info Summer 2020](#)
[Academic Depts & Registration Info Fall 2020](#)
[Plan and Build the Student's Schedule](#)
[My class schedule](#)

Academic Profile

[Grades](#)
[Grade Point Average by Term](#)
[Transcript](#)
[Degree Audit](#)
[Test Summary](#)
[Application for graduation](#)
[My class schedule](#)
[My profile](#)
[Degree Audit Guidelines](#)

Parent/Guardian/Other

[Grant Rights to Parent/Guardian](#)
[Add Parent/Guardian/Other](#)
[Access for Student's Info](#)

Parent/Guardian Module

Student would need to grant permission
through
the student's WebAdvisor account

Parent/Guardian/Other

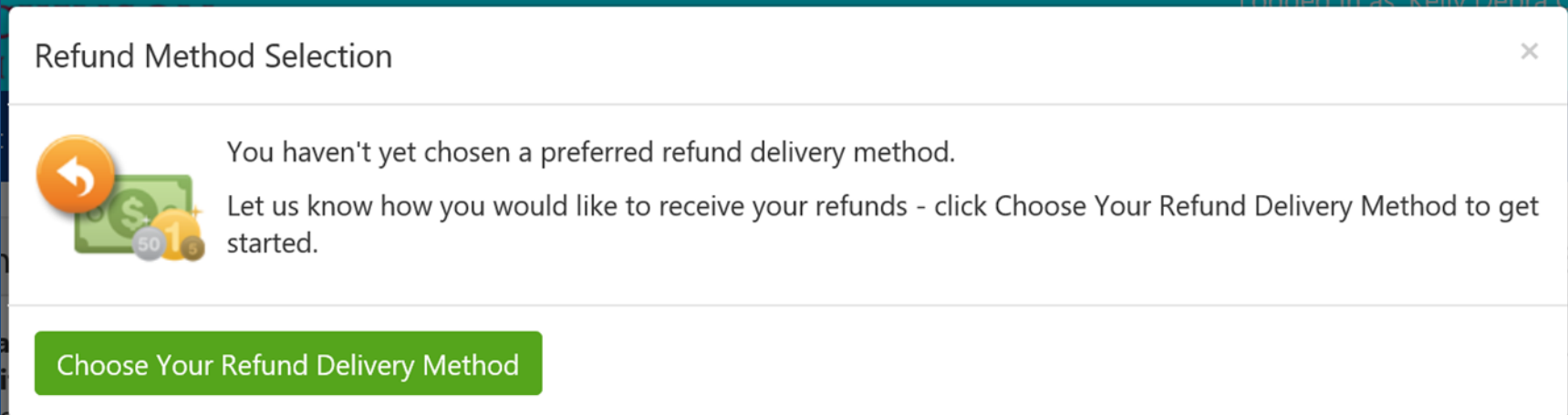
[Grant Rights to Parent/Guardian](#)
[Add Parent/Guardian/Other](#)
[Access for Student's Info](#)

Login Information for the grantee will be sent
to the student's FDU email account

e-Refunds

In order to provide students with efficient service and support, the Office of Enrollment Services "REQUIRES" students who expect to receive a refund as a result of any over payment from Financial Aid or some other means of payment to enroll in our eRefund service through WebAdvisor.

TouchNet will prompt you to select a future refund method:



Refund Method Selection

You haven't yet chosen a preferred refund delivery method.

Let us know how you would like to receive your refunds - click Choose Your Refund Delivery Method to get started.

Choose Your Refund Delivery Method

Select Delivery Method

Select your refund delivery method.

You will be notified via email once a refund has been issued.



Direct Deposit

DIRECT DEPOSIT TO YOUR EXISTING CHECKING OR SAVINGS BANK ACCOUNT.

- Use an existing bank account.
- Easy online enrollment process.
- Provide your bank account information in our secure environment.

REFUND DELIVERY TIMELINE

- Your funds will typically arrive in your account 1 to 2 days after released by your school.

Select

Important Information

Be sure to check the following for accuracy:

Student's home address
(or local address if International student)

FDU Student email address

Phone number

All communication is sent to the student's
FDU email address

Please remind your student the importance of checking their
email!



esmadfdu@fdu.edu

Enrollment Services Dept.

finaid@fdu.edu

Financial Aid Dept.