

Instructions for Preparing the Proposal Development Authorization Form

- Access the portal at URL: <https://www-ucoll.fdu.edu/upgrants>
- You will be prompted to login via FDU SSO Authentication (Single Sign On)
- You will see the screen as seen below. Click on 'Extramural Grants'



- Click on 'Professional Developmental Authorization Form'
- Pick a Department/School from the drop-down list

FAIRLEIGH DICKINSON UNIVERSITY
Office of Grants and Sponsored Projects (GSP)
EXTRAMURAL GRANTS

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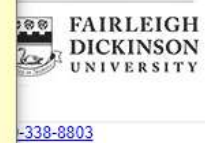
Choose a School/Department from the list:

Choose One

- Choose One
- Department of Accounting, Taxation, and Law
- Department of Biological Sciences
- Department of Chemistry, Biochemistry, and Physics
- Department of Communication
- Department of Criminology and Criminal Justice
- Department of Economics, International Business, and Finance
- Department of Literature, Language, Writing, and Humanities
- Department of Management and Entrepreneurship
- Department of Marketing, Information Systems, and Decision Sciences
- Department of Mathematics and Computer Science
- Department of Social Sciences and History
- International School of Hospitality and Tourism Management
- School of Arts
- School of Computer Science & Engineering
- School of Education
- School of Nursing & Allied Health
- School of Pharmacy and Health Sciences
- School of Psychology
- School of Public and Global Affairs

Submit

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- Fill the PDA form. You can add multiple principle investigators and co investigators.

Proposal Development Authorization Form

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University authorizations, in the form a fully-endorsed PDA, are required for each extramural proposal *PRIOR TO* submission. The Principal Investigator/Program Director (PI/PD) must complete and submit the PDA not later than two (2) weeks prior to the sponsoring agency deadline, e.g. to NIH, NSF.

INVESTIGATOR DATA

Principal Investigator/Director Information

Principal Investigator/Director FDU ID: 0336137

Principal Investigator/Program Director Name: Nandini Janardhan

School/Department: Department of Biological Sci College (if applicable): Maxwell Becton College of Arts and Sciences

Email: nandini@fdu.edu Phone: 2440 Campus: TEA

Co-Principal Investigator/Co-Program Director Information

Co-Principal Investigator/Co-Program Director Name:

School/Department: [Select One] College:

Email: Phone:

Additional Co-Principal Investigator/Co-Program Director Information

Principal Investigator Name FDU School/Department Phone Email

add more principal investigators

Co-Investigator Information

Co-Investigator Name FDU School/Department Phone Email

add more co-investigators

- Upload the proposal and other related forms.

PROPOSAL DATA

Project Title:


Proposed Start Date: Proposed End Date:

Submission Type: Location:

Program Announcement:

Upload draft Proposal Narrative and proposal related documents:

No file chosen (only .pdf files)

No file chosen (only .pdf files) 

No file chosen (only .pdf files)

Agency Information

Agency Deadline: End Date:

Agency: Agency Type:

Contact Name: Phone Number: Email:

BUDGET REQUEST AND MATCHING COMMITMENTS

Total Direct Costs: Total F&A Costs: Total Match: Total Costs:

Comments:

- Complete the form and hit 'submit request' button at the bottom of the page.
- You will receive an email confirmation in your FDU inbox.
- A notification will be sent to all the stakeholders involved in the PDA approval process