



FAIRLEIGH DICKINSON UNIVERSITY

OFFICE OF ENROLLMENT SERVICES

Metropolitan Campus	Florham Campus
1000 River Road	285 Madison Avenue
Teaneck, New Jersey 07666	Madison, New Jersey 07940
Mail Code: T-KB1-05	Mail Code: M-MS0-04
Phone: (201) 692-2473	Phone: (973) 443-8600

Registrar@fdu.edu

Request to take a Course for Pass/No Credit

Deadlines for adding Pass/No Credit courses:

- Fall/Spring – last day of third week of each semester
- Summer/Intersession – last day of first week of terms

Name: _____ ID # _____

I am requesting to take the following course under the PASS/NO CREDIT option:

Course Code: _____ Section: _____ Credits: _____

Note: All courses taken for Pass/No Credit only fulfill free elective requirements.

Student's Signature: _____ **Date:** _____

To be completed by Registrar's Office:

Eligibility Check:

_____ **Credits completed at FDU (minimum = 64)**

_____ **Overall GPA (minimum = 2.00)**

_____ **Academic Program**

APPROVALS:

Registrar's Office: _____ **Date:** _____

Course Instructor: _____ **Date:** _____

Student's Academic Chair/Director: _____ **Date:** _____

Please return the completed form to Registrar@fdu.edu Forms must be submitted by deadline to be reflected on the student's transcript.