

## Frequently Asked Questions for Parents

### **Who does my student email about their course schedule?**

Your student can email [metroadviseentscheduling@fdu.edu](mailto:metroadviseentscheduling@fdu.edu) for more information on their course schedule. Please have the student keep an eye on their FDU email in the coming weeks for their schedule.

### **How does my student get their FDU ID and parking decal?**

Your student can contact Director of Public Safety, David Miles, at 201-692-2222 or [dmiles@fdu.edu](mailto:dmiles@fdu.edu) for more information on receiving their student ID and/or parking decal. The student should email the picture they would like to use for their ID to [dmiles@fdu.edu](mailto:dmiles@fdu.edu). If your student is a commuter, the ID will be mailed to their home address. If the student is a resident, they will receive an ID when moving in. Your student can get more than one parking decal should they have more than 1 vehicle.

### **What happens if my student loses their ID?**

Contact Public Safety at 201-692-2222 and they will make the student a new one. There is a \$25.00 fine to replace cards.

### **Who does my student send their final transcript to?**

All transcripts must be sent to Admissions. They can be reached at 201-692-7308 or [admissions@fdu.edu](mailto:admissions@fdu.edu).

### **How can my student find out about on-campus employment?**

FDU Handshake is a program that can be used to apply for on-campus jobs; your student would need to make an account with their FDU email. Students can also visit Career Development's page on FDU's website for more information regarding on-campus employment: <https://www.fdu.edu/academics/centers-institutes/career-development/>. Email Donna Robertson with any questions or concerns, [donnamjr@fdu.edu](mailto:donnamjr@fdu.edu).

### **When does my student find out what course textbooks they will need?**

Each professor will provide students with a syllabus for their respective course which will outline what books/materials they will need. Syllabi will either be emailed, posted on Webcampus, and/or distributed in person. If a student would like to get ahead, visit the bookstore's website at <https://www.bkstr.com/fdustore/home>, where they can input their class information and will be listed. Information on course material required for those specific classes.

### **How can my student view housing information if they are going to be a resident?**

The student can check housing information by logging onto their MyHousing account at [MyHousing](#) or contact Rebecca Valenzuela, [rmiles@fdu.edu](mailto:rmiles@fdu.edu).

### **Where can my student learn about healthcare on campus?**

Student Health Services is our health center on campus, they can be reached at 201-692-2437 and their fax number is 201-692-2642. You can reach out to Rosemarie Zimmerer, [rzimmere@fdu.edu](mailto:rzimmere@fdu.edu). For information on entrance medical forms and how to submit them, check out <https://www.fdu.edu/campuses/metropolitan-campus/student-services/student-health-services/forms/>.

Student Health Services' mailing address is:

1000 River Road, T-SU2-03  
Teaneck, NJ 07666

Student Union Building  
Second Floor

### **Is there a tutoring service available for students?**

The Academic Support Center provides free tutoring for all students. Students can learn more information at <https://www.fdu.edu/metrotutoring>. Students can also email them at [metrotutoring@fdu.edu](mailto:metrotutoring@fdu.edu).

### **What is FERPA?**

Family Education Rights and Privacy Act allows students to choose whether they want their educational records, including but not limited to, student conduct, financial aid, academic information shared with their families. For information, please visit <https://www.fdu.edu/about/university-leadership-offices/office-of-enrollment-services/records-procedures-and-services/student-privacy-rights-and-ferpa/>. Your student can designate individuals to have access to their information via their Self-Service account. Students can revoke access to the information at any time.

### **How does my student access the FERPA waiver?**

Your student would need to log into Self-Service at <https://selfservice.fdu.edu/> to access that document.

### **Where can my student access the student handbook?**

The student handbook encompasses all applicable University policies. It is expected that all students are aware of and have read each and every single University policy. This handbook is a guide for being an FDU student. Your student can learn more information at <https://www.fdu.edu/student-life/publications/student-handbook/>.

### **Can my student have alcohol on campus if they are 21?**

FDU Metro is a dry campus so no matter what age your student is, alcohol and drugs of any kind are not permitted on campus.

### **What does my student do if they feel unsafe on campus at night?**

Contact Public Safety at 201-692-2222 and they will escort the student to their destination.

### **Where does my student find more information about their financial aid?**

On the Self-Service site, the student will see a section dedicated to financial aid. If they have any specific any questions please visit this link, <https://www.fdu.edu/admissions/financial-aid/undergraduate/>. Your student can also email them at [finaid@fdu.edu](mailto:finaid@fdu.edu).

**Where can my student find more information about placement testing?**

Your student can visit the following link, <https://www.fdu.edu/campuses/metropolitan-campus/student-services/academic-resource-center/placement-testing/>, to get more information about placement tests as well as who to contact if they have any questions. Your student can also connect with them by emailing [metrotesting@fdu.edu](mailto:metrotesting@fdu.edu).

**What if my student has questions about Meal Plan options?**

Please visit <https://fdudining.campusdish.com/MetroMealPlans> to learn more about meal plan options for the upcoming semester.

**Where can I find the Online Orientation Modules?**

If you are interested in completing the Orientation Modules, please click [here](#). If you missed any part of the Family & Guest Orientation, these modules will help inform you before your student begins their journey at FDU. You can always return to any section once you finish the modules.

# Metropolitan Campus Resources

## Academic Advisement Center

201-692-2339

[metroadviseentscheduling@fdu.edu](mailto:metroadviseentscheduling@fdu.edu)

## Academic Support Center

201-692-2077

Tutoring: [metrotutoring@fdu.edu](mailto:metrotutoring@fdu.edu)

Testing: [metrotesting@fdu.edu](mailto:metrotesting@fdu.edu)

## Athletics

201-692-2208

Brad Hurlbut, Director: [hurlbut@fdu.edu](mailto:hurlbut@fdu.edu)

## Bookstore

201-836-7818

<https://www.bkstr.com/fdustore/home>

## Career Development

201-692-2193

Donna Robertson, University Director: [donnamjr@fdu.edu](mailto:donnamjr@fdu.edu)

## Dean of Students

201-692-2190

[MetropolitanDOSoffice@fdu.edu](mailto:MetropolitanDOSoffice@fdu.edu)

**Disability Services Office**

201-692-2078

[Metrodss@fdu.edu](mailto:Metrodss@fdu.edu)

**Enrollment Services**

201-692-2214

[Esteafdu@fdu.edu](mailto:Esteafdu@fdu.edu)

**Financial Aid**

201-692-2363

[finaid@fdu.edu](mailto:finaid@fdu.edu)

**Public Safety**

201-692-2222

David Miles, Director of Public Safety: [dmiles@fdu.edu](mailto:dmiles@fdu.edu)

**Residence Life**

201-692-2250

[Metrohousing@fdu.edu](mailto:Metrohousing@fdu.edu)

**Regional Center for Learning Disabilities**

201-692-2716

Barbara Byrnes, Campus Director: [bbyrnes@fdu.edu](mailto:bbyrnes@fdu.edu)

**Student Counseling and Psychological Services**

201-692-2174

**Student Health Services**

201-692-2437

Rosemarie Zimmerer, Medical Records Administrative Assistant, [rzimmere@fdu.edu](mailto:rzimmere@fdu.edu)

**Student Life**

201-692-2231

Rashard Mills, Director of Student Union and Campus Engagement: [rmills@fdu.edu](mailto:rmills@fdu.edu)

Loren Darzano, Assistant Director of Campus Life for Student Engagement:

[l.darzano@fdu.edu](mailto:l.darzano@fdu.edu)

**For any and all other questions please email [metroorientation@fdu.edu](mailto:metroorientation@fdu.edu).**