

# Frequently Asked Questions for New Incoming Students

## Who do I email about my course schedule?

You can email [metroadvise@scheduling@fdu.edu](mailto:metroadvise@scheduling@fdu.edu) for more information on your schedule. Please keep an eye on your FDU email in the coming weeks for your schedule.

## How do I get my student ID and parking decal?

You can contact Director of Public Safety, David Miles, at 201-692-2222 or [dmiles@fdu.edu](mailto:dmiles@fdu.edu) for more information on receiving your student ID and/or parking decal. Email the picture you would like to use for your ID to [dmiles@fdu.edu](mailto:dmiles@fdu.edu). If you are a commuter, your ID will be mailed to your home address. If you are a resident, you will receive your ID when you move in. You can get more than one parking decal should you have more than 1 vehicle.

## What happens if I lose my ID?

Contact Public Safety at 201-692-2222 and they will make you a new one. There is a \$25.00 fine to replace your card.

## Who do I send my final transcript to?

All transcripts must be sent to Admissions. They can be reached at 201-692-7308 or [admissions@fdu.edu](mailto:admissions@fdu.edu).

## How can I find out about on-campus employment?

FDU Handshake is a program that can be used to apply for on-campus jobs; you just need to make an account with your FDU email. Visit Career Development on FDU's website for more information regarding on-campus employment:

<https://www.fdu.edu/academics/centers-institutes/career-development/>. Email Donna Robertson with any questions or concerns, [donnamjr@fdu.edu](mailto:donnamjr@fdu.edu).

## When do I find out what course materials I will need?

Each professor will provide you with a syllabus for their respective course which will outline

what books/materials you will need. Syllabi will either be emailed, posted on Blackboard, and/or distributed in person. If you would like to get ahead, visit the bookstore's website at <https://www.bkstr.com/fdustore/home>, input your class information and information on course material required for those specific classes will be listed.

### **How can I view my housing information if I am going to be a resident?**

You can check your housing information by logging onto your MyHousing account at [MyHousing](#) or contact Rebecca Valenzuela, [rmiles@fdu.edu](mailto:rmiles@fdu.edu).

### **Where can I learn about healthcare on campus?**

Student Health Services is our health center on campus, they can be reached at 201-692-2437 and their fax number is 201-692-2642. You can also reach out to Rosemarie Zimmerer, [rzimmere@fdu.edu](mailto:rzimmere@fdu.edu). For information on entrance medical forms and how to submit them, check out <https://www.fdu.edu/campuses/metropolitan-campus/student-services/student-health-services/forms/>.

Student Health Services' mailing address is:

1000 River Road, T-SU2-03

Teaneck, NJ 07666

Student Union Building

Second Floor

### **Is there a tutoring service available for students?**

The Academic Resource Center provides free tutoring for all students. You can learn more information at <https://www.fdu.edu/metrotutoring>. You can also email them at [metrotutoring@fdu.edu](mailto:metrotutoring@fdu.edu).

### **What is FERPA?**

Family Education Rights and Privacy Act allows students to choose whether they want their educational records, including but not limited to, student conduct, financial aid, academic information shared with their families. For information and access to the form, go to <https://www.fdu.edu/about/university-leadership-offices/office-of-enrollment>

[services/records-procedures-and-services/student-privacy-rights-and-ferpa/](https://www.fdu.edu/services/records-procedures-and-services/student-privacy-rights-and-ferpa/).

### **How do I access the FERPA waiver?**

Log onto Self-Service at <https://selfservice.fdu.edu/> to access the document and designate individuals with whom the University can share your information. This access can be added or revoked at any time.

### **Where can I access the student handbook?**

The student handbook encompasses all applicable University policies regarding campus and campus life. It is expected that you are aware of and have read each and every University Policy. This handbook is a guide for being an FDU student. You can learn more information at <https://www.fdu.edu/student-life/publications/student-handbook/>.

### **Can I have alcohol on campus if I am 21?**

FDU Metro is a dry campus so no matter what age you are, alcohol and drugs of any kind are not permitted on campus.

### **What can I do if I feel unsafe on campus at night?**

Contact Public Safety at 201-692-2222 and they will escort you to your destination.

### **Where do I find more information about my financial aid?**

On the Self-Service site, you will see a section dedicated to financial aid. If you have any specific questions please visit this link, <https://www.fdu.edu/admissions/financial-aid/undergraduate/>. You can contact them at 201-692-2363 or email them at [finaid@fdu.edu](mailto:finaid@fdu.edu).

### **Where can I find more information about placement testing?**

Please visit the following link, <https://www.fdu.edu/campuses/metropolitan-campus/student-services/academic-resource-center/placement-testing/>, to get more information about placement tests as well as who to contact if you have any questions. You can also connect with

them by emailing [metrotesting@fdu.edu](mailto:metrotesting@fdu.edu).

### **What if I have questions about Meal Plan options?**

Please visit <https://fdudining.campusdish.com/MetroMealPlans> to learn more about meal plan options for the upcoming semester.

### **Where can I find the Online Orientation Modules?**

The Online Orientation Modules can be found [here](#). These modules need to be completed as part of your UNIV 1001 course so best to get ahead of the game and finish them now. These modules will ensure you have the information necessary as you begin your journey at FDU. You can always refer to any section once you finish the modules.

# Metropolitan Campus Resources

## Academic Advisement Center

201-692-2339

[metroadvisementscheduling@fdu.edu](mailto:metroadvisementscheduling@fdu.edu)

## Academic Support Center

201-692-2077

Tutoring: [metrotutoring@fdu.edu](mailto:metrotutoring@fdu.edu)

Testing: [metrotesting@fdu.edu](mailto:metrotesting@fdu.edu)

## Athletics

201-692-2208

Brad Hurlbut, Director: [hurlbut@fdu.edu](mailto:hurlbut@fdu.edu)

## Bookstore

201-836-7818

<https://www.bkstr.com/fdustore/home>

## Career Development

201-692-2193

Donna Robertson, University Director: [donnamjr@fdu.edu](mailto:donnamjr@fdu.edu)

## Dean of Students

201-692-2190

[MetropolitanDOSoffice@fdu.edu](mailto:MetropolitanDOSoffice@fdu.edu)

**Disability Services Office**

201-692-2078

[Metrodss@fdu.edu](mailto:Metrodss@fdu.edu)

**Enrollment Services**

201-692-2214

[Esteafdu@fdu.edu](mailto:Esteafdu@fdu.edu)

**Financial Aid**

201-692-2363

[finaid@fdu.edu](mailto:finaid@fdu.edu)

**Public Safety**

201-692-2222

David Miles, Director of Public Safety: [dmiles@fdu.edu](mailto:dmiles@fdu.edu)

**Residence Life**

201-692-2250

[Metrohousing@fdu.edu](mailto:Metrohousing@fdu.edu)

**Regional Center for Learning Disabilities**

201-692-2716

Barbara Byrnes, Campus Director: [bbyrnes@fdu.edu](mailto:bbyrnes@fdu.edu)

**Student Counseling and Psychological Services**

201-692-2174

**Student Health Services**

201-692-2437

Rosemarie Zimmerer, Medical Records Administrative Assistant, [rzimmere@fdu.edu](mailto:rzimmere@fdu.edu)

**Student Life**

201-692-2231

Rashard Mills, Director of Student Union and Campus Engagement: [rmills@fdu.edu](mailto:rmills@fdu.edu)

Loren Darzano, Assistant Director of Campus Life for Student Engagement:

[l.darzano@fdu.edu](mailto:l.darzano@fdu.edu)

**For any and all other questions please email [metroorientation@fdu.edu](mailto:metroorientation@fdu.edu).**