

UNDERGRADUATE BULLETIN 2024-2026



Undergraduate Studies Bulletin 2024-2026

Volume LXX July 2024

Fairleigh Dickinson University
1000 River Road
Teaneck, NJ 07666

Locations

Florham Campus (Madison, NJ)

Metropolitan Campus (Teaneck, NJ)

Vancouver Campus (British Columbia, Canada)

Wroxton College (Wroxton, England)

All fees, tuition and charges are subject to change at any time at the discretion of the Board of Trustees. The University reserves the right to change, without prior notice, the contents of its Bulletins and to modify its academic calendar and programs of instruction; academic and disciplinary requirements, policies and procedures, rules and regulations; its tuition, fees and charges, and the terms of financial aid. Changes shall be effective upon publication or when the University otherwise determines, and any such change may apply to prospective students and to those who already are enrolled at the University.

The University reserves the right to deny admission and matriculation to any applicant who, in the judgment of the University, is not qualified, may not benefit from the University's educational programs or whose presence or conduct may impact negatively on its program(s). Students applying for admission to the University agree to abide by all the rules and regulations now or hereafter promulgated by the University. Any student failing to comply with such rules and regulations is subject to their application being rejected, offer of acceptance being rescinded, enrollment being canceled or other appropriate

disciplinary actions. Submission of false information, in this application or otherwise, is deemed a violation of University rules and regulations.

Fairleigh Dickinson University is committed to providing equal opportunity to all qualified persons and does not discriminate on the basis of race, religion, color, creed, ancestry or national origin, handicap/disability, age, gender, sexual orientation, marital status, pregnancy status or veteran status with regard to recruitment, admission or matriculation.

The Student Right-to-Know and Campus Security Act

The Student Right-to-Know and Campus Security Act was signed into law in 1990 and amended with the Higher Education Technical Amendment of 1991. The first disclosure date for graduation/completion rates required by the Student Right-to-Know and Campus Security Act was July 1, 1993. In compliance with this act, Fairleigh Dickinson University makes this information available to current and prospective students through the Office of Enrollment Management.

Notice of Non-Discrimination

Fairleigh Dickinson University does not discriminate on the basis of sex, race, color, creed, handicap, genetic information, pregnancy status, religion, national origin or ancestry, gender, disability, age, marital status, sexual orientation, gender identity, gender expression, and veteran status, and provides equal access to its programs, services and activities, whether they are offered in-person or online. The following are a list of person(s) who may be contacted with concerns of discrimination.

For inquiries regarding the accessibility of the University's website:

William Kennedy
Director, Web Operations
Fairleigh Dickinson University
1000 River Road, H-DH2-14
Teaneck, New Jersey 07666
Email: WAS@fdu.edu
Phone: (201) 692-7275
Fax: (201) 692-7019

For inquiries by students (and prospective students) regarding the accessibility of the University's programs, services and activities:

Darshan Shah
University Director of Academic Support Center and Disability Support Services, Office of Disability

Support Services
Fairleigh Dickinson University
285 Madison Avenue, M-MO1-01
Madison, New Jersey 07940
Location: Room 206, Monninger Center
Email: DSS@fdi.edu
Phone: (973) 443-8079
Fax: (973) 443-8080

Craig Mourton
Assistant Vice President for Student Affairs
Fairleigh Dickinson University
1000 River Road, T-RH2-09
Teaneck, New Jersey 07666
Location: Room 35, Robison Hall
Email: DSS@fdi.edu
Phone: (201) 692-2477
Fax: (201) 692-2469

For inquiries by employees, prospective employees, students, prospective students and other members of the University community under the University's non-discrimination policies:

Rose D'Ambrosio
Vice President, Human Resources
Fairleigh Dickinson University
1000 River Road, H-DH3-05
Teaneck, New Jersey 07666
Location: Room 3321, Dickinson Hall
Email: EAS@fdi.edu
Phone: (201) 692-2706
Fax: (201) 692-2717

In addition to the University's internal procedures, an individual has the right to file a complaint with federal and state agencies that investigate allegations of discrimination. The agency should be consulted concerning their deadlines for filing. The following are a list of external agencies that may consider such complaints.

For violations of the U.S. Civil Rights Act, including Section 504 of the Rehabilitation Act of 1973, or Title I of the Americans with Disabilities Act of 1990:

New York Office
Office for Civil Rights
U.S. Department of Education
32 Old Slip, 26th Floor
New York, NY 10005-2500
Email: OCR.NewYork@ed.gov
Phone: (646) 428-3900
TTY: (800) 877-8339
Fax (646) 428-3843

For violations of the New Jersey Law against Discrimination:

New Jersey Division of Civil Rights
Northern Regional Office

Visit:

31 Clinton Street
Newark, New Jersey 07102

Mailing:

PO Box 46001
Newark, NJ 07102
Phone: (973) 648-2700
TTY: (973) 648-4678
Fax: (973) 648-4405

Legal Issues Regarding FDU Website

Reasonable efforts are taken to ensure the accuracy and integrity of information and related materials provided by Fairleigh Dickinson University (“University”) on World Wide Web sites within any domain owned by the University (“Websites”), but the University is not responsible for misprints, out-of-date information, technical inaccuracies, typographical or other errors appearing on these websites, or any other website containing information about the University. Information and related materials are subject to change without notice. These websites and all information and related materials it contains are provided “as is”. By using these websites, you assume the risk that the information and materials on these websites may be incomplete, inaccurate, out of date, or may not meet your needs and requirements.

Websites include www.fdu.edu, fduknights.com, fdudevils.com, gloaleducation.edu, fillfdu.wix.com/fill, writingfdu.org, theliteraryreview.org and all subdomains within the Top Level Domain fdu.edu, or any of the other preceding domains.

Subject to Change

The University reserves the right to change, without prior notice, the contents of its websites, including any posted bulletins, academic calendars, programs of instruction, academic and disciplinary requirements, policies and procedures, rules and regulations, tuition, fees and charges, and the terms of financial aid. Changes shall be effective upon publication or as otherwise determined by the University. Such changes may apply to current and/or prospective students and current or prospective employees.

The University reserves the right to photograph members of the University community, including but not limited to, its students, guests, employees and contractors, in situations appropriate to the image of an academic institution, and to publish likenesses in University publications, videos or other recruitment or promotional materials. However, the University will, to the extent feasible, honor written requests received from community members who do not wish their images published.

Acceptable Use

The websites are included among the computing and electronic communications resources of Fairleigh Dickinson University, which support the instructional, research, and administrative activities of the University. Users of these facilities are bound by the University’s [Acceptable Use Policy for Computer Usage](#). That policy applies to all users of computing and electronic communications resources, and computing equipment owned, leased or rented by Fairleigh Dickinson University. This includes all students, faculty, visiting faculty, staff, guests, and external individuals or organizations. Computing equipment includes, but is not limited to, mobile phones, tablets, terminals and computers, whether public machines located in labs or machines assigned for individual use, file servers, and networking equipment used to link these components together and to the Internet.

Fairleigh Dickinson University is not responsible for the content of any material the user prepares, receives or transmits. Thus, as a condition of using the University's computer system, the user represents that his/her use is in compliance with all federal, state and international copyright and other intellectual property laws and agreements and other federal and state laws, nor in his/her use of the system will the user violate any federal or state civil or criminal laws. Furthermore, the user will indemnify, exonerate and save the University (and its representatives) harmless from any claim, damage or cost related to the user's use, including any legal fees the University decides it is necessary to incur to defend itself.

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- [QUEST BA/BS, Early Childhood Education P-3 MAT: combined degree](#)
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Academic Calendars

The academic calendar is subject to change with appropriate notice.

New Jersey Campuses

Fall Semester 2023

- Registration/Academic Counseling and Advising
 - August 14–25
- Classes Begin, 8 a.m. (Monday)
 - August 28
- Labor Day Holiday (Monday)
 - September 4
- Last Day for New Registrations and Final Drop/Add Changes (Monday)
 - September 11
- Midterm Progress Reporting Opens (Monday)
 - October 2
- Fall Recess (Monday and Tuesday)
 - October 16–17
- Midterm Progress Reporting Closes (Tuesday)
 - October 24
- Last Day for Student Withdrawal from Classes (Friday)
 - November 3
- Priority Registration for Spring Semester 2024
 - November 6–21
- Thanksgiving Recess (Wednesday–Friday)
 - November 22–24
- Last Day of Fall Classes, Fall Semester (Monday)
 - December 11
- Reading/Snow Makeup Days (Tuesday and Wednesday)
 - December 12–13
- Final Examinations (Thursday–Wednesday)
 - December 14–20
 - *Grades due no later than 5 p.m. on the third day after exam is administered.*
- Fall Semester Ends, 11 p.m. (Wednesday)
 - December 20

Winter Session 2024

- Classes Begin, 8 a.m. (Tuesday)
 - January 2
- Martin Luther King Jr. Holiday (Monday)
 - January 15
- Classes End, 11 p.m. (Thursday)
 - January 18

Spring Semester 2024

- Registration/Academic Counseling and Advising
 - January 2–19
- Classes Begin, 8 a.m. (Monday)
 - January 22
- Last Day for New Registrations and Final Drop/Add Changes (Monday)
 - February 5
- Midterm Progress Reporting Opens (Monday)
 - February 26
- Spring Recess
 - March 11–15
- Online Registration for Summer 2024 Sessions Opens (Friday)
 - March 15
- Midterm Progress Reporting Closes (Saturday)
 - March 23
- Last Day for Student Withdrawal from Classes (Friday)
 - April 5
- Priority Registration for Fall Semester 2024
 - April 8–19
- Last Day of Spring Classes (Saturday)
 - May 4
- Reading/Snow Makeup Days (Monday and Tuesday)
 - May 6–7
- Final Examinations (Wednesday–Tuesday)
 - May 8–14
 - *Grades due no later than 5 p.m. on the third day after exam is administered.*
- Spring Semester Ends, 11 p.m. (Tuesday)
 - May 14
- University Commencement
 - May 15 (*Date subject to change*)

Summer Session I 2024

- Classes Begin, 8 a.m (Monday)
 - May 20

- Memorial Day Holiday (Monday)
 - May 27
- Memorial Day Holiday Makeup Day (Friday)
 - May 31
- Classes End, 11 p.m. (Saturday)
 - June 28

Summer Session II 2024

- Classes Begin, 8 a.m. (Monday)
 - June 10
- Independence Day Holiday (Thursday)
 - July 4
- Independence Day Holiday Makeup Day (Friday)
 - July 5
- Classes End, 11 p.m. (Saturday)
 - July 20

Summer Session III 2024

- Classes Begin, 8 a.m. (Monday)
 - July 1
- Independence Day Holiday (Thursday)
 - July 4
- Independence Day Holiday Makeup Day (Friday)
 - July 5
- Classes End, 11 p.m. (Saturday)
 - August 10

Fall Semester 2024

- Registration/Academic Counseling and Advising
 - August 12–23
- Classes Begin, 8 a.m. (Monday)
 - August 26
- Labor Day Holiday (Monday)
 - September 2
- Last Day for New Registrations and Final Drop/Add Changes (Monday)
 - September 9
- Midterm Progress Reporting Opens (Monday)
 - September 30
- Fall Recess (Monday and Tuesday)
 - October 14–15
- Midterm Progress Reporting Closes (Tuesday)
 - October 22
- Last Day for Student Withdrawal from Classes (Friday)

- November 1
- Priority Registration for Spring Semester 2025
 - November 4–19
- Thanksgiving Recess (Wednesday–Friday)
 - November 27–29
- Last Day of Fall Classes, Fall Semester (Monday)
 - December 9
- Reading/Snow Makeup Days (Tuesday and Wednesday)
 - December 10–11
- Final Examinations (Thursday–Wednesday)
 - December 12–18
 - *Grades due no later than 5 p.m. on the third day after exam is administered.*
- Fall Semester Ends, 11 p.m. (Wednesday)
 - December 18

Winter Session 2025

- Classes Begin, 8 a.m. (Thursday)
 - January 2
- Classes End, 11 p.m. (Friday)
 - January 17
- Martin Luther King Jr. Holiday (Monday)
 - January 20

Spring Semester 2025

- Registration/Academic Counseling and Advising
 - January 2–17
- Classes Begin, 8 a.m. (Monday)
 - January 21
- Last Day for New Registrations and Final Drop/Add Changes (Monday)
 - February 3
- Midterm Progress Reporting Opens (Monday)
 - February 24
- Spring Recess
 - March 10–14
- Online Registration for Summer 2025 Sessions Opens (Saturday)
 - March 15
- Midterm Progress Reporting Closes (Saturday)
 - March 22
- Last Day for Student Withdrawal from Classes (Friday)
 - April 4
- Priority Registration for Fall Semester 2025
 - April 7–18
- Last Day of Spring Classes (Monday)

- May 5
- Reading/Snow Makeup Days (Tuesday and Wednesday)
 - May 6–7
- Final Examinations (Thursday–Wednesday)
 - May 8–14
 - *Grades due no later than 5 p.m. on the third day after exam is administered.*
- Spring Semester Ends, 11 p.m. (Wednesday)
 - May 14
- University Commencement
 - TBD

Summer Session I 2025

- Classes Begin, 8 a.m (Monday)
 - May 19
- Memorial Day Holiday (Monday)
 - May 26
- Memorial Day Holiday Makeup Day (Friday)
 - May 30
- Classes End, 11 p.m. (Saturday)
 - June 27

Summer Session II 2025

- Classes Begin, 8 a.m. (Monday)
 - June 9
- Independence Day Holiday (Friday)
 - July 4
- Independence Day Holiday Makeup Day (Friday)
 - July 11
- Classes End, 11 p.m. (Saturday)
 - July 18

Summer Session III 2025

- Classes Begin, 8 a.m. (Monday)
 - June 30
- Independence Day Holiday (Friday)
 - July 4
- Independence Day Holiday Makeup Day (Friday)
 - July 11
- Classes End, 11 p.m. (Saturday)
 - August 9

Major Religious Holy Days

The University respects the observance of major religious holy days by members of the campus community. To the extent possible, officers of administration and of instruction responsible for scheduling are expected to avoid conflict with such observances.

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Accreditations

Fairleigh Dickinson University is licensed by the [State of New Jersey](#) and is authorized to offer [degree programs](#) at the associate's, bachelor's, master's and doctoral level.

Fairleigh Dickinson University is accredited by the [Middle States Commission on Higher Education](#), 3624 Market Street, Philadelphia, PA 19104, 267-284-5000. In addition to the accreditation held by all programs for academic purposes, specialized curricula have applied for and been granted approval by the following recognized professional agencies:

Chemistry

American Chemical Society. This accreditation applies only to the Bachelor of Science program offered by the Maxwell Becton College of Arts and Sciences at the Florham Campus, Madison, New Jersey)

Civil Engineering Technology

Engineering Technology Accreditation Commission of ABET (ETAC/ABET) (<https://www.abet.org>)

Clinical Mental Health Counseling

The Clinical Mental Health Counseling (CMHC) program is fully accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP).

Clinical Psychology

The Clinical Psychology PhD program is fully accredited by the American Psychological Association (APA).

Computer Science

Computing Accreditation Commission of ABET (CAC/ABET) (<https://www.abet.org>). This accreditation applies only to the Bachelor of Science in computer science program offered by the Gildart Haase School of Computer Sciences and Engineering at the Metropolitan Campus, Teaneck, New Jersey.

Construction Engineering Technology

Engineering Technology Accreditation Commission of ABET (ETAC/ABET) (<https://www.abet.org>)

Dyslexia Studies

Orton Gillingham Teacher Certification Program accredited by the International Multisensory Structured Language Education Council (IMSLEC) and recognized as meeting knowledge and practice standards by the International Dyslexia Association (IDA)

Education

Council for the Accreditation of Educator Preparation (CAEP); NJDOE approval to offer teacher certification programs.

Electrical Engineering

Engineering Accreditation Commission of ABET (EAC/ABET) (<https://www.abet.org>)

Electrical Engineering Technology

Engineering Technology Accreditation Commission of ABET (ETAC/ABET) (<https://www.abet.org>)

Hospitality

Accreditation Commission for Programs in Hospitality Administration (ACPHA)
Hotel Schools of Distinction (HSD)

The accreditations apply to the Hospitality and Tourism Management (BA HTM) degree.

Information Technology

Computing Accreditation Commission of ABET (CAC/ABET) (<https://www.abet.org>). This accreditation applies only to the Bachelor of Science in information technology program offered by the Gildart Haase School of Computer Sciences and Engineering at the Metropolitan Campus, Teaneck, New Jersey.

Mechanical Engineering Technology

Engineering Technology Accreditation Commission of ABET (ETAC/ABET) (<https://www.abet.org>)

Nursing

The (baccalaureate degree program in nursing/master's degree program in nursing/Doctor of Nursing Practice program and/or post-graduate APRN certificate program) at Fairleigh Dickinson University is accredited by the Commission on Collegiate Nursing Education (<https://www.aacnursing.org/CCNE>). Approval and accreditation from the New Jersey State Board of Nursing.

Pharmacy

Fairleigh Dickinson University School of Pharmacy's Doctor of Pharmacy program is accredited by the [Accreditation Council for Pharmacy Education](#), 135 South LaSalle Street, Suite 4100, Chicago, IL 60503, 312-664-3575; Fax 312-664-4652.

Physical Therapy

Physical therapist assistant — Committee on Accreditation in Physical Therapy Education

Physician Assistant (PA) Studies

The ARC-PA has granted **Accreditation-Provisional** status to the **Fairleigh Dickinson University Physician Assistant Program** sponsored by **Fairleigh Dickinson University**.

Accreditation-Provisional is an accreditation status granted when the plans and resource allocation, if fully implemented as planned, of a proposed program that has not yet enrolled students appear to demonstrate the program's ability to meet the ARC-PA *Standards* or when a program holding Accreditation-Provisional status appears to demonstrate continued progress in complying with the *Standards* as it prepares for the graduation of the first class (cohort) of students.

Accreditation-Provisional does not ensure any subsequent accreditation status. It is limited to no more than five years from matriculation of the first class.

The program's accreditation history can be viewed on the ARC-PA website at <https://www.arc-pa.org/accreditation-history-fairleigh-dickinson-university/>.

Radiography

Joint Review Committee on Education in Radiologic Technology

School Psychology

The Master's + Certification program has full approval from the National Association of School Psychologists (NASP) through 2025, as well as participating in the recent Council for the Accreditation of Educator Preparation (CAEP) accreditation process with the Peter Sammartino School of Education.

Silberman College of Business

The business programs offered by Fairleigh Dickinson University through the Silberman College of Business have also received the prestigious Business Accreditation from AACSB International. The following degree programs are included in this accreditation:

- Bachelor of Science (include majors in Accounting, Business Administration, Entrepreneurship, Finance, Management and Marketing)
- Master of Business Administration
- Master of Science – Accounting
- Master of Science – Supply Chain Management
- Master of Science – Taxation
- Master of Science – Digital Marketing

The College's Finance curriculum in Wealth Management and Financial Planning has been approved by the **Certified Financial Planner Board of Standards (CFP)**.

Silberman College's human resource management curriculum has been approved by the **Society for Human Resource Management (SHRM)**.

Additionally, its undergraduate Accountancy programs have earned the endorsement by the **Institute of Management Accountants (IMA)**.

Silberman College's finance programs also meet the standards and have applied for affiliated designation with the **Chartered Financial Analyst (CFA) Institute**.

Accreditation State Authorizations

The US Department of Education requires all higher education institutions, other than federal institutions and tribal institutions, to comply with the laws and regulations of the states in which they operate. Higher education institutions also are required to provide contact information for the government agency in each state responsible for addressing student complaints.

State Authorization Status for Distance Learning Programs

FDU distance learning programs are authorized through the National Council for State Authorization Reciprocity Agreements (NC-SARA) for all states with the exception of California. However, students from California may enroll in any FDU distance learning program. Under current law, Fairleigh Dickinson University is not required to seek formal approval to offer fully online distance learning programs, including those that include internships or practicums.

Online Student Complaints

Fairleigh Dickinson University students enrolled in online programs should first attempt to resolve complaints with the appropriate FDU administrative or academic office. Students who have exhausted internal complaint procedures and remain unsatisfied may contact the New Jersey Office of the Secretary of Higher Education, which is the authorizing agency for Fairleigh Dickinson University's participation in NC-SARA or, for jurisdictions that do not participate in NC-SARA, the State Authorizing Agency of their state of residence.

Grade Appeal Procedure

While it is recognized that faculty hold the right and responsibility to grant a grade, a student who receives a grade that he or she believes to be unwarranted may appeal that grade by engaging in the following process:

1. Within the first three weeks* of the start of the following full semester (fall or spring) in which the grade is received, the student shall have informally appealed the grade to the instructor. If no resolution of the matter results to the student's satisfaction, the student may initiate the following formal appeal process.
2. The student shall request in writing a meeting with the respective department chairperson or school director concerning the grade in question.
3. The chair or director shall report to the student on the resolution of the appeal within two weeks of that meeting.
4. If the issue is not resolved to the student's satisfaction, the student has one week to appeal in writing to the dean of the college in which the course is taught.
5. The dean shall review the entire matter with the student, the faculty member and/or the chairperson/school director involved.
6. If the dean feels there is no basis for a grade change, that determination is final and should be conveyed to the student in writing within two weeks of receipt of the student's appeal.

7. If the dean believes that an erroneous grade exists, the dean shall attempt to resolve the issue with the instructor. If, however, resolution is not achieved, the dean shall refer the case to the College Ad Hoc Grade Appeal Committee.
8. The committee is expected to convene within two weeks after receipt of the dean's referral.
9. Each College Ad Hoc Grade Appeal Committee shall consist of three faculty and one alternate selected by the college dean, and a professional staff person selected by the dean of students. Whenever possible, two of the faculty shall belong to the department or discipline of the instructor whose grading is in question.
10. The committee shall have the authority to recommend an appropriate course of action to the dean who shall have the authority to implement the recommendation. The recommendation shall be conveyed to all parties involved, in writing.

*In the case of a student who is being kept from either graduating or registering because of the grade in question, the process should begin immediately upon receipt of the grade report. If either the instructor or department chair/school director is unavailable, the student may proceed directly to the dean.

Complaints Concerning Discrimination, Harassment and Related Misconduct

The University's Policy on Prohibited Discrimination, Harassment and Related Misconduct applies to the conduct of, and protection of, University faculty, staff, administrators, supervisors, employees, students, volunteers, guests, patrons, independent contractors, or clients and visitors of the University. This Policy provides for the prompt and equitable resolution of reports of Prohibited Conduct.

The University has designated the Associate Vice President of Human Resources to serve as the University's Title IX Coordinator. The Title IX Coordinator has primary responsibility for administering its Policy on Prohibited Discrimination, Harassment and Related Misconduct and assuring the University's compliance with Title IX, VAWA, and their state counterparts.

University Title IX Coordinator:

Rose D'Ambrosio, Vice President for Human Resources

dambrosi@fdu.edu

(201) 692-2706

Dickinson Hall, Mail Code: H-DH3-05

1000 River Road

Teaneck, NJ 07666

For Concerns or Complaints Other than Grade Appeals or Discrimination, Harassment and Related Misconduct:

Please contact the Office of the University Provost and Senior Vice President for Academic Affairs:

Dickinson Hall, Mail Code H-DH1-01

1000 River Road

Teaneck, NJ 07666

Contact Information for Student Complaints by Jurisdiction

Fairleigh Dickinson University students should first attempt to resolve complaints with the appropriate FDU administrative or academic office. Students who have exhausted internal complaint procedures and remain dissatisfied may contact the New Jersey Office of the Secretary of Higher Education, which is the

authorizing agency for Fairleigh Dickinson University's participation in NC-SARA or, for jurisdictions that do not participate in NC-SARA, the State Authorizing Agency of their state of residence.

New Jersey

Office of the Secretary of Higher Education
20 West State Street
4th floor, PO Box 542
Trenton, NJ 08625-0542
609-292-4310 or 609-292-8052
<https://www.state.nj.us/highereducation/SARA.shtml>

California

Bureau for Private Postsecondary Education
P.O. Box 98081
West Sacramento, CA 95798-0818
916-431-6959 or bppe@dca.ca.gov

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Colleges and Schools

Maxwell Becton College of Arts and Sciences

Florham Campus, Madison, New Jersey; Metropolitan Campus, Teaneck, New Jersey; and Vancouver Campus, Vancouver, British Columbia, Canada

Janet Boyd, Interim Dean

The Maxwell Becton College of Arts and Sciences deepens students' understanding of their chosen fields, while teaching them to communicate and reason clearly and effectively. The College is committed to helping students advance their careers or continue studies for higher degrees.

In addition to the programs of study and departments listed, the college houses the Hispanic Center and Programs in Language, Culture and Professional Advancement.

Graduate Programs of Study

- Animation (MA) (Florham Campus only)
- Animation (MFA) (Florham Campus only)
- Biology (MS) (Metropolitan Campus only)

- Concentrations: biotechnology, business
- Chemistry (MS) (Florham and Metropolitan campuses only)
- Chemistry with Pharmaceutical Science Concentration (MS) (Metropolitan Campus only)
- Communication (MA) (Florham Campus only)
- Cosmetic Science (MS) (Metropolitan Campus only)
- Creative Writing (MFA) (Florham Campus only)
- Creative Writing and Literature for Educators (MA) (Florham Campus only)
- Criminal Justice (MA) (Metropolitan Campus only)
- Film (MFA) (Florham Campus only)
- Political Science (MA) (Metropolitan Campus only)

Undergraduate Programs of Study

- Art (BA) (Metropolitan Campus only)
 - Concentrations: computer art and design, graphic art and design
- Biochemistry (BS) (Florham and Metropolitan campuses only)
 - Florham Campus Concentration: prepharmacy
- Biology (BS) (Florham and Metropolitan campuses only)
 - Florham Campus Concentrations: anatomy and physiology, cellular and molecular biology, ecology and environmental biology, preprofessional
 - Metropolitan Campus Concentrations: anatomy and physiology, biotechnology, cellular and molecular biology, ecology and environmental biology
- Chemistry (BS) (Metropolitan and Florham campuses only)
- Communication (BA)
 - Florham Campus Concentrations: human communication, multimedia journalism, public relations, social media
 - Metropolitan Campus Concentrations: advertising, social media
- Computer Science (BS) (Florham Campus only)
 - Concentrations: cybersecurity, data science, game development
- Creative Writing (BA) (Florham Campus only)
- Criminal Justice (BA) (Metropolitan Campus only)
- Criminology (BA) (Florham Campus only)
- Film and Animation (Animation) (BA) (Florham Campus only)
 - Concentrations: 3D animation, 2D animation, video game animation
- Film and Animation (Film) (BA) (Florham Campus only)
 - Concentrations: cinematography, directing, postproduction, producing
- Fine Arts/Studio Arts (BA) (Florham Campus only)
- Government and Politics (BA) (Florham and Metropolitan campuses only)
 - Florham Campus Concentrations: global politics, legal studies
 - Metropolitan Campus Concentration: international affairs
- Graphic Design (BA) (Florham Campus only)
 - Concentrations: illustration, print design, web design

- History (BA) (Florham and Metropolitan campuses only)
 - Metropolitan Campus Concentration: social studies
- Humanities (BA) (Florham and Metropolitan campuses only)
- Individualized Studies (BA) (Metropolitan and Vancouver campuses only)
- Liberal Arts (AA) (online only)
- Liberal Arts (AA) (Hispanic Center)
- Literature (BA) (Metropolitan and Florham campuses only)
- Marine Biology (BS) (Metropolitan Campus only)
 - Concentration: ecology and environmental biology
- Mathematics (BA) (Florham Campus only)
 - Concentrations: actuarial science, computer science, financial mathematics
- Philosophy (BA) (Florham Campus only)
- Science (BS) (Metropolitan Campus only)
- Sociology (BA) (Florham Campus only)
- Theater Arts (BA) (Florham Campus only)
 - Concentrations: acting, design and technical theater, directing, musical theater, theater studies

Special Programs

- Hispanic Center
- Programs in Language, Culture and Professional Advancement

Faculty & Staff

Administration

J. Boyd, Interim Dean

L. Khreisat, Associate Dean

E. Panuccio, Interim Associate Dean

School of Humanities

M. Boyd, Chair; P. Bazán, S. Belén-Ramos, J. Boyd, L. Corces, M. Cotto, K. Douglas, P.K. Durso, N. Ghosh, J. Gifford, A. Horton, O. Kidder, K. Lyons, O. Makridis, E. Mylonas, E. Oliveros, G. Pastorino, A. Patrick, F. Pinto, E. Reid, B. Rifkin, A. Rudder, K. Sammond, J. Scorza, C. Sobreiro, T. Swanzey, A. Velasquez, J. Wagner

School of Interdisciplinary Studies

The School of Interdisciplinary Studies houses the interdisciplinary majors and minors that are offered in collaboration among the other schools of Maxwell Becton College of Arts and Sciences.

School of Social Sciences and History

Department of Communication

G. Radford, Chair; K. Alaimo, Deputy Chair; K. Dunsmore, Director, MA in Communication; F. Bridges, C. Caldiero, C. Foster, K. Haspel, T. LoPonte, J. Sipila

Department of Criminology and Criminal Justice

A. Shlosberg, Chair; E. Panuccio, Deputy Chair and Director, MA in Criminal Justice; D. Evans, J. Jones, J. Nowotny, M. Saad, M. Sacks

Department of Social Sciences and History

G. Darden, Chair; C. Rasmussen, Deputy Chair; P. Burkholder, D. Cassino, F. Degiuli, M. Ferrans, F. Gladstone, R. Houle, L. Huertas, K. Kattelman, R. Nasser, B. Peabody, S. Raphaelides, W. Roberts, J. Schiemann, L. Ultan

School of the Arts

T. Rosen, Director; H. Libov, Chair and Director, MFA in Film; R. Barkley, Director, Animation and Video Game Animation Programs and MFA in Animation; D. Daniel, Director, MA in Creative Writing and Literature for Educators; S. Lents, Director of Theater Program; J. O'Neil, Director of Graphic Design; M. Zallman Proctor, Director, MFA in Creative Writing; Y. Aronson; J. Cinco; G. Cochrane; A. Cohen; D. Grand; N. Hennelly; E. Hoffman; V. Howell; D. Landau; D. Larson, C. Loewus; J. Moonelis; M. Roberts; R. Steinke

School of the Sciences, Mathematics and Computer Science

Department of Biological Sciences

M. McClary, Chair; E. Myers, Deputy Chair; J. Agugliaro, M. Akinyemi, A. Benzecry, M. DeStefano, M. El-Sherbeini, M. Ingala, R. LoPinto, P. Melloy, E. Morton, H. Parzer, N. Philips, J. Salierno, J. Stout, M. Valenti, A. Wallace, H. Winters

Department of Chemistry, Biochemistry and Physics

J. Dougherty, Chair; M. Elshaer, Deputy Chair; G. Anderle, R. Barrows, S. Bashkova, J. Bogart, G. Dorata, B. Knorr, I. Kumar, M. Leonida, G. Nandikotkur, A. Teslja, C. Traba, G. Zhu

Department of Mathematics and Computer Science

M. Slaby, Chair; W.A. Antoine, N. Carrillo, I. Darwish, Y. Kazhdan, L. Khreisat, Y. Kim, R. Mayans, J. Namazi, P. Penrice, R. Selig, K. Sharma, G. Singh, N. Sinha, S. Verma, N. Yang

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Silberman College of Business

Florham Campus, Madison, New Jersey; Metropolitan Campus, Teaneck, New Jersey; and Vancouver Campus, British Columbia, Canada

James G. Almeida, Dean

The Silberman College of Business is accredited by AACSB International, the premier business school accrediting body.

Silberman College is a tricampus college of the University, offering undergraduate and graduate programs at the Florham Campus, Madison, New Jersey; on the Metropolitan Campus, Teaneck, New Jersey; and undergraduate programs on the Vancouver Campus, British Columbia, Canada.

Silberman College seeks to instill in its students a superior level of knowledge and competence in business-related disciplines, inspiring them to exercise ethical leadership to strengthen and enrich sustainable organizations and communities. The College's faculty, staff, administration and alumni are committed to helping maximize students' preparation for professional success and mobility in a dynamic global business environment.

The College aims at achieving recognition as a leading provider of high-quality, innovative education in business and as a leader in the enhancement of the practice of business management through the applied research and professional activities of the faculty.

The College achieves its mission through:

- Undergraduate and graduate degrees offering a variety of relevant and in-demand specializations,
- Curricula focused on the educational growth of students and responsive to the needs of the business community,
- Teaching excellence in all its programs,
- Experiential and collaborative learning in small, interactive classes,
- Research capabilities that advance the theory and practice of business,
- Strong cocurricular programming focused on professional development and
- Close ties with alumni and the business community that facilitate securing internships and placement for students.

Distinguishing Features of Silberman College

Distinguishing features of Silberman College's graduate academic programs include:

- Program curricula designed to promote the development of leading-edge skills and competencies;
- Programs that emphasize personal experiences that promote the development of global skills, which contribute to transformational learning opportunities;
- Flexible delivery modes including onsite, flex-hybrid delivered remotely as well as asynchronous online;
- Courses scheduled either on weeknights or on weekends, enabling a work-life balance;
- State-of-the-art resources such as the Bloomberg Finance labs;
- Preparation for industry certifications and professional badges;
- Unique study-abroad opportunities;
- Dual-degree options;
- Personalized academic advising;
- Relevant internship opportunities;
- 4+1 option (students can earn both an undergraduate and graduate degree in five years); and
- Cocurricular activities such as a comprehensive Professional Development Program (PDP), student organizations focused on professional business disciplines and visits to business firms and institutions in the area.

The New Jersey Small Business Development Centers (NJSBDC) is also housed in Silberman College of Business. The NJSBDC at FDU offers its services to small- and medium-sized businesses located in Morris, Sussex and Warren counties, as well as portions of Bergen County. The NJSBDC at FDU, through its support of these businesses, seeks to increase its impact in the surrounding communities. Silberman students have the opportunity to assist the NJSBDC client companies with their business-planning needs.

Graduate Programs of Study

- Master of Business Administration (MBA)
- Accounting
- Data Analytics
- Finance
- International Business
- Leadership and Managing Innovation
- Marketing
- Pharmaceutical Management
- Supply Chain Management
- Master of Business Administration (MBA) for Executives
- Master of Science (MS) — Accounting
- Master of Science (MS) — Digital Marketing (online only)
- Master of Science (MS) — Supply Chain Management
- Master of Science (MS) — Taxation (online only)

In addition to the above programs, the College offers graduate certificates. Students with a bachelor's degree may receive a certificate upon completion required courses within a specialization.

Undergraduate Programs of Study

- Accounting (BS)
- Business Administration (BS)
Optional concentrations: information systems, international business, professional selling and sales management
- Entrepreneurship (BS) (Florham Campus only)
- Finance (BS)

Optional concentration: financial planning and wealth management

- Management (BS)
Concentrations: human resource management, leadership
- Marketing (BS)
Optional concentration: digital marketing

Faculty & Staff

Administration

- J.G. Almeida, Dean
- JD Wischnevsky, Associate Dean
- M. Sakin, Executive Director, Placement, Outreach and Alumni Relations
- E. Sinoway, Director of Program Marketing and Recruitment
- S. Li Ferry, Associate Director of Graduate Programs, Recruitment and Student Support
- L. Sachs, Graduate Counselor

Department of Accounting, Taxation and Law

R. West, Chair; D. Collier, L. Mandel, S. McGregor, C. Nogara, H. Rozen, V. Sampath, J. Schiff

Department of Economics, Finance and International Business

K. Denning, Chair; P. Anastopoulos, K. Betz, J. Bulsiewicz, P. Cozza, F. Englander, H. Li, M. Montasser, Z. Nie, S. Tuluca, L. Wang, X. Yang

Department of Management and Entrepreneurship

G.E. Jones, Chair; J.G. Almeida, S. Behson, D. Celentano, G. Farias, J. Harmon, E.J. Ko, I. Krysa, I. Mercer, O. Nwachukwu, JD Wischnevsky

Department of Marketing, Information Systems and Decision Sciences

L. Qin, Chair; O. Topaloglu, Deputy Chair; A. Bazargan, I. Cane, R. Chandrashekar, Y. Demotta, O. Groth, J. Hsu, M. Kieff, Y. Kim, W. Kuang, J. Reid, X. Tan

New Jersey Small Business Development Center at FDU

M. Wells, Director

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Lee Gildart and Oswald Haase School of Computer Sciences and Engineering

Metropolitan Campus, Teaneck, New Jersey; Florham Campus, Madison, New Jersey; and Vancouver Campus, British Columbia, Canada

Alfredo Tan, Director

The Lee Gildart and Oswald Haase School of Computer Sciences and Engineering (GHSCSE) offers 11 bachelor's and six master's degree programs in the various high-paying and high-demand fields of computer science, cybersecurity, engineering, engineering technology, information technology, management information systems and mathematics at the Metropolitan Campus, Teaneck, New Jersey; Florham Campus, Madison, New Jersey; and Vancouver Campus, British Columbia, Canada.

GHSCSE is based on the Metropolitan Campus, in Teaneck, New Jersey, which is near New York City. New Jersey and New York are home to many high-tech companies and businesses, which employ hundreds of thousands of computer professionals, engineers, technologists and mathematicians. GHSCSE offers 16 programs at the FDU Metropolitan Campus as listed below. It also offers the MS in computer science program at the Florham Campus in Madison, New Jersey, in collaboration with the School of the Sciences, Mathematics and Computer Science of Maxwell Becton College of Arts and Sciences; and the BS in information technology and the MS in applied computer science programs at the Vancouver Campus in Vancouver, British Columbia, Canada.

Nine of the bachelor's degree programs offered at the Metropolitan Campus are accredited by various commissions of the [ABET](#). ABET accreditations (see the [Undergraduate Studies Bulletin](#)), when applicable, apply only to the programs offered on the Metropolitan Campus by GHSCSE and not on any other campuses of Fairleigh Dickinson University (FDU), including the Florham Campus and the Vancouver Campus.

GHSCSE prepares students for professional careers of global interest and importance. It produces highly skilled graduates to work in the high-tech industry in various professions with diverse roles that rank among the top earners. These professions have ample career opportunities, a very good average starting salary, excellent median long-term salary, robust job growth and great career fulfillment. The demand for these professions will further increase when the \$1.2-trillion Infrastructure Investment and Jobs Act is fully implemented over the next several years.

The programs in the school enable students to learn and seek creative solutions to global issues and societal problems in technical coursework, emphasizing professional practice, ethics and responsibility. The computer and engineering laboratory experience is fully integrated with coursework. Students work in many cutting-edge laboratories. They also participate in field trips and competitions, work on interdisciplinary and real-world projects, intern at various companies and attend seminars on current trends in computer science, engineering and technology.

The state-of-the-art laboratories include the research and development lab for cutting-edge technologies and fields, computer networking and system administration lab, cyber defense and digital forensics lab, apps development lab, green energy lab, industrial automation and robotics lab, CNC manufacturing lab, 3D printing lab, advanced mechatronics lab, materials testing and mechanical training lab, electromechanical systems lab, HVAC and fluids lab, electronics and communications lab, computer interfacing lab, soils mechanics lab, the construction materials lab and several computer labs. GHSCSE is a member of the Cisco Networking Academy.

The school has received wide recognition from alumni, industry and professional associations. It has also received many grants from various organizations and state and federal agencies, including \$2 million from the state of New Jersey; \$1.8 million from the National Security Agency; \$800,000 from the Mechanical Contractors Association of New Jersey; \$400,000 from the National Science Foundation; and \$200,000 from the Hearst Foundations, among others. GHSCSE is named through a \$5-million gift by Dr. Gregory Olsen, an FDU alumnus, trustee and benefactor, in honor of his two former FDU professors, Dr. Lee Gildart and Dr. Oswald Haase. More recently, Dr. Olsen donated another \$5 million as seed money to establish the Olsen Campus Center at the Metropolitan Campus.

Graduate Programs of Study

- Applied Computer Science (MS) (Vancouver Campus)
- Computer Engineering (MS) (Metropolitan Campus)
- Computer Science (MS) (Florham Campus and Metropolitan Campus)
- Cybersecurity and Information Assurance (MS) (Metropolitan Campus)
- Electrical Engineering (MS) (Metropolitan Campus)
- Management Information Systems (MS) (Metropolitan Campus)

Undergraduate Programs of Study

- Civil Engineering (BSCE) (Metropolitan Campus)
- Civil Engineering Technology (BSCivET) (Metropolitan Campus)
- Computer Science (BS) (Metropolitan Campus)
 - Concentrations: big data and analytics, cybersecurity and information assurance, game and mobile application development
- Construction Engineering Technology (BConET) (Metropolitan Campus)
- Electrical Engineering (BSEE) Metropolitan Campus)
- Electrical Engineering Technology (BSEET) (Metropolitan Campus)
- Information Technology (BS) (Metropolitan Campus)
 - Concentrations: network and system administration, security and forensics, web-development technology
- Information Technology (BS) (Vancouver Campus)
 - Minor: business
- Mathematics (BA) (Metropolitan Campus)
- Mathematics (BS) (Metropolitan Campus)
 - Concentrations: applied mathematics, pharmaceutical biostatistics, pure mathematics
- Mechanical Engineering (BSME) (Metropolitan Campus)
- Mechanical Engineering Technology (BSMET) (Metropolitan Campus)

Faculty & Staff

Administration

A. Tan, Director

K. Mondal, Deputy Director, Engineering and Technology Division

M. Lewis, Associate Director, Engineering and Technology Division

Y. Tang, Associate Director, Computer Science, Information Systems and Mathematics Division

Faculty

S. Abdelazim, V. Alizadeh, M. Bouguerra, A. Casti, N. Chaouch, Z. Chen, W. Choi, W. Dai, M. Farag, S. Huddy, V. Janarthanan, E. Kose, M. Lewis, Y. Liu, Z. Mao, K. Mondal, S. Mukherjee, S. Noor, A.R. Rao, A. Saravana Kumar, C. Stubbs, A. Tan, Y. Tang, A. Vatsa, H. Zhao

Peter Sammartino School of Education

Metropolitan Campus, Teaneck, New Jersey; and Florham Campus, Madison, New Jersey

Kathryn Spence, Director

The Peter Sammartino School of Education offers accredited graduate programs for teacher certification in early childhood, and elementary and secondary education. Offerings include Master of Arts in Teaching (MAT) first certification programs, Master of Arts for certified teachers with a wide variety of specializations including English as a Second Language (ESL and bilingual), teacher of students with disabilities (TSD), reading/literacy specialist (LRS), Orton-Gillingham Dyslexia specialist and educational leadership (MA) (including supervisor and principal certification).

The School of Education offers both an MA and an EdD in higher education for those who wish to pursue a leadership position at a higher-education institution.

The School of Education is located on the Metropolitan Campus in Teaneck, New Jersey; on the Florham Campus in Madison, New Jersey; and on selected community-college campuses throughout the state of New Jersey. Most graduate programs are also offered online. It is nationally accredited by the Council for the Accreditation of Educator Preparation (CAEP) providing value and national recognition as a school of quality when FDU students pursue careers in teaching, administration and leadership.

Graduate Programs of Study

- Education for Certified Teachers
 - Bilingual/Bicultural Education Specialist Endorsement (New Jersey Certificate)
- Early Childhood Specialist P–3 Endorsement (Second New Jersey Certificate)
 - English as a Second Language Endorsement (New Jersey Certificate)
- Instructional Technology Specialist Certificate
- Literacy/Reading Specialist Endorsement (New Jersey Certificate)
- Literacy/Reading Specialist Endorsement with Multisensory Reading Track
 - Professional Studies in Education (PROST, FDU Certificate)
 - Teacher of Students with Disabilities Endorsement
- Educational Leadership (MA) (Principal/Supervisor Certification)
- Higher Education (EdD)
- Higher Education Administration (MA) (online only)
- Learning Disabilities (MA)
- Teaching (Postbaccalaureate Certificate of Eligibility with Advanced Standing [CEAS]) (New Jersey Certification)
- Early Childhood (P–3)
- Early Childhood (P–3) and Teacher of Students with Disabilities

- Elementary Education K–6
- Elementary Education (K–6) and Teacher of Students with Disabilities
- English as a Second Language
- Middle School Education Endorsement (Grades 5–8)
- Secondary Education K–12 (Biology, Chemistry, Physical Science, Earth Science, Math,
 - English, Social Studies, Art, World Languages)
- Secondary Education (K–12) and Teacher of Students with Disabilities
- Teaching English as a Second/Foreign Language (TESL/TEFL) (MA) (for international students; does not lead to a New Jersey teaching certificate)

Faculty & Administration

Administration

- K. Spence, Director

Faculty

D. Baker, J. Bornstein, A. Cardace, S. Desai, F. Engram, J. Farrow, K. Joshi, C. Manly, B. Mooney, A. Robinson, K. Spence, S. Suh, R. Westbrook

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International School of Hospitality, Sports, and Tourism Management

Florham Campus, Madison, New Jersey; Metropolitan Campus, Teaneck, New Jersey; and Vancouver Campus, British Columbia, Canada

Jarrett Bachman, Interim Director

The International School of Hospitality, Sports, and Tourism Management offers a selection of programs in person, online and in “immersion studies” format that meet the varied needs of students’ learning styles, career focus and academic-achievement ambitions.

The common thread of all these programs is that they offer a choice of lifestyle to students during and after their time in school that will define where they work, whom they work with and what they work for.

The school emphasizes the connection between practicality and innovation in industries that value talent tuned into the future needs of its clients and businesses.

The school prides itself on high-level connections to industry leaders who guide and support the vision of creating future-oriented global trailblazers in the hospitality, sports and tourism sectors.

Recognizing that professionals in the hospitality, sports and tourism sectors are working in time-constrained leadership roles, fully online options are available to students in some programs as well as in

the school's innovative "immersion studies" which conjugate work and study simultaneously within prestigious brands.

It is a core philosophy of the school to offer groundbreaking curricula designed and taught by thought leaders and working professionals in the hospitality, sports and tourism sectors. The school steps out of the ordinary to serve the extraordinary potential of its students.

Graduate Programs of Study

- Hospitality Management Studies (MHMS) (Metropolitan Campus and online)
- Hospitality Management Studies (MHMS) (Vancouver Campus)
- Sport Management (MSM) (online or on campus)
 - Concentrations: coaching theory and strategy, high school athletic director (only available to New Jersey certified teachers), sports administration

Undergraduate Programs of Study

- Hospitality and Tourism Management (BA)
 - On-campus Track
- Immersion Studies Track offered in partner companies and resorts
- Individualized Studies (with Hospitality and Tourism Management Specialization) (BA) (Vancouver Campus)
- Sport Management (BA)

Faculty & Staff

Administration

- J. Niser, Director (All Campus Locations)
- J. Bachman, Associate Director, Vancouver Campus
- D. Hoover, Associate Director for Enrollment (New Jersey campuses)
- M. Barto, Program Director, Graduate Hospitality Management (New Jersey campuses)
- I. Gersh, Program Director, Undergraduate Hospitality Management (New Jersey campuses)
- J.C. Kim, Program Director, Sport Management (Metropolitan Campus)
- R. Lubisco, Program Director, Sport Management (Florham Campus)
- S. Schwenk, Administrative Assistant (New Jersey campuses)

Faculty

J. Bachman, M. Barto, I. Gersh, M. Hawzen, D. Hoover, J.C. Kim, M. Lever, R. Lubisco, A. Minick, K. Pappas, H. Roy, M. Shakona

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Henry P. Becton School of Nursing and Allied Health

**Florham Campus, Madison, New Jersey; and
Metropolitan Campus, Teaneck, New Jersey**

Annie Rohan, Dean

The Henry P. Becton School of Nursing and Allied Health includes the disciplines of nursing and allied health professions. Both disciplines offer undergraduate programs in the Metropolitan and Florham campuses, and the graduate programs and Doctor of Nursing Practice are online.

The Bachelor of Science in Nursing (BSN) program prepares professional nurses to provide comprehensive nursing care to persons and families in all environments where health care is required. Graduates of the program are eligible and prepared to take the NCLEX-RN for licensure as a registered nurse (NCLEX- RN passing rates are 90 to 95 percent in the last three years).

The school offers a Master of Science in Nursing degree (MSN) with clinical and nonclinical tracks. The MSN program clinical track prepares nurses with a BSN or Bachelor of Science degree nurses in another field as nurse practitioners in adult gerontology, family practitioner and psychiatric/mental health. The nonclinical tracks offered are health care administration and health care education administration.

Since 2007, the Henry P. Becton School of Nursing and Allied Health has offered a Doctor of Nursing Practice (DNP) degree, a 37-credit program which educates advanced practice nurses and nurse executives with advanced knowledge in organizational leadership, systems, evidence-based practice, financial acumen and education to lead innovations in nursing practice, educational institutions, healthcare and other nursing organizations.

The Executive Model DNP Program prepares nurse leaders to translate nursing science in practice, collaborate with intra- and interdisciplinary teams to develop solutions and attain positive health care outcomes for populations and communities.

The baccalaureate degree program in nursing/master's degree program in nursing/Doctor of Nursing Practice program and/or post-graduate APRN certificate program at Fairleigh Dickinson University are accredited by the Commission on Collegiate Nursing Education.

The allied health professions include undergraduate, graduate and doctoral programs. The Doctor of Physical Therapy Program is a joint offering with Rutgers University. In this program, students will receive a joint degree from Fairleigh Dickinson University and Rutgers University.

Graduate Programs of Study

- Health Care Administration (MSN)
- Health Care Education Administration (MSN)
- Nurse Practitioner (MSN)
- Clinical Specialties: Adult Gerontology Primary Care Nurse Practitioner, Family Nurse Practitioner, Psychiatric Mental Health Nurse Practitioner, Women's Health Nurse Practitioner
- Nursing Practice (DNP) (online only)
- Physical Therapy (DPT) Combined Degree

Postgraduate Certificate Programs

- Adult Gerontology Primary Care Nurse Practitioner (online only)
- Family Nurse Practitioner (online only)
- Psychiatric Mental Health Nurse Practitioner (online only)
- Women's Health Nurse Practitioner (online only)

Undergraduate Programs of Study

- Allied Health Technologies (BSAHT)
Concentrations: health science (Metropolitan Campus only), radiologic technology (Florham Campus only)
- Clinical Laboratory Sciences (BS)
- Health Information Management (BS)
- Health Studies (BS)
- Medical Imaging Science (BS)
Concentrations: cardiovascular sonography, diagnostic medical sonography
- Medical Technology (BS) (Metropolitan Campus only)
- Nursing (BSN)
- Radiography (AS) (Metropolitan Campus only)
- Radiologic Technology (BS) (Metropolitan Campus only)
- RN to BSN (with and without associate degree) (Metropolitan Campus only)

Faculty and Staff

Administration

- A. Rohan, Dean
- M. Molloy, Associate Dean for Academic Affairs
- S. Colon Cabassa, Director, Entry-level Nursing Programs
- B. Steinfeld, Director, Advanced-level Nursing Programs
- D. Minardi, Director, Allied Health Programs

Faculty

M. Barra-Schneider, D. Carrazzone, J. Couper, L. Gabriele, S. Hart, L. Kelly, A. Klubek, F. Millman, D. Naturale, O. Oyedele, M. Phillips, M. Sperling, B. Steinfeld, M. Vargas, C. Werther, M. West-Lawrence, B. Yu

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School of Pharmacy and Health Sciences

Florham Campus, Madison, New Jersey (230 Park Avenue, Florham Park, New Jersey)

Anastasia Rivkin, Dean

The School of Pharmacy and Health Sciences offers an innovative Doctor of Pharmacy program along with newly created programs — public health, social work, physician assistant studies and occupational therapy.

The school's **PharmD** program has produced a diverse group of graduates who are leading the way into the future of pharmacy. This dynamic program of study integrates the very best practices in pharmacy education today. Students will:

- Have the option to specialize in a concentrated area of study and earn a master's-level degree concurrently with the PharmD degree.
- Participate in new partnerships with pharmacy leaders in industry, retail, government and hospitals who will provide mentoring, guidance and resources.
- Benefit from the strengths of a small college environment, yet learn from top-tier faculty in new facilities specifically designed for the School of Pharmacy and Health Sciences.

The fully online, accelerated **Master of Public Health** program offers students the opportunity to participate in an interactive, online classroom, where they begin their program with a selection of core courses followed by a curriculum specific to several professional tracks. The program features flexible schedule options, and throughout each semester, students gain hands-on experience working with public health tools through group interactions involving case studies and integrated care groups that focus on interprofessional education.

The **Master of Social Work** is a fully online program that provides a competency-based education, preparing students to work as an advanced social-work practitioner capable of leading developmental efforts in both public and private social service arenas. It includes extensive field practicum experience.

The Accreditation Review Commission on Education for the Physician Assistant (ARC-PA) has granted **Accreditation-Provisional** status to the **Fairleigh Dickinson University Physician Assistant Program** sponsored by Fairleigh Dickinson University.

Accreditation-Provisional is an accreditation status granted when the plans and resource allocation, if fully implemented as planned, of a proposed program that has not yet enrolled students appear to demonstrate the program's ability to meet the ARC-PA *Standards* or when a program holding Accreditation-Provisional status appears to demonstrate continued progress in complying with the *Standards* as it prepares for the graduation of the first class (cohort) of students. Accreditation-Provisional does not ensure any subsequent accreditation status. It is limited to no more than five years from matriculation of the first class. The program's [accreditation history](#) can be viewed on the ARC-PA website.

The PA program developed a two-and-a-half-year curriculum leading to a **Master of Science (MS) in PA** studies. The curriculum encompasses a 12-month Didactic Phase that includes classroom and laboratory instruction in the medical sciences, clinical medicine, clinical and procedural skills, professional topics and medical research.

The **Master of Health Science (MHS)** is a 31-credit blended degree program (combining online and in-person course work) designed with specialized tracks allowing students unique opportunities for career development and advancement.

All students obtaining the MHS complete a health science core consisting of course work around the legal, ethical, managerial and public-health issues facing all aspects of health care. Following the completion of the core curriculum, students will have the option to pursue one track.

The specially designed tracks provide focused expertise in the areas of clinical research administration or regulatory science. Students in these specialized tracks will complete advanced and specialized course work in preparation for future careers in the pharmaceutical industry, regulatory affairs, health outcomes and health-care delivery. Courses in these tracks will be offered in person, with options for online and health science hybrid course models being introduced as appropriate.

The entry-level occupational therapy doctoral degree program has applied for accreditation by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), 6116 Executive Boulevard, Suite 200, North Bethesda, MD 20852-4929, with telephone number (301) 652-2682. Its web address is <https://www.acoteonline.org>.

The program must be granted Candidacy Status, have a preaccreditation review, complete an on-site evaluation and be granted Accreditation Status before its graduates will be eligible to sit for the national certification examination for the occupational therapist administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be an Occupational Therapist, Registered (OTR). In addition, all states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

Graduate Programs of Study

- Health Science (MHS)
 - Tracks: Clinical Research Administration, Regulatory Affairs
- Occupational Therapy (OTD)
- Pharmacy (PharmD)
 - Physician Assistant (MS)
 - Public Health (MPH) (online only)
 - Social Work (MSW) (online only)

Faculty & Staff

Administration

- A. Rivkin, Dean
- C. Sandifer, Executive Associate Dean
- L. Rozaklis, Associate Dean for Assessment, Accreditation and Strategic Planning
- J. Bucchio, Assistant Dean of Academic Affairs – Health Sciences
- P. Lemmerman, Assistant Dean for Student Affairs
- J. Shtaynberg, Assistant Dean for Experiential Education
- L. Westrich, Assistant Dean of Academic Affairs – Pharmacy
- T. Templin, Executive Director for Admissions and Enrollment Operations
- Y. Guo, Chair of Department of Pharmaceutical Science
- J. Kalabalik-Hoganson, Chair of Department of Pharmacy Practice

- A. Brace, Director of Master of Public Health Program
- Z. Clay, Director of Master of Social Work Program
- E. Mandel, Director of Physician Assistant Program
- S. Patel, Director of Graduate and Postgraduate Programs
- V. Pingale, Director of Occupational Therapy Doctorate Program

Faculty

J. Albanese, A. Allesandra, L. Arredondo, B. Berić-Stojšić, C. Bottiglierie, A. Brace, J. Bucchio, N. Campbell, A. Carbone, Z. Clay, A. Cole, A. Dushenkov, J. Farley, K. Frey, A. Gamal Eldin, Y. Guo, J. Han, O. Iwuchukwu, T. Jenner-Donaldson, P. Jungsuwadee, E. Kaiser, J. Kalabalik-Hoganson, A. Kalra, D. Kim, E. Kwon, E. Mandel, K. Melgar, C. Merckx, C. Mueller, J. Nehls, A. Nogid, E. Ocheretyaner, A.E. Özdener-Poyraz, S. Patel, V. Pingale, D. Rehman, M. Reslier, A. Rivkin, M. Slugocki, C. Stanford, J. Sullivan, T. Timberman, A. Volpe, L. Westrich, M. Zaki, A. Zelinski, N. Zmuda

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School of Psychology and Counseling

Metropolitan Campus, Teaneck, New Jersey; and Florham Campus, Madison, New Jersey **Benjamin D. Freer, Director**

The School of Psychology and Counseling offers undergraduate and graduate programs at the Florham Campus, Madison, New Jersey, and at the Metropolitan Campus, Teaneck, New Jersey. The graduate programs develop professional psychologists and counselors who will be prepared for a successful career in diverse settings such as mental health, hospital/medical, research, governmental and business. The undergraduate program emphasizes a broad understanding of the key fields within psychology while offering opportunities for career-oriented programs. The school stresses experiential and field-based learning through internships, student-directed research, faculty-directed research and community service that supplement academic instruction. The school is committed to helping students to advance their careers or continue studies of advanced degrees.

Graduate Programs of Study

- Clinical Mental Health Counseling (MA) – Accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP)
- Clinical Psychology (PhD) – Accredited by the American Psychological Association (APA)
- Clinical Psychology with Optional Add-on Forensic Track
- Clinical Psychopharmacology (postdoctoral MS)
- Forensic Psychology (MA)
- General/Theoretical Psychology (MA)
- Industrial/Organizational Psychology (MA)

- Industrial/Organizational Psychology (MA) - China
- Postbaccalaureate Respecialization Track in Psychology
- School Psychology (PsyD)
 - Advanced PsyD
- School Psychology (MA)

Undergraduate Program of Study

- Psychology (BA)
Optional Tracks: consumer psychology, forensic psychology, mental health

Faculty & Staff

Administration

- B.D. Freer, Director
- A.F. Tasso, Deputy Director

Faculty

S. Armeli, G. Bartoszek, L. Bracamonte, Y. Chang, D. DeNigris, A. Eisen, R. Griffo, N. Hamsho, E. Harrington, B. Johnson, J. Lachenmeyer, E. McGlinchey, R. McGrath, T. Nolan, E. Oak, S. Petardi, D. Pogge, L. Raffaele Mendez, J. Romei, R. Santer, M. Slavin, A. Tasso, G. Tortoriello, K. Viezel, A. Wagener, G. Winters, M. Yun, J. Zibulsky

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School of Public and Global Affairs

Florham Campus, Madison, New Jersey; Metropolitan Campus, Teaneck, New Jersey; Vancouver Campus, British Columbia, Canada; and Wroxton College, Oxfordshire, England

Peter J. Woolley, Founding Director

The School of Public and Global Affairs is distinguished by project-based learning in multinational classes led by accomplished practitioners focusing on issues of both local and global importance. The school also includes the nationally recognized FDU Poll.

Its master's programs prepare students to make an immediate impact in the workplace and excel within their industry. All courses are taught by expert faculty who hold advanced degrees and readily share their professional knowledge and networks. Students may be eligible for advanced standing due to prior learning experiences, helping them earn their degrees even more quickly and affordably.

Graduate Programs of Study

- Administrative Science (MAS)

- Administrative Science (MAS) Online
- Administrative Science (MAS) Puerta Al Futuro
- Administrative Science (MAS) Vancouver Campus
- Cyber and Homeland Security Administration (MS)
 - Concentrations: leadership, terrorism and security studies
- Cyber and Homeland Security Administration (MS) Online
- Global Affairs (MA)
- Public Administration (MPA)
 - Specializations: global affairs, global transportation management, health care management, public management, public policy
- Public Administration (MPA)/Master of Public Health (MPH) Dual Degree
- Public Administration (MPA)/Doctor of Pharmacy (PharmD) Dual Degree

The school also offers graduate certificates that are designed to meet the continuing educational and professional-development needs of practitioners and students. Certificates are offered on-campus, online and at offsite locations. They can be completed as an individual credential or incorporated into a related master's degree for those meeting the program admission requirements. Certificates are six courses (18 credits). Students in any of the master's programs are permitted to apply their courses toward one degree and also toward graduate certificate(s). Students are encouraged to incorporate a graduate certificate in their master's study plan.

Graduate Certificates

- Administrative Science
- Diplomacy and International Relations
- Emergency Management Administration
- Global Health and Human Services
- Global Leadership and Administration
- Global Security and Terrorism
- Global Transportation Management
- Health Care Management
- Homeland Security Administration
- Homeland Security Leadership
- Homeland Security — Terrorism and Security Studies
- Human Resources Administration
- Law and Public Safety Administration
- Leadership Theory and Practice
- Nonprofit Organizational Development
- Public Management
- School Security and Safety Administration

Faculty & Staff

Administration

- P.J. Woolley, Founding Director
- A. Garg, Associate Director for Vancouver Campus
- L. Nienstedt, Associate Director
- D. Cassino, Executive Director, FDU Poll
- C. Costa, Director of Master of Healthcare Administration
- R. Higginson, Director of Market Research, FDU Poll
- R. Snelling, Assistant Director for Off-campus Programs
- A.C. Innes, Assistant to the Director and Liaison to the United Nations
- P.M. Laubsch, Academic Coordinator
- D. Sadowski, Senior Coordinator for Off-campus Programs

Faculty

A. Adeniyi, A. Behjat, J. Buenahora, C. Bygrave, G. Fazari, A. Garg, A. Javadi, P. Laubsch, C. Ozurumba, L. Rahal, R. Rosada, W. Schuber, T. Singdeo, W. Toms

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Special Programs (Maxwell Becton College of Arts and Sciences)

Hispanic Center

Irene Oujó, Executive Director

The Hispanic Center under the Maxwell Becton College of Arts and Sciences offers programs that are designed to help Latino students achieve their college goals.

Academic Programs

- [Puerta Al Futuro® \(Gateway to the Future®\)](#)
The program enables Spanish-speaking adults to learn English through free ESL courses and to

earn an associate's and/or bachelor's degree through progressive all-Spanish to all-English coursework. Students can transfer in up to 64 credits from accredited, international universities (and possible additional credits from domestic institutions). Classes are offered in person at FDU's Metropolitan Campus in Teaneck, New Jersey, and online.

- [Latino Promise Program®](#)
The program is designed for Latino students who are fluent in English to receive a personalized approach to higher education. Students pursue a two-year, 60-credit Associate in Arts or Associate in Science degree. Graduates can go on to earn a baccalaureate degree through FDU's Bachelor of Arts Degree Completion Program or by transferring into a major program in an FDU college or school. This program is offered at the Florham Campus, Madison, New Jersey, and at the Metropolitan Campus, Teaneck, New Jersey
- [HACER \(Hispanics Achieving College Education Recognition\)](#)
The program provides a personalized approach to offer native Spanish-speaking, high-school students the opportunity to learn English through free ESL courses while earning an associate's degree on FDU's Metropolitan Campus, in Teaneck, New Jersey. Graduates can go on to earn a baccalaureate degree through FDU's Puerta Al Futuro® program or by transferring into a major program in an FDU college or school.

The Hispanic Center's programs are led by a highly talented and motivated group of people who are passionate about ensuring Latino students have the opportunity to reach their full potential at the university level.

Administration

- I. Oujo, Executive Director
- T. Llallire, Director of Academic Programs
- R. Diaz, Associate Director of Puerta Al Futuro® Program
- H. Rivera, Associate Director of Latino Promise® and HACER (Hispanics Achieving College Education Recognition) Programs
- L.H. Flores, Coordinator for Avanza and Puerta Al Futuro® Programs
- I. Delgado, Recruitment and Retention Specialist
- R. Soto, Administrative Assistant

Faculty

Faculty members are part of Maxwell Becton College of Arts and Sciences

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Programs in Language, Culture and Professional Advancement

Mutiara Mohamad, Director

Programs in Language, Culture and Professional Advancement (PLCPA) offers courses in English for Specific Purposes (ESP) for international students and culture classes, which are open to interested domestic students as well. The English for Professional Success (EPS) courses for international students took the place of English as a Second Language (ESL) courses starting in fall 2006. The EPS courses have a dual purpose: to ensure the academic as well as professional success of the international students. Students will be exposed to the different genres of academic and professional discourse in their different fields of study. The program is housed in Maxwell Becton College of Arts and Sciences.

Placement Testing

While students may have achieved the TOEFL (Test of English as a Foreign Language) score or other proof of English-proficiency score required for admission, further development in English proficiency may be necessary to support academic achievement and to ensure effective progress in the student's chosen academic program. All incoming international students, unless exempt from testing, must be tested for placement during the orientation session. New international students should not assume that they are exempt from this English test, even if they have had many years of English education in their home countries or abroad. Students will be placed into or exempted from taking an EPS course based on the result of their placement test.

Pre-University and Intermediate Pre-University Program

Effective spring 2013, the FDU Pre-University Program (PUP) provides opportunities for international students with intermediate English skills who meet the University's academic admission standards but require additional support in academic English to take highly specialized English-language support courses in the first semester while they study and earn academic credit toward their bachelor's degree. Effective fall 2021, the FDU Intermediate Pre-University Program (iPUP) provides opportunities for international students with lower than intermediate English skills to take up to two semesters of intensive EPS courses before transitioning to taking courses in their specific major. While the bulk of courses for Pre-University students are EPS courses, students may earn up to 11 credits toward their undergraduate degree. Matriculated undergraduate students may be placed into this PUP EPS course based on their placement test.

Matriculated Program

Undergraduate students who are placed into an EPS course must take the class and corequisite lab and will be charged tuition upon registration.

EPS Courses

Students will take an EPS course that is relevant to their condition of admission.

- [EPS0099](#) Academic Writing Skills (4.5 credits) (for Vancouver Campus only)
- [EPS1004](#) Practical English I (4.5 credits) (for Metropolitan Campus only)
- [EPS1005](#) Practical English II (4.5 credits) (for Metropolitan Campus only)
- [EPS1006](#) Practical English III (4.5 credits) (for Metropolitan Campus only)

- [EPS1007](#) Practical English IV (4.5 credits) (for Metropolitan Campus only)
- [EPS1008](#) Academic Writing Skills (3 credits) (for Metropolitan Campus only)
- [EPS1109](#) English for Occupational Purposes (3 credits)
- [EPS1201](#) English for Professional Success: Global Exchange – New York City as a Classroom (3 credits)
- [EPS1209](#) Advanced English for Occupational Purposes (3 credits) (for Metropolitan Campus only)
- [EPS1219](#) Advanced English for Academic Purposes (1 credit) (for Metropolitan Campus only)
- [EPS2202](#) NYC: One City, Many Cultures (3 credits) (for Metropolitan Campus only)

Each EPS course, except for [EPS1201](#) English for Professional Success: Global Exchange – New York City as a Classroom, [EPS1209](#) Advanced English for Occupational Purposes, [EPS1219](#) Advanced English for Academic Purposes and [EPS2202](#) NYC: One City, Many Cultures, has a corequisite lab. Students will only take one EPS course (unless placed into two sets of EPS courses). To exit the program, a student must meet the learning objectives set by the curriculum. Students who fail to meet the minimum standards required to pass the course will have to repeat the course. Upon exiting the program, undergraduate students will take the course [WRIT1002](#) Composition I: Rhetoric and Inquiry.

Application of Credits for EPS Courses

International undergraduate students can fulfill a free elective credit (upon approval of individual academic departments) or partially fulfill the Language and Culture Liberal Arts requirement upon the successful completion of the EPS course:

- Silberman College of Business: 3 credits may be applied as free elective.
- Other Metropolitan Campus programs: 3 credits may be applied to meet foreign-language requirements.

For Information

Mutiara Mohamad, Director, Programs in Language, Culture and Professional Advancement
 Maxwell Becton College of Arts and Sciences
mutiara_mohamad@fdu.edu
 201-692-2833

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Undergraduate Studies

Academic Regulations

Academic Integrity Policy

Students enrolled at Fairleigh Dickinson University are expected to maintain the highest standards of academic honesty. Students have the responsibility to each other to make known the existence of academic dishonesty to their course instructor and then, if necessary, the department chair, school director or the academic dean of their college. Course instructors have the added responsibility to state in advance in their syllabi any special policies and procedures concerning examinations and other academic exercises specific to their courses. Students should request this information if not distributed by the instructor.

Academic dishonesty includes, but is not necessarily limited to, the following:

1. Cheating — Giving or receiving unauthorized assistance in any academic exercise or examination. Using or attempting to use any unauthorized materials, information or study aids in an examination or academic exercise.
2. Plagiarism — Representing the ideas or language of others as one's own. A more complete description is listed below in the section titled "Plagiarism Described."
3. Falsification — Falsifying or inventing any information, data or citation in an academic exercise.
4. Multiple Submission — Submitting substantial portions of any academic exercise more than once for credit without the prior authorization and approval of the current instructor.
5. Complicity — Facilitating any of the above actions or performing work that another student then presents as his or her assignments.
6. Interference — Interfering with the ability of a fellow student to perform his or her assignments.

Plagiarism Described

(Adapted from the Kirkwood Community College plagiarism policy distributed at "Critical Challenges in Distance Education: Cheating and Plagiarism Using the Internet" workshop — April 3, 2003).

As defined by the Council of Writing Program Administrators, plagiarism "occurs when a writer deliberately uses someone else's language, ideas or other original (not common-knowledge) material without acknowledging its source." ("Defining and Avoiding Plagiarism: The WPA Statement on Best Practices." <https://www.wpacouncil.org/positions/WPAplagiarism.pdf>)

Plagiarism can occur in the following ways: (From the Newark Academy Plagiarism Statement.)

- Using text from another source (e.g. websites, books, journals, newspapers, etc.) without documenting the source;
- Using direct quotation from a text without quotation marks, even if the source has been cited correctly;
- Paraphrasing or summarizing the ideas or text of another work without documenting the source;
- Substituting a word or phrase for the original while maintaining the original sentence structure or intent of the passage;
- Using graphics, visual imagery, video or audio without permission of the author or acknowledgment of the source;
- Translating text from one language to another without citing the original work;
- Obtaining packaged information, foreign language translation or a completed paper from an online source and submitting it as one's own work without acknowledgment of the source; and
- Presenting the work of another student as one's own.

Fairleigh Dickinson students are responsible for authenticating any assignment submitted to an instructor should the instructor request it. Students must be able to produce proof that the assignment they submit is actually their own work. Therefore, students must engage in a verifiable work process on all assignments:

- Keeping copies of all drafts of work;
- Making photocopies of research materials (including downloads from websites);
- Writing summaries of research materials;
- Keeping Writing Center receipts;
- Keeping logs or journals of their work on assignments and papers; and
- Saving drafts or versions of assignments under individual file names on a computer, external drive or other source.

In addition to requiring students to authenticate their work, Fairleigh Dickinson University instructors may employ various other means of ascertaining authenticity — such as using search engines to detect plagiarism, using external plagiarism-detection services, creating quizzes based on student work and requiring students to explain their work and/or process orally. The inability to authenticate work is sufficient grounds for a charge of plagiarism.

If subsequent evidence of plagiarism should be found after a grade has already been assigned, instructors have the right to lower the grade and/or apply one of the sanctions listed below.

Sanctions

Any student violating academic integrity will, for the first offense, receive one or a combination of the following penalties imposed by the faculty member:

- No Credit (0) or Failure for the academic exercise.
- Reduced grade for the course.
- Failure in the course.
- Recommendation for Academic Probation to the dean of the college or director of the school in which the student is registered.

The instructor shall file a notice of the penalty in the student's file maintained in the campus Office of Enrollment Services.

In cases of interference and complicity, whether or not the student is registered in the affected course, the incident and penalty shall be recorded in the student's file maintained in the campus Office of Enrollment Services.

For a subsequent violation of academic integrity, a student will be subject to any combination of the above sanctions, and, after due review by the academic dean according to the procedure below, one of the following:

1. *Suspension* from the University for one year. Readmission will be contingent upon the approval of the academic dean.
2. *Dismissal* from the University.
3. *Dismissal from University identified on the student's academic transcript* as a result of a violation of the Academic Integrity Policy.

Procedure

The faculty member should submit an [electronic violation report](#) to facilitate the reporting of violations of the Academic Integrity Policy, which faculty should complete if they find a student in violation of the policy and choose to impose a sanction. When a faculty member believes that a student has violated the Academic Integrity Policy, the faculty member shall discuss the incident with the student as soon as possible. If after the conference, the faculty member determines that an act of academic dishonesty has occurred, the faculty member may impose the appropriate sanctions. Within five days of the faculty member's action, the faculty member shall notify his or her department chair/school director in writing of the circumstances of the violation and the imposed sanctions. Within five days the academic department/school shall notify the student via certified mail/return receipt of the sanctions and the appeals' procedures. Copies of the notice shall be sent to the chair of the department or director of the school of the student's major, the dean of the college in which the course is offered and the campus Office of Enrollment Services. The student may appeal the instructor's decision as outlined below. Upon completion of the appeals process, the dean shall notify the student of the final disposition of the matter and the sanctions to be imposed, if any, via certified mail with copies to the faculty member, the department chair/school director and the campus director of enrollment services.

Appeals Process

A student who is charged with violating the Academic Integrity Policy by an instructor may appeal in writing to the chair of the department or the director of the school or the dean of the college in which the alleged incident took place. The letter must state the specific grounds for the appeal. The student must submit a written appeal to the department chair or school director within 14 days of the receipt of the notification of the imposed sanctions. Failure to make an appeal within this 14-day period shall constitute a waiver of the appeal right. Within 10 working days of receipt of the student's appeal, the chair/director will review the circumstances of the alleged violation with the student and the instructor and recommend upholding, modifying or dismissing the sanctions imposed by the instructor. The chair/director, within five working days, shall notify the student in writing via certified mail of the outcome, with copies to the instructor, the chair/director of the student's major, the academic dean of the college or academic director of the school in which the course is taught and the campus director of enrollment services. If it is determined that a violation of academic integrity did not occur, the student's final grade in the course cannot be based on the assumption of such violation. If the differences between the instructor and the student are not resolved by this review, the student may appeal the outcome to the dean of the college in which the course is offered.

Within 10 working days of the department chair/school director/college dean's notification, the student may submit a written appeal to the dean of the college in which the alleged dishonesty took place. The letter must state the specific grounds for the appeal. Upon receipt of the student's appeal, the dean shall provide the faculty member and his or her chair/director with a copy of the student's appeal. Within 10 working days the dean shall convene a five-person hearing committee consisting of a faculty member at large from the college in which the course is offered, the dean or school director or his or her designee, the vice president for student affairs or his or her designee, a faculty member from the department or school of the student's major and a student, selected by the vice president for student affairs, from the college in which the alleged dishonesty took place. The hearing will be chaired by the college dean or school director his or her designee. The role of the appeals committee is to review the record of the matter and determine whether a finding of academic dishonesty is founded and whether a sanction is consistent with the terms of this policy. The committee shall base its decision upon a review of the record but may meet with the student and the faculty member to secure additional information to help it in making a determination about the merits of the appeal. The committee can uphold, modify or dismiss the sanction imposed by the instructor. The college dean/school director shall notify the student of the committee's decision within five working days of the hearing. For a second offense of academic dishonesty, the academic dean can suspend or dismiss the student as indicated above.

For a sanction of suspension or dismissal imposed by the academic dean, the student may file a written appeal to the University provost/senior vice president for academic affairs within 10 working days of receiving the notification of the dean's decision. The University provost, or his or her designee, shall review the case within 10 working days of the receipt of the appeal. The University provost shall make the final decision, using any appropriate resource to assist in deciding the appeal. The University provost shall then notify all parties in writing of his or her final decision within five working days of his or her decision.

Attendance

Students are required to attend class, arrive on time and participate in all courses for which they are enrolled. Class attendance and participation are essential to academic progress. At the beginning of each semester, instructors will express the specific attendance requirements for each course according to the policies of their academic departments and colleges. The policy will clearly delineate the number of permissible absences and the sanctions to be applied for excessive absences or tardiness. Each instructor will include the attendance policy on each syllabus to prevent any misunderstanding of the requirements for the course.

Student Status

Student status shall be determined by the number of credits per fall or spring semester. A full-time student is one who registers for 12 or more credits, and a part-time student is one who registers for less than 12 credits. Half-time status is applied to students who register for a minimum of 6 credits but less than 12 credits. The only exception to this regulation will be those students in the final semester before graduation who need fewer than 12 credits to graduate and who normally have carried 12 or more credits per fall or spring semester while attending Fairleigh Dickinson University. These people will be considered full-time students.

Class Standing

The designation of a student's class standing shall be determined by the number of credits completed. The divisions are as follows:

- 0–30 credits — Freshman
- 31–60 credits — Sophomore
- 61–90 credits or an earned associate degree and fewer than 96 credits — Junior
- 91 and beyond — Senior

Residence Requirement

The University requires that each candidate for the baccalaureate degree complete a minimum of 25 percent of the credits required for the degree including at least 50 percent of the credits required for a major to be taken in the department offering the major. In the Silberman College of Business, a majority of required business core, restricted business core courses and a majority of courses in the major must be completed from the Silberman College of Business. The credits making the 50 percent are listed under the business core, restricted business core and major (discipline) headings.

The University requires that each candidate for the associate degree complete a minimum of 30 credits in residence including 50 percent of the credits required for the core coursework.

Semester Credits and Normal Load

The normal credit load for an undergraduate student is 16 credits each semester. A credit is defined as one lecture hour or recitation a week, or two or three hours of laboratory a week for the duration of the semester. Additional credits may be taken according to the conditions described under “Acceleration” in this section.

Credit Hour Definition

The University’s calculation of credit hours for all credit-bearing courses and degree programs follow rules established by the New Jersey Secretary of Higher Education, which are consistent with the U.S. Department of Education’s definition of a credit hour.

Section 9A:1–1.2 of the New Jersey Administrative Code provides that “*Semester credit hour*” means 50 minutes of face-to-face class activity each week for 15 weeks (or the equivalent attained by scheduling more minutes of face-to-face class activity per week for fewer weeks in the semester) in one semester complemented by at least 100 minutes each week of laboratory or outside assignments (or the equivalent thereof for semesters of different length).

Maintenance of Satisfactory Achievement

It is the responsibility of students to be sure that they meet academic standards and that they remove any academic deficiency as quickly as possible. Students who encounter difficulty must confer with the course instructor and with their adviser without delay.

Grades and Grade Points

A system of grade points is used to determine a student’s general average. Weighted letters (see Cumulative Grade Point Ratio) for each credit hour are assigned grade points as follows:

- A = 4.00
- A– = 3.67
- B+ = 3.33
- B = 3.00
- B– = 2.67
- C+ = 2.33
- C = 2.00
- C– = 1.67
- D = 1.00
- F = 0.00

The grade point ratio of a student is equal to the total number of grade points divided by the total number of credits attempted.

- The value of other letter grades is as follows:
- P = Pass
- NC = No Credit
- W = Withdrawal
- I = Incomplete

- AU = Audit

Regulations governing letter grades:

P-Pass — to be counted toward baccalaureate requirements but not averaged into student's cumulative grade point ratio (CGPR).

NC-No credit — not to be credited toward the baccalaureate requirements nor averaged into the CGPR.

W-Withdrawal — not to be credited toward the baccalaureate requirements nor averaged into the CGPR. A student may withdraw from a course through the ninth week of a semester (through the fourth week of a six-week summer session). After the ninth week (fourth week in a six-week summer session), withdrawal may be permitted for serious, documented, medical reasons or other unusual extenuating circumstances. Students requesting late withdrawal should present evidence of unusual circumstances and/or medical documentation to the dean of the College.

I-Incomplete — this designation is not a substitute for a letter grade. It merely describes a student's temporary status in a course. It is to be given only in exceptional or emergency circumstances at the discretion of, and after consultation with, the instructor. Students have a responsibility for completing all work in a course on time. They have the added responsibility of notifying the instructor of circumstances preventing them from completing the requirements on time. Students will have up to the third week of the next full semester (excluding summer sessions) to complete the requirements. If the requirements have not been met within the prescribed period, the I automatically will become an F. The F is a letter grade and will count in the student's CGPR. See "Cumulative Grade Point Ratio."

Pass/No Credit

Fully matriculated students are eligible to take courses for Pass/No Credit (P/NC) only if they have completed a minimum of 64 credits in residence and are in good academic standing, except for students enrolled in courses that use only such grading. Courses at Wroxton College may not be taken P/NC. Forms for this process are available in the Office of Enrollment Services and must be completed within the first three weeks of the semester (within the first week for summer sessions). A maximum of 12 credits of Pass/No Credit coursework may be applied toward the degree, with no more than 3 credits or one course (which ever is greater) taken in one semester. Such coursework can be taken in free elective courses only, not in major coursework or to satisfy curriculum requirements. Interpretations of curriculum requirements and elective courses are made by the dean's office of the student's college or director of the school. Courses for which a P grade is earned will count toward the credit requirement for the baccalaureate degree requirements. In neither case will the semester or cumulative grade point ratio (CGPR) be affected by a P or an NC grade. A weighted letter grade (See "Grades and Grade Points") will not be provided after the P/NC option has been declared.

The student is counseled to apprise himself or herself of the professional and/or graduate school requirements prior to making a decision to elect a P or NC grade. Departmental and counseling service personnel are available to assist the student in making this decision.

Repeated Courses

If a student repeats a course, both the first and second (third, etc.) grades will remain on the transcript, but only the last earned grade will be computed in the cumulative grade point ratio (CGPR). (Note: weighted NC, W, I and AU are not considered earned grades.) Any repeated course taken to remove the credits attempted and any grade points earned from a lesser previous grade must originally have been taken at Fairleigh Dickinson University and must also be repeated at Fairleigh Dickinson University.

If a student has been found guilty of academic dishonesty, the F grade for this course is not to be removed *from the student's transcript or from the cumulative grade point ratio calculation* when the course is repeated.

Also see [Repeating Courses](#)

Cumulative Grade Point Ratio

The cumulative grade point ratio (CGPR) is computed by dividing the total number of grade points earned by the total number of credit hours attempted. This is one of the principal criteria for determining a student's academic performance.

Evaluation Procedures

Instructors notify their students at the beginning of each semester or session as to the procedure used to evaluate student performance.

Grade Appeal Procedure

While it is recognized that faculty hold the right and responsibility to grant a grade, a student who receives a grade that he or she believes to be unwarranted may appeal that grade by engaging in the following process:

1. Within the first three weeks of the start of the following full semester (fall or spring) in which the grade is received, the student shall have informally appealed the grade to the instructor. In the case of a student who is being kept from either graduating or registering because of the grade in question, the process should begin immediately upon receipt of the grade report. If either the instructor or department chair or school director is unavailable, the student may proceed directly to the dean. If no resolution of the matter results to the student's satisfaction, the student may initiate the following formal appeal process.
2. The student shall request in writing a meeting with the respective department chairperson or school director concerning the grade in question. For University Core appeals, the director of University Core on each campus will replace a department chair or school director at this level of appeal.
3. The chair or school director shall report to the student on the resolution of the appeal within two weeks of that meeting.
4. If the issue is not resolved to the student's satisfaction, the student has one week to appeal in writing to the dean of the College in which the course is taught. For University Core appeals, the University provost's designee will replace the dean at this level of appeal.
5. The dean/director shall review the entire matter with the student, the faculty member and/or the chairperson or school director involved.
6. If the dean/director feels there is no basis for a grade change, that determination is final and should be conveyed to the student in writing within two weeks of receipt of the student's appeal.
7. If the dean/director believes that an erroneous grade exists, the dean shall attempt to resolve the issue with the instructor. If, however, resolution is not achieved, the dean shall refer the case to the College Ad Hoc Grade Appeal Committee.
8. The committee is expected to convene within two weeks after receipt of the dean's referral.
9. Each College Ad Hoc Grade Appeal Committee shall consist of three faculty and one alternate selected by the college dean and school director and a professional staff person selected by the

vice president for student affairs. Whenever possible, two of the faculty shall belong to the department or discipline of the instructor whose grading is in question.

10. The committee shall have the authority to recommend an appropriate course of action to the dean who shall have the authority to implement the recommendation. The recommendation shall be conveyed to all parties involved, in writing.

Grade Reports

At the end of each semester the Office of Enrollment Services will mail to each student his or her grades for all courses taken during that semester. Students may also access grades online via WebAdvisor. Students must have a “NetID” (formerly Webmail) account in order to access WebAdvisor. For assistance in obtaining a NetID (formerly Webmail) account call computing services at (201) 692-7111. If a student needs technical assistance once he/she has access to WebAdvisor, email webadvisoradmin@fd�.edu.

Transcripts of Records

Transcripts of records are made available via an online ordering service at [Transcript Ordering](#) for a modest fee.

Academic Standards

The University expects its students to make normal progress toward a degree. For most students, this means the attainment of at least a 2.00 grade point ratio for each semester. Students whose grade point ratio falls below 2.00 should immediately check with their advisers regarding their status. Maxwell Becton College of Arts and Sciences requires a 2.00 cumulative grade point ratio (CGPR) in major courses and an overall CGPR of 2.00 for graduation. Students at the Florham Campus who joined the University before fall 2021 must still adhere to the 2.33 major GPR requirement. The Henry P. Becton School of Nursing and Allied Health requires that students earn a grade point ratio of 3.00 for progression in the nursing courses.

Scholastic Eligibility for Student Activities

Cumulative grade point ratios (CGPRs) for eligibility have been established for participation in student activities and athletics. All students should meet the following standards: a minimum overall CGPR of 2.00 for athletics and general membership in activities or organizations, a minimum overall CGPR of 2.15 to hold a major office, a minimum overall CGPR GPR of 2.50 and 12 FDU credits or more for membership in a Greek organization and a minimum CGPR of 2.50 to be a member of student government. In addition, athletes must meet eligibility standards as set by the National Collegiate Athletic Association (NCAA). Students who have knowledge of information that may affect their eligibility are required to disclose that information prior to participation. The Peter Sammartino School of Education requires a minimum 3.00 cumulative grade point ratio for participation in the QUEST program.

Review of Student Records

The faculty of each College and School will review the records of full-time students at the end of the fall and spring semesters. The records of all part-time students will be reviewed after they complete blocks of 12 credits. Students showing 9 credits or more of W designates within 32 attempted credits will be subject

to academic review. Such a pattern may indicate that a student is not making satisfactory progress toward the completion of undergraduate degree requirements.

Probation and Academic Disqualification

A cumulative grade point ratio (CGPR) of at least 2.00 is required for graduation. A student will be placed on probation if the semester or CGPR falls below 2.00. A student will be continued on probation for one semester if the semester grade point ratio is 2.00 or higher, but the CGPR is below 2.00. Thereafter, the student must maintain a semester grade point ratio of at least 2.20 until the CGPR reaches 2.00 to continue with a full academic load.

A student will be removed from probation if both the cumulative and semester ratios are 2.00 or higher.

A student on probation who does not fulfill the above requirements may:

1. Be continued in a full-time program with a reduced load of 12 credits for one semester. In such a case, it shall be the responsibility of the appropriate department chairperson, school director or college dean to assign a faculty adviser to that student to prescribe a remedial program of directed guidance suited to the student's need.
2. Be reduced to a part-time credit load with a probation credit load of not more than 9 credits per semester. The student must maintain a semester average of 2.20 or higher. Such a student may appeal to the appropriate office for transfer back to a full-time program for full credit only when the semester average is 2.20 or higher and his or her CGPR is 2.00 or higher.
3. Be suspended from the University. Students who are suspended from the University may apply for readmission under special conditions as described in "Readmission."
4. Be dismissed from the University. A student who is dismissed may not apply for readmission. The student is dropped from the University, both full-time and part-time programs.

Credits Taken at Other Academic Institutions

Matriculated students may earn up to 15 credits at other institutions as long as these courses are taken during the summer or winter sessions and are equivalent in content and level to the courses they replace and/or are appropriate to the student's curriculum. Students enrolled for coursework at Fairleigh Dickinson University during summer or winter session may not enroll simultaneously for coursework at another institution. The maximum additional credits that may be earned at other institutions is limited by the number of transfer credits already accepted by FDU (Table 1). This limit shall not apply to programs of study formally approved by FDU in association with other institutions of higher learning. Students cannot repeat an FDU course at another institution.

Table 1

Credits Initially Transferred into FDU	Maximum Possible Additional Credits After FDU Matriculation
0–14	15
15–29	12
30–44	9
45–59	6
60–74	3

75+	0
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Authorization to take courses offered by another institution must be requested by completing the appropriate form prior to the summer or winter session in which the course will be taken. The student must have a minimum cumulative grade point ratio (CGPR) of 2.00 to be eligible. This authorization may be granted for elective courses and courses not available at the University in time to meet graduation requirements, but normally not for core or required major courses.

For a course at an institution with which the University does not maintain an articulation agreement, the authorization *for all students* requires two signatures — one by the chair or program coordinator of the student's major department and a second one by the college dean or school director.

A course substituting for a lower-level course at Fairleigh Dickinson University may be taken at either an accredited two-year or four-year institution, but a course substituting for an upper-level course at Fairleigh Dickinson University must be taken at an accredited four-year institution.

A minimum grade of C must be earned in any course taken in the above manner in order to be counted toward graduation at Fairleigh Dickinson University. Students matriculated at Fairleigh Dickinson University and granted permission to take course(s) at another academic institution will have courses transferred in without the grades calculated into the grade point ratio (GPR).

Students may obtain additional information regarding the approval process from their college dean or school director. Exceptions to these policies must be approved by the college dean or school director.

Inter-Institutional Articulation Agreements

Authorization to take courses offered by another institution with which the University maintains an articulation agreement must be requested by completing the appropriate form and granted prior to the semester or session in which the course will be taken. Students enrolled for coursework at Fairleigh Dickinson University in any one semester may not enroll simultaneously for coursework at another institution.

The student must have a minimum cumulative grade point ratio (CGPR) of 2.00 to be eligible. The authorization requires two signatures — one by the chair or program coordinator of the student's major department and a second by the college dean or school director. Students matriculated at Fairleigh Dickinson University granted permission to take course(s) at another academic institution that has a professional inter-institutional agreement with FDU will have the courses transferred with the grades calculated into the grade point ratio (GPR).

Change of Majors

Information on the procedures to change a major may be obtained in the campus Office of Enrollment Services.

When students find it necessary to change their curriculum, they may be relieved of grades of F and, at their discretion, grades of D in subjects not required by the new curriculum, for the purpose of recalculating the grade point ratio only.

This privilege is extended only once for a student in his or her college career at Fairleigh Dickinson University and must be exercised not later than the close of the student's fourth semester. If granted, it is limited to a student who is matriculated with at least 16, but not more than 64 credits. It may not be used to circumvent prior faculty action. This process may be implemented under the following circumstances: 1) required by a faculty evaluation, or appeals committee or by the faculty of the students' major; or 2) recognition by the student, with the endorsement of one or more faculty members, including his or her adviser, department chairperson, school director or college dean, that the student has made a wrong

choice and cannot hope to succeed in his or her present curriculum. This procedure is selective and not automatic.

Application for Graduation

Students are required to notify the Office of Enrollment Services of their intention to graduate no less than eight months prior to graduation.

The link for the application to graduate is located in the student system [WebAdvisor](#) under Academic Profile. Click on the link: Application for Graduation.

Students are billed the Graduation Fee at the time of application.

Prior to filing for graduation, students should carefully review their degree requirements with their advisers and be prepared to fulfill any deficiencies. No student needing more than 6 credits to earn a degree will be permitted to walk at graduation. Degrees are awarded September 1, February 1 and the day of commencement in May.

Double Major

Students who intend to satisfy requirements for more than one major must declare the second major to the campus Office of Enrollment Services. Both majors will be recorded on the transcript.

Policy on Earning a Second Undergraduate Degree

Current Students Who Wish to Pursue a Second Baccalaureate Degree

The University shall recognize the completion of degree and major program requirements according to college or school. Since different degrees, such as the BA and the BS, have distinct curricular requirements and are substantially different, a student may elect to earn both degrees concurrently, in accordance with the following guidelines:

1. If a student has fully completed two major programs, and both programs are within the same type of bachelor's degree framework (BA or BS), then only one bachelor's degree shall be awarded with a double major recorded. In cases where the diploma specifies a major or program, two degrees shall be awarded.
2. If all General Education Requirements are met for one degree, they will be applied to both degrees, except for any additional requirements or prerequisites in the second major. If the General Education Requirements have not been met, any course satisfying the General Education Requirement for both degrees will be counted toward both.
3. Students interested in pursuing a double major or second undergraduate degree should consult with their adviser.
4. A student who wishes to pursue a second undergraduate degree must be in good academic standing.
5. A course from one major in a degree may not be substituted for a course in the major of the second degree without the permission of the college dean or director of the second major.

6. If at some point the student decides not to complete a second degree and all requirements have been met for one degree, the student shall earn the degree completed.

FDU Alumni or Graduates from Another Institution Who Wish to Pursue a Second Baccalaureate Degree

Students who seek a second baccalaureate degree must:

1. Possess a baccalaureate degree from FDU or another regionally accredited institution.
2. Complete a minimum of 30 credits at FDU toward completion of the second degree if coming from another institution.
3. Complete a minimum of 18 additional credits at FDU toward completion of the second degree if they completed their first degree at FDU.
4. Complete all requirements for the second degree according to the college or school and major program involved. (Note: Equivalent general education and elective credits earned in the first baccalaureate degree will be evaluated in accordance with the FDU Transfer Policy, and they will be applied to the second degree if they were completed within seven years.)

Secondary Areas of Concentration/Minors

A minimum of 15 to 18 credits as specified by the appropriate department or school must be completed successfully to satisfy the requirement for a secondary area of concentration/minor. Courses used to satisfy core and/or curricular requirements may be used to fulfill the requirements for a secondary area of concentration/minor.

For minors in the Silberman College of Business, see specific requirements at [Business Minors](#).

Honors and Dean's Lists

The Honors List and Dean's List are issued each semester and contain the names of students who have achieved a grade point ratio of 3.50 and 3.20 respectively. To be eligible, full-time students must complete a minimum of 12 credits during a semester. Weighted letter grades must be earned for all courses except for one that may be taken on a P/NC basis and may be included provided that a P grade is earned. Exceptions to the 12-credit minimum are as follows: 1) full-time students who are in special programs of study such as the clinical internship for allied health majors; 2) students beyond 95 credits who can complete degree requirements with a reduced load. In these special instances, all courses must be taken on a weighted letter grade basis. Part-time students may qualify for the Honors List or Dean's List if they carry 6 or more credits each semester and achieve a grade point ratio of 3.50 and 3.20, respectively, for a minimum of 12 consecutive credits. Weighted letter grades must be earned for all courses except for one that may be taken on a P/NC basis and may be included provided that a P grade is earned.

Graduation Honors

A student whose cumulative grade point ratio (CGPR) for four years is 3.85 will receive his or her degree *summa cum laude*; if the CGPR is 3.67, *magna cum laude*; if the CGPR is 3.33, *cum laude*. Only weighted grades will be included in computing honors. Credits taken at Fairleigh Dickinson University and approved credits taken at other academic institutions after a student matriculates, with a minimum of 54 credits, will be used in this evaluation. Associate degree honors are awarded to students who achieve a 3.67 CGPR in two-year programs at Fairleigh Dickinson University.

Acceleration

The normal time periods required for completion of the associate and baccalaureate degrees are two and four years, respectively. However, students may accelerate their programs and complete degree requirements in a shorter period by taking additional coursework, as available, during the summer and winter sessions and by taking more than the normal semester course load, subject to approval of an appropriate adviser. Additionally, students may receive credits by examination.

Remediation

The University recognizes that some of its students require developmental coursework in areas such as writing and mathematics. *These courses do not carry college credit toward the degree.* The load involved in a remedial course shall be counted, to the extent permitted by applicable laws and regulations, as part of a student's academic load for the purpose of determining fulltime status and other eligibilities that are based upon academic load. Placement in these courses may be determined by formal testing.

Credits by Examinations

A student accepted by the University as a matriculant or prematriculant, and who has permission of a department chairperson or school director, may earn academic credit through:

1. College-Level Examination Program (CLEP). See Credit for Prior Learning.
2. The New York College Proficiency Examination Program. Information on the examinations offered and applications to take the examinations must be obtained from the New York College Proficiency Examination Program, the University of the State of New York, Education Department, Albany, New York 12210.
3. Other proficiency examinations approved in advance by the University. Forms to be used in requesting approval for credit by examination are available for matriculated students in the campus Office of Enrollment Services and for newly accepted students in the Admissions Office. Forms must be completed and submitted prior to examination registration.

A maximum of 60 credits may be earned through college proficiency examinations. Of the 60 credits, the total credits for general subject area shall not exceed 30 credits.

A New York College Proficiency Examination may be repeated once if the first grade is D or F. An examination in which a grade of C or B is received may not be repeated for a higher grade.

Credits earned through college proficiency examinations will be treated as transfer credits and labeled "credits by examination" on transcripts and are not used to calculate the CGPR. A student may not use an examination to pass a course that he or she has failed, nor may a student who is on probation or who is suspended take an examination.

The student will pay any fees required by the examining agency and in addition will pay a transfer fee to the University for each posting.

Credits toward teacher certification may be earned through College Proficiency Examination both in New York and New Jersey to satisfy requirements in general education in the teaching field and in professional education. No examination, however, is contemplated to replace the practice teaching requirements.

Academic Leave of Absence

An academic leave of absence that permits a student to return without academic penalty may be granted only to a matriculated student with a CGPR of 2.00 or higher. A leave may cover only one semester with the privilege of renewal for one more consecutive regular semester.

A leave of absence may be granted for 1) medical, 2) financial, 3) employment and 4) military reasons. Verification in writing must be furnished where applicable by the physician, employer or other authority.

Authority to grant a leave of absence resides with the vice president for student affairs. To request a renewal, a student must submit an appeal in writing to the vice president for student affairs.

Withdrawal

A student must notify the [Dean of Students](#) office of his/her intention to withdraw from study. The penalties for withdrawing on the first day of the semester, and after, are in the Withdrawal and Refund Schedule in the online catalog, on the reverse side of the [registration and program change forms](#) and in general information on [Student Self Service](#).

Students who wish to return at a later date must reapply through the Admissions Office.

Military Duty

When a currently enrolled student is called into military service during the first 12 weeks of a semester, he or she will receive a prorated return of fully paid tuition on courses carried at the time of withdrawal.

A student who has attended 12 or more weeks of a semester and who is called into military service will be granted the privilege of early examinations in his or her courses. Full credit and earned grades will be recorded if these courses are passed satisfactorily. Tuition will not be refunded if this option is exercised.

Readmission

Those suspended from the University may apply for readmission after a lapse of at least one semester exclusive of the summer session. In these cases substantial evidence of readiness to resume college-level work must be submitted.

The request for readmission should be filed with the Admissions Office prior to August 1 for the fall semester and December 1 for the spring semester.

When a student returns to FDU after an absence of seven years or more, credit will not be recognized for courses in the student's major in which the student had previously received a grade of less than C (2.00). In addition, a student upon returning after a seven-year absence may opt, in writing, not to receive credit for any nonmajor courses in which the student had earned a grade less than C (2.00).

In that event, such courses will not be counted in the computation of the grade point ratio. The grades for the courses in question will remain on the student's transcript even though they will not be figured in the computation of the GPR.

Honor Societies

Students admitted to Fairleigh Dickinson University with advanced standing may be eligible for admission to the University's Honor Societies, namely Phi Zeta Kappa and Phi Omega Epsilon, when they qualify according to the standards set by the societies. The credits taken at Fairleigh Dickinson University may include credits taken off campus with prior University approval as outlined under "Credits Taken at Other Academic Institutions."

Honor societies include:

Alpha Eta Society (Florham Campus only): Allied Health Professions National Honor Society.

Eligibility for membership:

- *Associate* — those undergraduate allied health students working toward an associate degree who have complied with the following conditions:
 1. They shall be enrolled in an allied health curriculum leading to an associate degree and shall be in their last semester of enrollment.
 2. They shall have maintained an overall scholarship average of 3.50 or better (out of 4.00) while enrolled in the allied health program.
 3. Not more than 10 percent of the graduating class of a specified program shall be invited to membership or, in those programs with fewer than 10 students, no more than one student will be invited to membership.
 4. They shall have shown capacity for leadership and achievement in their chosen allied health field.
 5. They shall have been recommended by members and approved by the deans of the allied health unit or their equivalents.
- *Baccalaureate* — Those undergraduate students working toward a baccalaureate degree who have complied with the following conditions:
 1. They shall be enrolled in an allied health program leading to a baccalaureate degree and will be enrolled in their last semester.
 2. They shall have maintained an overall scholarship average of 3.50 or better (out of 4.00) while enrolled in the allied health program.
 3. Not more than 10 percent of the graduating class of a specified program shall be invited to membership or, in those programs with fewer than 10 students, no more than one student will be invited to membership.
 4. They shall have shown capacity for leadership and achievement in their chosen allied health field.
 5. They shall have been recommended by members and approved by the deans of the allied health unit or their equivalents.

Alpha Epsilon Rho (Florham Campus only): National broadcasting society. The National Broadcasting Society — Alpha Epsilon Rho, is a student and professional society of more than 85 chapters on college, university, community college and high school campuses. Through the years, the society has had as its purpose the goal of encouraging and rewarding scholarship and accomplishment among students of film and broadcasting, to establish meaningful communication between student and professionals and to foster integrity in the use of the powerful instruments of radio, television, film, cable and its many associated businesses and industries.

Alpha Kappa Delta: National honor society for sociology students. The society was founded in 1920 for the purposes of stimulating scholarship and promoting the scientific study of society. The organization was established to provide a forum for student and faculty interchange and paved the way for what has become an international organization dedicated to promoting, facilitating and recognizing academic scholarship. To date, more than 80,000 scholars have been initiated into the society, including those in the United States, Canada, China, Finland, the Philippines, Taiwan and Singapore.

Beta Beta Beta, Chapter of Omega Iota: National biological honor society. The society seeks to encourage scholarly achievement for undergraduate students who achieve superior academic records and who have an interest in the life sciences. The society emphasizes the stimulation of scholarship, dissemination of scientific knowledge and promotion of biological research. To be eligible for regular

membership, students must major in biological science, complete at least one term of the second year of a four-year curriculum, complete at least three courses in biological science and have a grade point ratio of 3.20 or higher in those biology courses. In addition, the student must be in good academic standing with the University.

Beta Gamma Sigma (BGS): The only business honor society recognized by AACSB International - The Association to Advance Collegiate Schools of Business. BGS was founded as a national organization in 1913. The mission of BGS is to encourage and honor academic achievement and personal excellence in the study and practice of business. Membership in BGS is the highest recognition a student can receive in an undergraduate or master's business program accredited by AACSB International. To be eligible for membership, a student must rank in the upper 10 percent of the junior class, upper 10 percent of the senior class or upper 20 percent of the graduating master's class.

Epsilon Rho, Chapter of Sigma Theta Tau: International honor society in nursing. Baccalaureate nursing students 1) who have completed one-half of the required curriculum, 2) who have demonstrated ability in nursing, 3) who have at least a 3.00 CGPR and 4) whose numbers do not exceed one-third of the total number expected to graduate in that class are eligible for membership.

Eta Kappa Nu (Metropolitan Campus only): The only electrical engineering honor society. The society speaks for electrical engineering scholars throughout the world. There are 152 college chapters in major institutions, including several in Europe and in South America. The top quarter of the junior class and top third of the senior class are invited each year to become members of the Theta Gamma Chapter at Fairleigh Dickinson University. To qualify, students must have a CGPR no lower than 3.20 and must have earned at least 45 credits at this University. Graduate students may join on recommendation of the electrical engineering school director and the faculty adviser.

Eta Sigma Delta: International hospitality management honor society. Eta Sigma Delta was originated in 1978 at the University of New Hampshire and currently has more than 90 active chapters worldwide. The Fairleigh Dickinson University, International School of Hospitality and Tourism Management Chapter was founded in 1981. Eta Sigma Delta (ESD) Honor Society has developed an important role within the Council on Hotel, Restaurant and Institutional Education (CHRIE) organization, which is the ESD parent organization. To be eligible for membership, FDU chapter students are required to have a grade point ratio of at least 3.00 and to take an active leadership role in the school and hospitality-related community service. Members are inducted in a ceremony held annually in November. At that time, they commit to performing acts of community service and outreach, as they demonstrate proactive leadership. For honorary members to be eligible, they must be hospitality/tourism professionals, faculty, administrators or other distinguished individuals who have made significant contributions to the field.

Omicron Delta Epsilon: International economics honor society. Eligibility for membership is based on a 3.00 grade point ratio or better with at least 12 credits in economics and a grade point ratio better than 3.00. Omicron Delta Epsilon is one of the largest international honor societies. Each New Jersey campus of Fairleigh Dickinson University has a chapter.

Omicron Lambda, Chapter of Lambda Pi Eta: Communication studies honor society. The goals of Lambda Pi Eta are to recognize, foster and reward outstanding scholastic achievement; to stimulate interest in the field of communication; to promote and encourage professional development among communication majors; to provide an opportunity to discuss and exchange ideas about the field; to establish and maintain close relationships and understanding between faculty and students; and to explore options for further graduate studies. To be eligible for membership, students must have completed 60 undergraduate credits, have a cumulative grade point ratio of at least 3.00, have completed the equivalent of four communication courses, have a grade point ratio of at least 3.25 in these courses and currently be enrolled as a full-time student in good standing with the department, the college and the University.

Phi Alpha Theta: International honor society in history. Phi Alpha Theta is the highest-rated departmental honor society. Students with an average of 3.10 or better in history courses and an average

of 3.00 in two-thirds of the remainder of their work are eligible for membership. Eligibility for honor societies for transfer students will be based on all work done at other accredited institutions and a grade point ratio at Fairleigh Dickinson University that meets the grade point ratio requirement for membership in the honor society.

Phi Omega Epsilon: Eligibility for membership in the University's senior honor society is established by completing at least 90 earned credits toward an undergraduate degree with a CGPR of 3.50. Of these 90 credits, the last 58 must have been taken at the University, and a CGPR of 3.20 must have been maintained for all of them. All the preceding requirements must have been fulfilled prior to the accumulation of 112 credits. Transfer students who are unable to fulfill the prerequisite 58-credit requirement will be able to establish eligibility if they have taken at least 32 credits prior to the accumulation of 112 credits and if they have maintained a CGPR of 3.50 during their entire career at Fairleigh Dickinson.

Phi Zeta Kappa: Eligibility for membership in the University's junior honor society is established by completing at least the first 60 credits toward an undergraduate degree. Of these, 44 must have been earned at Fairleigh Dickinson and a CGPR of 3.20 must have been maintained for all of them. All the preceding requirements must have been fulfilled prior to the accumulation of 80 credits toward the undergraduate degree.

Pi Mu Epsilon: National honor society in mathematics. Students with an average of 3.20 or better in mathematics and an overall average of at least 3.00 are eligible for membership.

Pi Sigma Alpha: The Kappa Omicron Chapter of Pi Sigma Alpha. It receives into membership students of government, political science, public administration and international relations, when such students attain high standards of scholarship and academic distinction both in political science and in the sum of their academic work. Its chapters are established in colleges and universities of accredited and recognized standing that offer at least the prescribed minimum of work in political science.

Psi Chi: National honor society in psychology. Psychology majors who have attained a CGPR equivalent to or greater than 3.20 and a grade point ratio of 3.50 in psychology courses, and who have demonstrated high standards of personal behavior, are eligible for induction. Each psychology department also requires completion of a minimum number of psychology credits to be eligible. Information on the minimum credits for each department is available through the department chairperson or school director on each campus.

Sigma Tau Delta: International English honor society. The goals of Sigma Tau Delta are to confer distinction for high achievement in the study of literature in undergraduate, graduate and professional studies; provide, through its local chapters cultural stimulation on college campuses and promote interest in literature and the English language in surrounding communities; foster all aspects of the discipline of English, including literature, language and writing; promote exemplary character and good fellowship among its members; exhibit high standards of academic excellence; and serve society by fostering literacy. Candidates for undergraduate membership must have a minimum of two college courses in literature. The candidate must have a minimum of a B or equivalent average in literature and in general scholarship, must rank at least in the highest 35 percent of his/her class and must have completed at least three semesters or five quarters of college coursework.

Sigma Xi: The Scientific Research Society is an international scientific honor society, the aim of which is to encourage scientific research. Graduate and undergraduate students who have completed research projects are eligible for associate membership in the Fairleigh Dickinson University Club of the society. The club is authorized to elect associate members, which is by invitation and restricted to those who are actively engaged in research. The activities of the club include the sponsorship of lectures, discussions of scientific topics and the sponsorship of competition for the best student science papers. All activities of the society are free and open to the public. The society publishes the *American Scientist*, a magazine that is sent to all members.

University Core Curriculum

Fairleigh Dickinson University requires a common [University Core curriculum](#) consisting of four integrated courses.

ROTC (Reserve Officers' Training Corps)

Some students may wish to enroll in an [ROTC program](#) as part of their college experience.

Major Religious Holy Days

The University respects the observance of major religious holy days by members of the campus community. Officers of administration and of instruction responsible for scheduling of required academic activities or essential services are expected to avoid conflict with such holy days as much as possible.

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Financial Aid

(Material in this section is subject to change. Contact one of the campus Financial Aid Offices for the most current information.)

General

Fairleigh Dickinson University administers academic and need-based funding from federal, state and University sources. Financial aid is available to qualified full-time and part-time matriculated students. New and returning students are encouraged to file the Free Application for Federal Student Aid (FAFSA) no later than February 15. The FAFSA must be filed EVERY year for which financial aid is requested.

Financial aid is processed annually and awards are based on continued financial need, enrollment status, availability of funds and demonstrated satisfactory academic progress. In addition, a student may not be in default and/or may not owe a refund on any Title IV and/or HEA loans or grants.

International students are eligible only for academic scholarships as well as athletic funding (as provided by the National Collegiate Athletic Association [NCAA] guidelines). International students are not eligible for federal, state or University need-based financial aid.

Students enrolled with Fairleigh Dickinson University at the Community College Partnership locations should reference the Community College Partnership Booklet designed to relay the unique financial aid information and processes particular to those academic programs. The booklet on University Partnerships is available from the Admissions Office at (201) 692-7310.

All available sources and types of academic and need-based funding are detailed throughout the "Financial Aid and Scholarships" section.

University Funded Programs

University Scholarships

Fairleigh Dickinson University funds an academic-based scholarship program.

The University offers a variety of academic scholarships, and all undergraduate applicants are automatically reviewed for scholarship along with their application for admission.

Merit Scholarships

Merit scholarships range from \$2,000.00 to \$25,000.00 and are awarded for a maximum of four years. Students must maintain the appropriate grade point ratio in order to retain their merit scholarship.

Phi Theta Kappa Scholarship

Any transfer students admitted to the University who are members of the Phi Theta Kappa Honor Society may be eligible for Phi Theta Kappa Scholarships. An applicant must submit a copy of the Phi Theta Kappa Membership Certificate to the Office of Admissions at the time of application. A minimum 3.00 grade point ratio must be maintained to renew eligibility for the Phi Theta Kappa Scholarship. A student must have completed his/her associate degree to be eligible. For more information about the Phi Theta Scholarship contact the Office of Admissions at (800) 338-8803.

Transfer Scholarship

All transfer students admitted to the University who have completed or are in the process of completing a minimum of 24 college credits are automatically evaluated for Transfer Scholarships. For more information about the Transfer Scholarships contact the Office of Admissions at (800) 338-8803.

Combined Degree Advantage Program

Students who are admitted or subsequently admitted to a 4+1 combined degree program can earn their bachelor's plus master's degrees in five years. For a list of eligible programs and for more information, contact the Office of Admissions at (800) 338-8803.

Athletic Scholarship

Athletic scholarships are available for male and female athletes at the University's Metropolitan Campus. All scholarship recipients are required to file the FAFSA application annually and are subject to the Division I rules and regulations of the National Collegiate Athletic Association (NCAA). For further information, contact the Metropolitan Campus Office of Athletics at (201) 692-2208.

University Need-based Aid

Fairleigh Dickinson University offers need-based funding in addition to its extensive scholarship and grant program. Students wishing to apply for need-based University funding must file the FAFSA (Free Application for Federal Student Aid). To renew need-based funding, students must file the FAFSA no later than February 15, maintain satisfactory academic progress, maintain full-time enrollment and submit all requested documentation to the Office of Financial Aid.

Fairleigh Dickinson University Grant

The University offers an FDU Grant for full-time students valued up to \$25,000.00 per academic year (traditional fall and spring terms only) for a maximum of four years. Eligibility is determined through filing the FAFSA. Renewal of the grant is subject to academic progress, full-time enrollment and relative financial need.

Other University Grants

Child of Alumni Grant

An annual grant of \$1,500.00 is available to undergraduate sons and daughters of Fairleigh Dickinson University alumni. This grant is based upon full-time enrollment only. The student must indicate on the University Admissions application that either parent is a Fairleigh Dickinson University graduate.

Federally Funded Programs

There are a number of federally funded financial aid programs; for example, Pell and SEOG grants, Federal Direct Loans, as well as Work Study Programs. For a student to be eligible for any of these programs, he/she must be matriculated, maintain satisfactory academic progress and finally, he/she must file the FAFSA (Free Application for Federal Student Aid) by February 15 every year. Each of the federal programs available at the University are detailed as follows:

Federal Grant Programs

Federal Pell Grant

Undergraduate students enrolled for a minimum of three credits per semester may be eligible for a Federal Pell Grant. Eligibility is determined upon data received from the FAFSA application.

Federal Supplemental Education Opportunity Grant (FSEOG)

Undergraduate students must be eligible for a Pell grant to receive an FSEOG award. In addition, a student must be registered full time.

Federal Work Programs

Federal Work Study

Eligibility for Federal Work Study is determined by the information supplied on the FAFSA; a student must demonstrate financial need to be eligible for Federal Work Study funding.

Students awarded funds under the Federal Work Study Program (FWS) may apply for positions either on campus or off campus at cooperating nonprofit community service agencies. Annual awards usually range from \$500.00 to \$2,000.00 per academic year.

Federal Work Study positions are coordinated and processed by the Office of Career Development on each campus. A Federal Work Study student may not work more than 20 hours per week and no more than seven hours in one day. Students are paid biweekly.

Federal Veterans' Educational Assistance Programs

Veterans' Educational Benefits

VA (Veterans' Affairs) educational benefits are available to eligible veterans for attendance at institutions of higher education (e.g. four-year university, community colleges, etc.), for undergraduate, graduate and online programs and other degree- and nondegree-granting courses. Benefits are based on the VA Program/Chapter for which students are eligible (defined by the type and length of military service) and the number of classes for which they are enrolled during a given semester (e.g., full-time, part-time, etc.). Payments are made by the U.S. Department of Veterans Affairs either directly to the student/veteran or, in the case of the Post 9/11 GI Bill, directly to the school. It is important to note that cost of tuition and fees to the University remains the responsibility of the student/veteran. It is recommended that students consult with the director, Office of Veterans Services, at Fairleigh Dickinson University for more detailed information on any of these programs on the website [For Veterans](#).

Post 9/11 GI Bill

The Post 9/11 GI Bill — also commonly known as Chapter 33 — is a VA-administered program for individuals with at least 90 days of aggregate active-duty service after September 10, 2001, and are still on active duty, or if they are an honorably discharged veteran or were discharged with a service-connected disability after 30 days. Purple Heart recipients, regardless of length of service, are qualified for Post 9/11 benefits at the 100-percent level. This benefit provides up to 36 months of educational benefits. If the students' release from active duty was before January 1, 2013, there is a 15-year time limitation for use of benefits. For individuals whose last discharge date is on or after January 1, 2013, the time limitation has been removed. It is important to note that Fairleigh Dickinson University has agreed to participate in the Yellow Ribbon Program, that is a provision of the Post-9/11 Veterans Educational Assistance Act of 2008. Under this program, FDU has agreed to fund tuition expenses for eligible veterans that exceed the highest public in-state undergraduate tuition rate by matching a VA contribution of 50 percent with an FDU contribution for the same amount.

This program will provide the following benefits for eligible individuals:

- Tuition and fees paid directly to the school are not to exceed the annual state cap. The cost of private university tuition and fees may be fully covered for those veterans eligible for the Yellow Ribbon Program.
- A monthly housing allowance based on the Basic Allowance for Housing for an E-5 with dependents at the location of the school where the student physically attends the majority of classes.
- A yearly books-and-supplies stipend of \$1,000.00 paid proportionately based on enrollment.

If students are enrolled exclusively in online training, they will receive a reduced monthly Basic Allowance for Housing. If students are on active duty, they will not receive the housing allowance. If students are enrolled half time or less, they will not receive the Basic Allowance for Housing.

In Accordance with Title 38 US Code 3679 subsection(e) of the Veterans Benefits and Transition Act of 2018, students who utilize Post 9/11 GI Bill (*GI Bill*[®] is a registered trademark of the U.S. Department of Veterans Affairs [VA]). More information about education benefits offered by VA is available at the official U.S. government web site at <https://www.benefits.va.gov/gibill>), Chapter 33 and Veteran Readiness and Employment, Chapter 31 will not have an Enrollment Hold placed on their account or registration pending disbursement of funding for tuition and fees by the Veterans Administration. Their account will not have penalty fees applied because of late tuition payment by the Department of Veterans Affairs (VA). Students will not be required to secure alternative or additional funding because of late payment by the VA. For charges incurred for campus housing and meals, the student may be liable for payment if these charges are not covered by the VA benefit. To qualify for this provision, students will need to supply their Certificate of Eligibility (COE) and Semester Enrollment Form to the School Certifying Official by the first day of class; and/or provide additional information needed to properly certify the enrollment.

The Montgomery GI Bill (MGIB)

As provided under the Montgomery GI Bill (MGIB) — also commonly known as Chapter 30 — students who entered the military after June 30, 1985, are eligible for educational benefits if they elected to reduce their monthly salary by \$100.00 for the first 12 months while on active duty. The MGIB program provides a maximum of 36 months of educational benefits. However, additional entitlements may be available. Consult with the director, Office of Veterans Services, at [Fairleigh Dickinson University](#). This benefit may be used for degree and certificate programs, flight training, apprenticeship/on-the-job training and correspondence courses. Remedial, deficiency and refresher courses may be approved under certain circumstances. Generally, benefits are payable for 10 years following release from active duty. For more information go to [The Montgomery Bill – Active Duty](#).

Survivors' and Dependents' Educational Assistance Program (DEA – Chapter 35)

Dependents' Educational Assistance (DEA – Chapter 35) provides education and training opportunities to eligible dependents of certain veterans. The program offers up to 45 months of educational benefits. These benefits may be used for degree and certificate programs, apprenticeship and on-the-job training. A spouse may take a correspondence course. Remedial, deficiency and refresher courses may be approved under certain circumstances.

Federal Tuition Assistance

Military Tuition Assistance is a benefit paid to eligible members of the Army, Navy, Marines, Air Force and Coast Guard. Congress has given each service the ability to pay up to \$250.00 per credit for the tuition expenses of its members. A member is eligible for up to \$4,500.00 a fiscal year in Federal Tuition Assistance benefits.

Each service has its own criteria for eligibility, obligated service, application process and restrictions. This money is usually paid directly to the institution by the individual services.

The Montgomery GI Bill–Selected Reserve (MGIB-SR)

The Montgomery GI Bill–Selected Reserve (MGIB-SR) program — commonly known as Chapter 1606 — may also be available if the student is a member of the Selected Reserve, which includes the Army Reserve, Navy Reserve, Air Force Reserve, Marine Corps Reserve, Coast Guard Reserve, Army National Guard and the Air National Guard. Students may be entitled to receive up to 36 months of education benefits.

Period of eligibility: (a) If the students' eligibility to this program began on or after October 1, 1992, the period of eligibility ends 14 years from their beginning date of eligibility or on the day they leave the Selected Reserve. (b) If the students' eligibility to this program began prior to October 1, 1992, their period of eligibility ends 10 years from their beginning date of eligibility or on the day they leave the Selected Reserve.

For more information go to [The Montgomery GI Bill–Selected Reserve](#).

Veteran Readiness and Employment (VR&E)

A veteran who is eligible for an evaluation under Chapter 31 must complete an application and meet with a VA Veteran Readiness and Employment Counselor (VR&EC). If the VR&EC determines that a handicap exists as a result of a service-connected disability, the veteran is found entitled to services. Entitlement to services is established if the veteran is within his or her 12-year basic period of eligibility and has a 20 percent or greater service-connected disability rating. The VA Veteran Readiness and Employment Bill, under Chapter 31, pays the cost of tuition, fees, books, equipment and supplies. The veteran also receives a monthly subsistence allowance. Eligible veterans must apply online at the [Veteran Readiness and Employment website](#). Veterans may be entitled to receive up to 36 months of educational benefits.

Other Veterans' Administration Educational Benefits

There are additional veterans' educational benefits available for the dependents and widows of veterans who died of service-related causes.

Individuals in the Selected Reserve (Chapter 106) and those who contributed to the Veterans Education Assistance Program (VEAP-Chapter 32) also may be eligible for VA educational benefits.

For additional information regarding veterans' educational benefits, contact the Office of Veterans Services at [Fairleigh Dickinson University](#) at and/or the State of New Jersey Department of Military and

Veterans Affairs State Approving Agency, PO Box 340, Eggert Crossing Road, Trenton, New Jersey 08625.

Federal Loan Programs

Federal Direct Loans

Eligible students may borrow from the Federal Direct Loan Program. There are two types of Federal Direct Loans.

The **Federal Direct Subsidized Loan** is available to eligible undergraduate students with financial need. While in school at least half-time (6 credits), interest is paid by the U.S. Department of Education.

The **Federal Direct Unsubsidized Loan** does not require that a student demonstrate financial need. Interest on the loan begins to accrue upon disbursement. Borrowers may choose not to pay interest while in school and during grace periods, periods of deferment or forbearance, but interest will accrue and be added to the principal amount of the loan.

Both the Direct Subsidized and Direct Unsubsidized Loan programs offer a six-month grace period after a student graduates or drops below half-time enrollment. For new Direct Subsidized Loans made from July 1, 2012, to June 30, 2014, interest will accrue during the grace period and will be capitalized if unpaid by the borrower.

The interest rate is tied to financial markets and is determined each June for new loans made for the upcoming award year (July 1 to the following June 30). Each loan will have a fixed interest rate for the life of the loan and therefore students borrowing over multiple years may have loans at varying interest rates. There is a loan fee paid by borrowers at the time of disbursement.

The annual and aggregate limits for the loan programs are as follows:

First Year Undergraduate Annual Loan

- Dependent Students — \$5,500; no more than \$3,500 in Direct Subsidized Loans
- Independent Students and Dependent Students whose parents are unable to obtain PLUS loans — \$9,500; no more than \$3,500 in Direct Subsidized Loans

Second Year Undergraduate Annual Loan

- Dependent Students — \$7,500; no more than \$4,500 in Direct Subsidized Loans
- Independent Students and Dependent Students whose parents are unable to obtain PLUS loans — \$10,500; no more than \$4,500 in Direct Subsidized Loans

Third Year and Beyond Undergraduate Annual Loan

- Dependent Students — \$7,500; no more than \$5,500 in Direct Subsidized Loans
- Independent Students and Dependent Students whose parents are unable to obtain PLUS loans — \$12,500; no more than \$5,500 in Direct Subsidized Loans

Subsidized and Unsubsidized Aggregate Loan Limit

- Dependent Students — \$31,000; no more than \$23,000 in Direct Subsidized Loans
- Independent Students and Dependent Students whose parents are unable to obtain PLUS loans — \$57,500; no more than \$23,000 in Direct Subsidized Loans

Federal Nursing Loan Program

Students enrolled as matriculated nursing students with “exceptional financial need” as determined by the information supplied on the FAFSA may apply for a Federal Nursing Loan. The student must maintain minimally half-time enrollment. Annual awards range from \$500.00 to \$4,000.00 per academic year. Contact the Fairleigh Dickinson University Office of Student Loan and Repayment (201-692-2575) for further details regarding repayment and deferment of Federal Nursing Loans.

Federal Direct PLUS Loan Program

The Federal Direct PLUS Loan is a credit-based loan program for the parent or guardian of the undergraduate student. Parents of matriculated students enrolled at least half-time may borrow up to the cost of education less any other financial aid received by the student per academic year. Repayment of the PLUS loan begins 60 days after disbursement of the funds to the University. Parents have up to 10 years to repay the loan with a minimum payment of \$50.00 per month. To be eligible for a PLUS loan, the student must file the FAFSA, and the parent (as well as the student) may not be in default on his/her federal loans. The interest rate is tied to financial markets and is determined each June for new loans made for the upcoming award year (July 1 to the following June 30). Each loan has a fixed interest rate for the life of the loan and therefore students borrowing over multiple years may have loans at varying interest rates. There is a loan fee paid by borrowers at the time of disbursement.

New Jersey State-funded Programs

There are a variety of New Jersey state-funded financial aid programs; including, academic scholarships, need-based grants and loans. For students to be eligible for any of these programs, he/she must be matriculated, maintain satisfactory academic progress and be a New Jersey resident. To establish eligibility for any need-based funding, a student must also file the FAFSA (Free Application for Federal Student Aid) and meet established state deadlines. Each of the New Jersey state programs available at the University are detailed as follows:

New Jersey State (NJS) Scholarship Programs

Governor’s Urban Scholarship Program

The Governor’s Urban Scholarship Program provides a merit award to high-achieving students who reside in New Jersey’s 14 designated high-need communities. Annual awards of up to \$1,000 are available for qualified students. Students must rank within the top five percent of their class and have a minimum 3.00 grade point average at the end of their junior year of high school and meet other basic eligibility and renewal criteria.

NJ Student Tuition Assistance Reward Scholarship II (NJ STARS II)

The NJ STARS II program allows successful NJ STARS scholars to transfer to a New Jersey four-year college or university and earn a bachelor’s degree. The NJ STARS II Scholarship is valued at \$1,250.00 per semester (\$2,500.00 per academic year — traditional fall and spring semesters only). Students must be NJ STARS recipients or non-funded during the semester of county college graduation and graduate with an associate’s degree and grade point ratio of 3.25 or higher. While there is no consideration of financial need, the maximum family income (taxable and untaxable) must be less than \$250,000.00. In addition, the student must be enrolled full-time, apply for all forms of state and federal need-based grants and merit scholarships and begin NJ STARS II program participation no later than the second semester immediately following county college graduation.

Need-based New Jersey State (NJS) Grant Programs

NJS TAG Award

To establish eligibility for a Tuition Aid Grant (TAG), a student must be a resident of New Jersey for a minimum of 12 months prior to receipt of the TAG grant. In addition, he/she must be enrolled full-time at a four-year New Jersey college or university. The TAG award is determined upon the need of the student as supplied by the information on the FAFSA. The TAG award is valued up to \$13,196.00 for the 2021–2022 award year per academic year (traditional fall and spring terms only).

NJS Educational Opportunity Fund (EOF) Grant

The NJS Educational Opportunity Fund (EOF) provides financial assistance and academic support services to economically and educationally disadvantaged students. To be eligible, students must meet state-established income guidelines and be New Jersey state residents for at least 12 consecutive months prior to application. Only first-time, full-time matriculated freshmen are eligible to be admitted to the EOF program. Transfer students who were EOF program participants at their previous school are also eligible, but are not guaranteed to receive an EOF grant at the time of transfer.

EOF grant awards are valued up to \$2,700.00 per academic year (traditional fall and spring semesters only). All incoming EOF program participants must attend and successfully complete a residential pre-freshman EOF Summer Program. EOF students remain a part of the EOF program as long as they continue to meet the program and income guidelines.

Prospective students should contact the Office of Admissions for further information.

NJCLASS Loan Program

The NJCLASS loan program is a credit-based loan program for either the student or the parent. Applicants may borrow up to the cost of education less any other financial aid. To apply and for additional information regarding repayment and deferment of NJCLASS loans contact the [New Jersey Higher Education Student Assistance Authority](#).

Privately Funded Scholarship

Sammartino Scholarship

The Peter Sannmartino Endowment and the Sylvia Sannmartino Endowment are scholarship funds that were created through the bequests left by the University's founder and first president, Peter Sannmartino, and his spouse, Sylvia Sannmartino. Scholarships are available to students in the QUEST program in the Peter Sannmartino School of Education. A demonstration of the desire to teach is one of the criteria. Scholarships up to one-half of tuition are awarded.

Additional Pertinent Aid Information

Terms and Conditions of Financial Aid Awards

There are a number of terms and conditions for financial aid from federal, state and institutional sources. Terms and conditions are provided at the time a financial-aid award notice is sent. The terms and conditions are:

Financial-aid offers are based on attendance as a full-time student and anticipated housing plans as reported. Students are required to inform the Office of Financial Aid in writing immediately of any changes in enrollment or housing plans as financial aid may be re-evaluated accordingly.

If selected for verification by the U.S. Department of Education, additional documentation will be required and may lead to revisions in the financial-aid awards offered. The Office of Financial Aid reserves the right to request verification of any data submitted by the student and/or parent(s) that was

considered in the financial-aid award offer. Financial-aid award offers are subject to the receipt and processing of information/documentation requested by the Office of Financial Aid.

Financial-aid award offers are contingent upon maintaining satisfactory academic progress (SAP) toward completion of the degree. The Office of Financial Aid reviews SAP for each financial-aid recipient at the conclusion of each term. Failure to maintain satisfactory academic progress will result in the loss of financial-aid funding. A student must be matriculated and enrolled in course work leading to a degree.

A New Jersey Tuition Aid Grant (TAG), if listed on the award notice, is estimated until the Higher Education Student Assistance Authority (HESAA) of New Jersey makes an actual award. HESAA will send a Student Eligibility Notice (SEN) to students that detail actual award amounts and may also request additional documentation for final award determination. It is the responsibility of the student to submit all requested documentation to HESAA in a timely fashion to meet state grant deadlines and satisfy all requirements for eligibility to ensure payment of a TAG award.

The University awards grants and scholarships from University operating funds and reserves the right to substitute funding received from private or endowed sources. In such an event, a revised Financial Aid Notice of Award will be sent to the students detailing the substitution.

Receipt of financial assistance from any sources may affect eligibility for financial aid as detailed on the financial-aid award notification. Students are required to notify the Office of Financial Aid of receipt of additional awards.

Federal and state awards are based on estimated funding levels. The Office of Financial Aid reserves the right to make adjustments as a result of changes in federal and/or state funding levels

The awards detailed on the award notification apply only to the academic year indicated on the notification. Students must apply each year and maintain satisfactory academic progress (as required by both the U.S. Department of Education and Fairleigh Dickinson University) for consideration of renewed eligibility.

Renewal of Financial Aid

A student must maintain the minimum requirements for the renewal of any scholarship funding (as was outlined previously and in the original scholarship notification letter).

Students who receive need-based financial aid from any source are eligible to apply for a renewal of this aid. To be eligible for a renewed, need-based financial-aid package, students must be sure to complete the following:

1. File the FAFSA application no later than February 15 (including the correct Federal School Code: 002607 for the Metropolitan Campus (Teaneck, New Jersey) and 004738 for the Florham Campus (Madison, New Jersey));
2. Complete the verification process (if selected by the U.S. Department of Education — students will be notified by the Office of Financial Aid of the required documents);
3. Maintain Satisfactory Academic Progress as mandated by the U.S. Department of Education.

Satisfactory Academic Progress

The U.S. Department of Education requires all students who receive financial aid maintain “Satisfactory Academic Progress (SAP)” to establish continued eligibility for financial-aid funding.

As required, the Office of Financial Aid reviews all financial-aid recipients for the appropriate academic progress to determine renewal eligibility at the end of each semester. Failure to maintain academic progress will result in a warning. Subsequent failure (the following semester) will result in the loss of

financial-aid funding until eligibility is re-established by completing the appropriate coursework and/or achieving the appropriate grade point ratio (GPR). A notification will be sent to the student after the review is completed if they are not achieving satisfactory academic progress.

Undergraduate students must achieve an overall cumulative GPR of 2.00 and successfully complete at least 66.66 percent of the credits attempted. All credits, including developmental, transfer and college-level courses will be counted to determine credit hours. Withdrawals and incompletes will be included in the calculation of attempted credits. Undergraduate students are required to complete a minimum of 120 credits to obtain their degrees but may not receive federal aid for more than 190 credits (150 percent).

Students who fail to achieve SAP may appeal for reinstatement. They will be required to devise an academic plan that will put them back on course for making SAP. Students may submit their [Academic Plan](#) to the Office of Financial Aid for review in order to be eligible to receive funding. Students who do not meet all SAP requirements or fail to meet the conditions of their Academic Plans in the following semester will not qualify for financial aid. Students who lose eligibility due to SAP will regain eligibility when SAP requirements are met.

Repeated Courses

The U.S. Department of Education has regulations which impact students who repeat courses. These regulations are part of a series called Program Integrity Rules and are effective July 1, 2012.

Beginning July 1, 2012, students may only receive federal funding aid for one repetition of a previously passed course. Students taking a required repeat of a course should work with the Office of Financial Aid to ensure those credits are counted appropriately for financial-aid eligibility. Please note that the student may need to provide documentation from his/her adviser regarding the requirement to repeat.

Tuition Payment Options

Fairleigh Dickinson University makes every attempt to meet a student's full financial need. However, it is possible that the financial-aid package may not cover all college expenses. The University does not guarantee the ability to meet a student's full financial aid. As a result, there may be an amount left between the federal, state and family contributions, the amount of aid offered by the University and the total cost of education.

If this is the case, consider the following options:

Installment Plan

Fairleigh Dickinson University offers a University-administered semester payment plan. A family can make four regularly scheduled monthly payments during an academic semester without interest. An enrollment form and semester fee of \$45.00 are required.

Refunds and Return of Title IV Calculations

Full or partial withdrawal from the University while a semester is in progress will result in the recalculation of the existing comprehensive financial-aid package. A student must "earn" financial-aid eligibility during a semester via attendance during that same semester.

To earn the full value of the existing comprehensive financial-aid package, the student must attend minimally 60.01 percent of the semester in question. A student who withdraws or adjusts his/her enrollment status will have his/her financial-aid package adjusted per the federal, state and University guidelines.

Specifically, the value of the existing awards will be adjusted according to the value of aid actually earned by the student's attendance for the respective semester. This calculation is applied to all components of the financial-aid package.

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Core Curriculum

Fairleigh Dickinson University believes the goal of a college education is preparation for lifelong learning and a lifetime of thoughtful living. The interdisciplinary University Core Curriculum is the cornerstone of a thoughtful and reflective education. The program has received national recognition for its innovative approach to general education. The American Association of Colleges and Universities honored the FDU Core by making it one of nine programs in the United States to serve as a model for other educational institutions, and individual University Core courses have received prestigious national awards. More recently, the University Core program has been awarded grants by the U.S. Department of State and the 100,000 Strong in the Americas Foundation to support study abroad options for Core courses.

The four-course Core program strongly emphasizes global learning and personal/professional development [learning outcomes and objectives](#). Students typically complete it during the first and second years at FDU to provide a foundation for more advanced studies. The Core program helps students explore their intellectual and creative strengths in order to draw on these while preparing for a fulfilling professional and personal life. It also assumes that when students need clarity to set goals or guidance to achieve them, the faculty and professional staff at FDU are collectively able to support students with knowledge pathways and intellectual skills early in their college careers.

The University Core courses are:

- [UNIV1001](#) Transitioning to University Life First Semester. [UNIV1001 syllabus](#).
- [UNIV1002](#) Preparing for Professional Life Second Semester. [UNIV1002 syllabus](#).
- [UNIV2001](#) Cross Cultural Perspectives Third or Fourth Semester. [UNIV2001 syllabus](#).
- [UNIV2002](#) Global Issues Fourth or Fifth Semester. [UNIV2002 syllabus](#).

The Core courses express the University's global learning mission: To prepare students for responsible citizenship in the global community and for professional success in the global economy.

In addition to promoting general academic and professional skills such as critical thinking and information literacy, the small class size and seminar-style setting of the University Core courses facilitate identity exploration and development, which are fundamental to being a college student. They foster growth from an identity as a college student to an identity as a professional as well as cultural identity and identity as a global citizen.

The University Core program is designed to achieve three aims:

1. To foster international and intercultural perspectives that offer students critical ways of looking at the world as well as at their own countries and communities.
2. To promote understanding of individual, societal, and global perspectives.

3. To inculcate an appreciation for the interrelationships among bodies of knowledge generated in individual disciplines.

Academic Regulations and Prerequisites

No more than one Core course may be taken in any one semester without special permission from a University Core director. All students should consult with an academic adviser before preparing their schedules in order to make certain that they are scheduled for the appropriate University Core course, or approved substitutes and alternatives, and that they have satisfied all prerequisites.

- Students must complete [UNIV1001](#) Transitioning to University Life before taking [UNIV1002](#) Preparing for Professional Life.
- Students must take [UNIV1001](#) Transitioning to University Life and [UNIV1002](#) Preparing for Professional Life, as well as [WRIT1002](#), before taking either [UNIV2001](#) Cross-Cultural Perspectives or [UNIV2002](#) Global Issues.
- [UNIV2001](#) and [UNIV2002](#) may be taken in either order although it is recommended that [UNIV2001](#) be taken prior to [UNIV2002](#).

Substitutions and Alternatives

There is no substitute for [UNIV1001](#) Transitioning to University Life.

Some majors integrate the learning goals of [UNIV1002](#) Preparing for Professional Life into other coursework. These courses serve as substitutes for [UNIV1002](#) Preparing for Professional Life. Every semester in the course offerings on Self-Service, courses that have been authorized as substitutes for [UNIV1002](#) Preparing for Professional Life will be listed, indicating which major(s) they are associated with. All other students, including undeclared majors, should take [UNIV1002](#) Preparing for Professional Life.

Students entering FDU in Fall 2021 may fulfill General Education requirements for Knowledge of Global Issues and Cross-Cultural Understanding either with [UNIV2001](#) Cross-Cultural Perspectives and [UNIV2002](#) Global Issues or with other courses explicitly identified in Self-Service as approved alternatives. For more information, see General Education.

Exceptions for Adult Learners and Transfer Students

Adult learners are exempt from taking [UNIV1001](#) Transitioning to University Life and [UNIV1002](#) Preparing for Professional Life although they may choose to take one or both of these courses as electives.

Transfer students entering the University with 30 or more credits are exempt from taking Transitioning to University Life ([UNIV1001](#)).

Transfer students entering the University with 45 or more credits are exempt from taking Preparing for Professional Life ([UNIV1002](#)).

Transfer students entering the University with an associate of arts or associate of science degree earned from a New Jersey or New York community college are exempt from all FDU general education requirements, including Cross-Cultural Perspectives and Knowledge of Global Issues. For more information, see General Education.

Withdrawals and Closed Sections

Withdrawals from a section of the Core require the permission of a Core director. Permission to join a closed section also requires the permission of a Core director. Each campus has a Core director who administers the program for that campus.

Student Grade Appeals/Procedure

While it is recognized that faculty hold the right and responsibility to grant a grade, a student who receives a grade that he or she believes to be unwarranted may appeal that grade by engaging in the following process:

1. Within the first three weeks of the start of the following full semester (fall or spring) in which the grade is received, the student shall have informally appealed the grade to the instructor. If no resolution of the matter results to the student's satisfaction, the student may initiate the following formal appeal process. In the case of a student who is being kept from either graduating or registering because of the grade in question, the process should begin immediately upon receipt of the grade report. If either the instructor or department chair is unavailable, the student may proceed directly to the Core director.
2. The student shall request in writing a meeting with the respective Core director concerning the grade in question.
3. The Core director shall report to the student on the resolution of the appeal within two weeks of that meeting.
4. If the issue is not resolved to the student's satisfaction, the student has one week to appeal in writing to the vice provost of international affairs.
5. The vice provost shall review the entire matter with the student, the faculty member and/or the Core director involved.
6. If the vice provost feels there is no basis for a grade change, that determination is final and should be conveyed to the student in writing within two weeks of receipt of the student's appeal.
7. If the vice provost believes that an erroneous grade exists, the vice provost shall attempt to resolve the issue with the instructor.
8. If, however, a resolution is not achieved, the vice provost's decision is final and shall be conveyed to all parties involved, in writing.

Core Abroad

Students can complete [UNIV2001](#) and/or [UNIV2002](#) while studying in China, England, or Canada. [Download the Core Abroad brochure](#) to learn more.

Contact Information

Each campus has a University Core director who administers the program for that campus. Online and off-campus programs are also administered by a University Core director. These directors are responsible for enforcing Academic Regulations for the University Core program. The Core directors report, as a group, to the vice provost for academic and international affairs.

- Florham Campus: [Kiron Sharma](#), Professor, Mathematics and Computer Science

- Vancouver Campus: [James Gifford](#), Professor of English, Director of the University Core, Vancouver Campus
- Metropolitan Campus, Online and Off-campus: [Michele Barto](#), Senior Lecturer, School of Hospitality, Sports, and Tourism Management
- [Jason Scorza](#), Vice Provost for International Affairs, Global Learning

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Honors at FDU

Opportunities for honors are available on both New Jersey campuses through Fairleigh Dickinson University's **Honors Academy**, **University Honors Program** and **Global Scholars**. Additionally, various colleges, schools and majors have developed living-learning communities. Students may participate in any combination of honors and living-learning programs at the same time.

Students in all three honors programs are eligible for special housing. They participate in special extracurricular activities and short-term study-abroad opportunities, and they share their work through regional and national honors conferences and publications.

Honors Academy

Students in the FDU Honors Academy join an exclusive cohort of motivated students from a wide variety of disciplines. Together, they work closely to explore and address common problems and critical global issues such as sustainability, human rights and the impact of technology on modern life.

Students in the Honors Academy are required to complete a series of eight honors courses over their four years. Students must graduate from FDU with at least a 3.75 cumulative grade point ratio.

The curriculum of the Honors Academy features specialized versions of courses that count toward General Education and University Core requirements and is finished with a senior thesis or capstone in the student's major and prepared under the guidance of a faculty mentor.

Courses include:

Freshman Year

- [HON1001](#) Honors Academy Transitioning to University Life (substitute for [UNIV1001](#) Transitioning to University Life)
- [HON1002](#) Honors Academy Composition II: Research and Argument (substitute for [WRIT1003](#) Composition II: Research and Argument)

Sophomore Year

- [HON2001](#) Honors Academy Cross Cultural Perspectives (substitute for [UNIV2001](#) Cross Cultural Perspectives)
- [HON2002](#) Honors Academy Global Issues (substitute for [UNIV2002](#) Global Issues)

Junior Year

- [HON3001](#) Honors Academy Junior Seminar
- [HON3302](#) Honors Thesis Prospectus

Senior Year

- [HON4402](#) Senior Honors Research
- [HON4403](#) Senior Honors Thesis

Admission for incoming freshmen is test-blind and incorporates at least 14 factors, including short-answer questions on the honors application, recommendation from high-school teachers, participation in honors admissions interviews and high-school cumulative grade point average.

For detailed information about the Honors Academy, please contact fduhonors@fdu.edu.

University Honors Program

The University Honors Program offers gifted and motivated students the opportunity to pursue a course of college study that combines a broad liberal education with intensive, guided study in a particular major field of interest. The Honors Program encourages experiential learning outside of the classroom.

Students in the University Honors Program are required to complete at least eight honors courses over their four years, including the four required courses ([HON3302](#), [HON4402](#), [HON4403](#) and [WRIT1003](#)). Additionally, students have requirements around experiential learning (four over four years) and community involvement (eight over four years). Students must graduate from FDU with at least a 3.50 cumulative grade point ratio.

The curriculum of the University Honors Program features honors sections of General Education and University Core courses and is finished with a senior thesis or capstone in the student's major and prepared under the guidance of a faculty mentor.

Courses include:

Freshman Year

- [UNIV1001](#) Honors Transitioning to University Life
- [WRIT1002](#) Honors Composition I, Rhetoric and Inquiry
- [WRIT1003](#) Honors Composition II: Research and Argument (required)
- Other general education courses offered

Sophomore Year

- [UNIV2001](#) Honors Cross Cultural Perspectives
- [UNIV2002](#) Honors Global Issues
- Other general education courses offered

Junior Year

- [HON3302](#) Honors Thesis Prospectus (required)
- Other general education courses offered

Senior Year

- [HON4402](#) Senior Honors Research (required)
- [HON4403](#) Senior Honors Thesis (required)

Admission for incoming freshmen is test-blind and incorporates at least seven factors, including short-answer questions on the honors application, participation in honors admissions interviews and high-school cumulative grade point average.

Any qualified transfer student can enroll in their first semester at FDU. Any currently enrolled student may apply for membership in the University Honors Program following the fall or spring of their freshman year.

For detailed information about the University Honors Program, please contact fduhonors@fdu.edu.

Global Scholars Program (Metropolitan Campus only)

The Global Scholars Program at the Metropolitan Campus is a four-year selective program for entering full-time freshman resident students of any major. The program is a logical outcome of Fairleigh Dickinson University's mission as an institution developing a global perspective for tomorrow's leaders. It offers an organized and integrated course of study that combines intensive-academic-multidisciplinary-learning environments with a cross spectrum of cultural living experiences on- and off-campus.

Global Scholars attend a minimum of seven experiential-learning programs per semester on- and off-campus. These include visits to the United Nations with opportunities for private briefings and internships, lectures by and receptions with ambassadors and international scholars, participation in a variety of cultural and artistic events and visits to museums. Scholars are required to participate in winter session cocurricular-field experiences abroad in both their freshman and senior years. A study-abroad semester is also required. These cultural immersion experiences are intended to enrich the academic quality of a global education of all participants in this distinctive program.

All Global Scholars take designated sections of [UNIV1001](#) Transitioning to University Life, Global Scholars Seminar in Political Studies (cultural experience abroad) and a capstone winter session (cultural experience abroad).

Because this selective program accepts a limited number of applicants, entering or transfer freshmen are encouraged to apply as early as possible. Admission for incoming freshmen is test-blind and incorporates at least nine factors, including short-answer questions on the honors application, recommendation from a high-school teacher, participation in honors admissions interviews and high-school cumulative grade point average.

For detailed information about the Global Scholars Program, please contact Samuel Raphaelides, professor of political science and history and director, Global Scholars Program, at sjraph@fdu.edu.

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Majors, Minors, and Certificates (A-Z Listings)

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Under review - coming soon.

Courses and Course Descriptions

Courses and Course Descriptions

Under review - coming soon.

Faculty & Administration

Faculty

Faculty

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Sonali A. Hoheisel, BA

Associate Director of Academic Support Operations Service

Ayten Kun, CCDP

Academic Adviser

Ruoqi Shi, BA

Academic Adviser

Yaser Nozari, BA

Academic Support Services Assistant

Juan Galeano-Monsalve, BA

Test Center Coordinator and Operations Assistant

Admissions

Juliana Fiorentino, BA

Associate Director

Natsumi Otsubo, BA

Assistant Director

Cintia Kussuda, BA

Admissions Officer

Qinghong Ma, BA

Admissions Officer

Kiu Pik Cleopatra Yau, BA

Admissions Officer

Farid Karami, ArchE

Administrative Assistant

Hao Wu, BA

Administrative Assistant

BA in Individualized Studies with a Specialization in Hospitality and Tourism Management and Master of Hospitality Management Studies Program

Jarrett Bachman, PhD

Associate Director, International School of Hospitality, Sports, and Tourism Management

BA in Individualized Studies Program

Adam Rudder, PhD

Program Coordinator; Chair of the FDU Vancouver Campus Academic Affairs Committee

BS in Business Administration Program

Jill Reid, PhD

Program Director for Silberman College of Business

BS in Information Technology and MS in Applied Computer Science Programs

Vasudevan Janarthanan, PhD

Program Coordinator

Career Services

Chun-Ching Cho, MAS

Associate Director

Hannah Parkhouse, BA

Work Integrated Learning Assistant

Kathleen Garces, BA

Work Integrated Learning Coordinator

Kira Straesser, MEd

Career and Student Services Adviser

Enrollment Services

Arlette Hernandez Pulido, MAS

Director

Karla Enriquez Ramos, BA

Administrative Assistant

Soyun Kwon, BA

Administrative Assistant

Uyen Le, BS

Administrative Assistant

Ricardo Rios Ravelo, BA

Administrative Assistant

Sharareh Ghamkhar Sheshkal, MAS

Administrative Assistant

Finance

Cecille Rosada, BAcc

Accounting Office Clerk

Global Scholars Program

Gudrun Dreher, PhD

Director

Human Resources

Gillian Hartinger, BA

Director

Information Technology

Estref Resuli, BSc

Senior IT Specialist

Kevin Atkinson

Systems and Network Infrastructure Manager

Coralia Palacios Merino, BA

IT Assistant

Pre-University Program

James Gifford, PhD

Director of University Core

Marketing and Recruitment

Shulian Yan, MAS

Director and Recruiter

Gi Eun (Jeanette) Lee, MBA

Associate Director of Recruitment and Marketing

Michael Walkey, BA

Senior Director, Strategic Enrollment Management

Rafaela Freitas, BComm

Assistant Director

Jesmin Subba, BA

Student Recruitment Officer

Yi Zhuang Guo, BComm

Coordinator

Shanrui Zeng, BA

Administrative Assistant Admissions

Student Services

Jobin Mojtabavi, MAS

Director

Niharika Padiyal, MSA

Assistant Director

Mengting Wang, MEd

International Student Adviser

Sheenam Bhardwaj, MAS

Activity Coordinator

Wroxton College

Nicholas D.J. Baldwin, PhD

Dean and Director of Operations

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