

PROCESS FOR DEVELOPMENT OF ARTICULATION AGREEMENTS

The following outlines the development process of articulation agreements between both public and private post-secondary institutions and Fairleigh Dickinson University's Vancouver Campus (FDU Vancouver):

1. University faculty and/or staff wish to initiate a program-to-program articulation agreement with a college OR college faculty and/or staff wish to initiate a program-to-program articulation agreement with FDU Vancouver.
2. With the support and direction of the FDU Vancouver's Associate Provost (AP), the FDU Vancouver's Business Development Manager (BDM) works with the aforementioned faculty and/or staff to begin the development process of the articulation agreement.
3. Upon a review of the programs and/or courses wishing to be articulated, the BDM works with relevant faculty to develop course equivalencies for review and presents to FDU Vancouver's AP.
4. Upon review by the appropriate faculty and AP, course equivalencies are finalized.
5. Course equivalencies are forwarded to the appropriate faculty and/or staff at the partner college.
6. Partner college faculty and/or staff review course equivalencies and either
 - a. Agree to the course equivalencies developed OR
 - b. Provide questions for review regarding the course equivalencies.
 - i. If questions arise, further discussion occurs until all parties agree to a finalized version of the course equivalencies.
7. Upon completion, the BDM develops the articulation agreement document, including the aforementioned course equivalencies, for the signature of the AP, FDU Vancouver and the appropriate authority(s) at the partner college.
8. Upon signing the document, the articulation agreement is provided to the appropriate contact at the partner institutions for distribution and the appropriate individuals at FDU Vancouver (Recruitment, Admissions, Executive Director, Operations, Chief Operating Officer, Department Program Coordinator, Enrollment Services) for record-keeping and promotion.
9. Articulation agreement is posted on the "Articulation Agreements" link of the Community College Programs web page.