

Eligibility Verification Form



Instructions:

To be eligible for the Paralegal Studies Certificate program, students are required to have an earned associate's degree, or college work equivalent to a minimum of 60 college credits. For those with college work only and no earned associate's degree, an overall GPA of 2.00 for the college work completed prior to program registration will be required. **Please email the completed form to v.mulhall@fdu.edu.**

Planned Start Date:

Intended Plan of Study: Full time Part time Undetermined

SECTION I: STUDENT INFORMATION

Full Legal Name:

Date of Birth:

Student ID (if applicable):

Mailing Address:

Email Address:

Phone Number:

SECTION II: ELIGIBILITY CRITERIA

To be eligible for admission/participation in the above-referenced program, the applicant must meet ONE of the following criteria:

Option A: Associate's Degree Completed

The applicant has earned an Associate's Degree from an accredited institution of higher education.

OR

Option B: Equivalent College Coursework Completed

The applicant has successfully completed at least sixty (60) semester credit hours (or equivalent quarter hours) of college-level coursework from an accredited institution of higher education.

SECTION III: EDUCATIONAL VERIFICATION

Institution I

A. Institution Information

Name of Institution:

City/State:

Accrediting Body (if known):

B. Degree Verification (if applicable)

Associate of Arts (AA)

Associate of Science (AS)

Associate of Applied Science (AAS)

Bachelor of Arts

Bachelor of Science
Other:
Date Degree Awarded:

C. Credit Hour Verification (if applicable)

Total Semester Credit Hours Completed:
Cumulative GPA (if required):

Institution II

A. Institution Information

Name of Institution:
City/State:
Accrediting Body (if known):

B. Degree Verification (if applicable)

Associate of Arts (AA)
Associate of Science (AS)
Associate of Applied Science (AAS)
Bachelor of Arts
Bachelor of Science
Other:
Date Degree Awarded:

C. Credit Hour Verification (if applicable)

Total Semester Credit Hours Completed:
Cumulative GPA (if required):

SECTION IV: DOCUMENTATION SUBMITTED

Official Transcript(s)
Unofficial Transcript(s)
Degree Conferral Verification(s)
Other Supporting Documentation:

SECTION V: CERTIFICATION

I certify that the information provided above is accurate and complete to the best of my knowledge. I understand that providing false or misleading information may result in denial of admission or dismissal from the program.

Student Signature:

Date:

SECTION VI: INSTITUTIONAL REVIEW (FOR OFFICE USE ONLY)

Eligibility Status:

Approved – Associate Degree Verified
Approved – 60 Credit Equivalent Verified
Pending – Additional Documentation Required
Denied – Eligibility Requirements Not Met

Reviewed By:

Title:

Date: