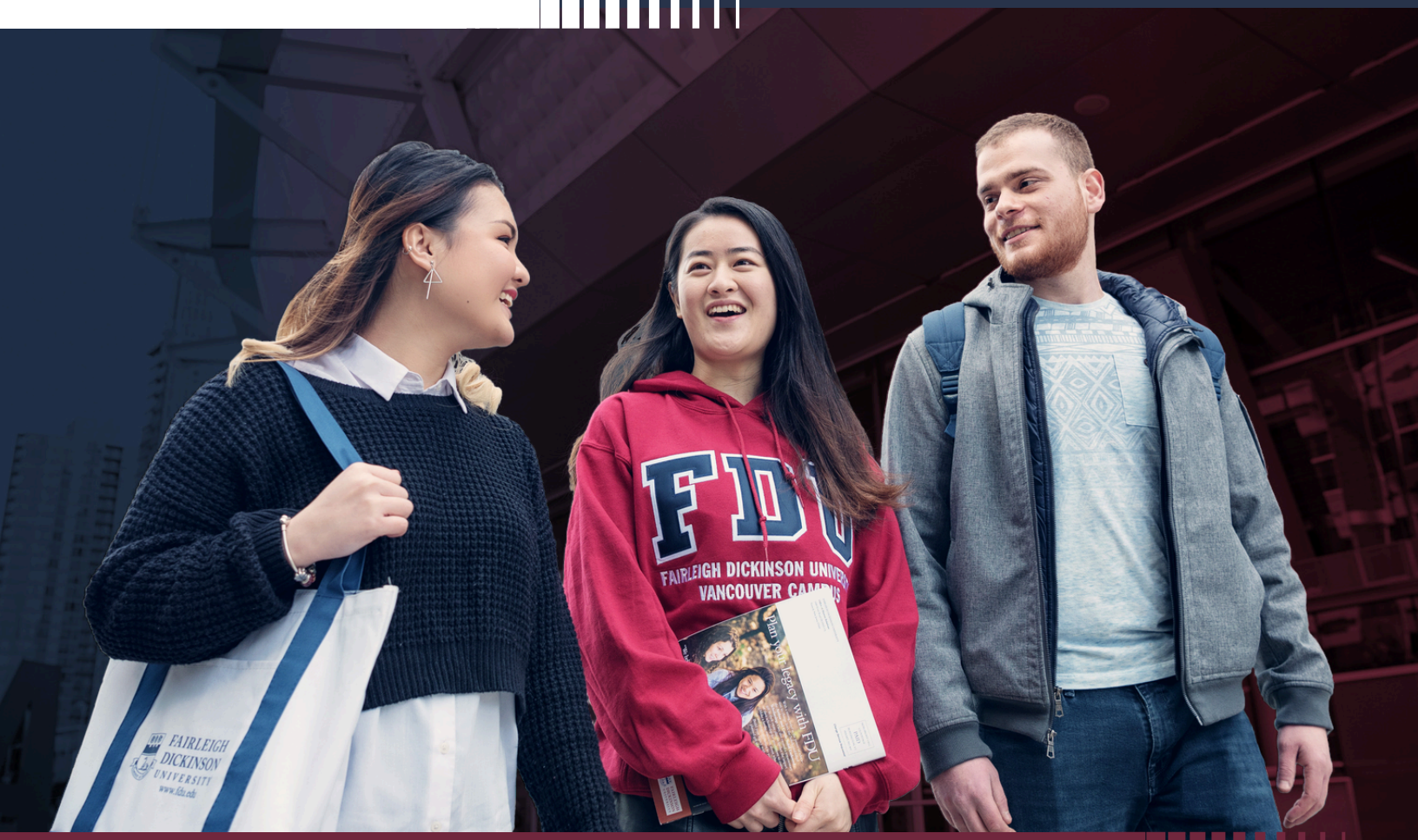
FDU Vancouver

New Student Orientation Package



Welcome to Fairleigh Dickinson University Vancouver Campus

We are excited to welcome you to FDU Vancouver, where global minds come together. Here, you will connect with a diverse community of students and faculty, sharing knowledge and experiences that inspire personal growth and expand your global perspective.

Stay connected with us
@fduvancouver

FDU Vancouver

TABLE OF CONTENTS

Important Dates....1
Admissions....1
Who to Contact....2-4
Policies and Requirements....5
FDU NetID Account....5
Library Resources....5
Student Services....6
Important Identifications....7-8
Living in Vancouver....9-10
Contact Information....11
How to Visit a Doctor Using GuardMe....12
MSP Guide....13-17
FDU Counseling Services and Community Support Services....18
Sexual Abuse and Victim Support....19
Addiction and Overdoses....20
Childcare....21-22
Career Services....23
Highlighted Events....24
BC Employments Rights Handbook....25-27
Handshake User Manual....28-30

FDU Vancouver

IMPORTANT DATES

WINTER 2027

- **JANUARY 5:** First day of class
- **JANUARY 18**: Last day for new registration and final drop/add changes

VANCOUVER ACADEMIC CALENDAR

ADMISSIONS

- To ensure a smooth start, please complete your official academic document verification. If you need assistance, scan the QR code below to book an appointment with the admissions team.
- Scan the QR code below to access the Official Document Submission Guide.
- If you have pre-approved transfer credits, be sure to submit all required documents to finalize your transfer.

SUBMISSIONS GUIDE

TRANSFER CREDIT (UNDERGRADUATE)

TRANSFER CREDIT (GRADUATE)

BOOK AN APPOINTMENT WITH ADMISSIONS

CONTACT ADMISSIONS: vancouver-admissions@fdu.edu

WHO TO CONTACT

ACADEMIC ADVISING CENTRE

The Academic Advising Centre is dedicated to providing academic guidance to help you make the most of your experience at FDU. They offer support with:

- Explaining the academic requirements of FDU programs
- Assisting with course selection
- Exploring various program options
- Interpreting academic policies and procedures
- Providing strategies to help students with their academic performance

Contact Ayten Kun: ayten@fdu.edu

BOOK YOUR APPOINTMENT WITH AN ADVISOR

Students are encouraged to meet with an academic advisor regularly to stay on track with their academic goals.

ACADEMIC SUPPORT

For **English Placement/Math Test inquiry**, contact vancouvertesting@fdu.edu

For **Academic Tutoring questions**, contact nicolasg@fdu.edu

For **Writing Centre** questions, contact Aden DurEAden at a.dureaden@fdu.edu

BOOK YOUR PLACEMENT TEST

BOOK YOUR ACADEMIC TUTORING

BOOK YOUR ACADEMIC WORKSHOP

BOOK YOUR WRITING CENTRE APPOINTMENT

ENROLLMENT SERVICES

Contact Enrollment Services at esvancouver@fdu.edu, for questions about:

- Document Requests
- Tuition Payments & Payment Plans
- Registration, Withdrawals & Leave of Absences
- Graduation
- FDU ID Cards
- Printing credit refills
- Tax Forms
- Program and Specialization Changes
- Address and Name Changes
- Academic Appeals and Requests for Reconsideration

BOOK AN APPOINTMENT
WITH ENROLLMENT SERVICES

ADMISSIONS

Contact Admissions at vancouver-admissions@fdu.edu, for questions about:

- Submitting your academic documents for verification before registration
- Transfer credits and submitting supporting documents

BOOK AN APPOINTMENT
WITH ADMISSIONS

CAREER SERVICES

Contact Career Services at careerservicesv@fdu.edu, for questions about:

- Career Planning and Advising
- Internship Program
- Resume and Cover Letter Assistance
- Interview Preparation and Practice
- Job Search Strategies
- Upcoming career-related events and workshops

Access resources and book appointments via the Career Services Hub:
https://fduedu.sharepoint.com/sites/FDUVancouverCareerServicesResources

Explore the Career Services Website!
fdu.edu/campuses/vancouver-campus/career-services/

STUDENT SERVICES

Contact Student Services at vancouverstudentservices@fdu.edu, for questions about:

- Orientation
- Health and Medical Insurance
- Housing
- Student Activities and Events
- Mental Health and Counseling Services
- Student Clubs

For Housing Support, contact Andrée-Anne Pouliot at a.pouliot@fdu.edu

For Immigration Inquiries, contact Emily Wang at m.wang@fdu.edu or book an appointment.

BOOK YOUR IMMIGRATION APPOINTMENT

COUNSELING SERVICES

For Counseling Services contact Yumiko Nogami at fduvcounseling@fdu.edu or book an appointment.

BOOK YOUR COUNSELING APPOINTMENT

CENTRE FOR ACCESSIBLE LEARNING

Fairleigh Dickinson University provides reasonable academic accommodation(s) to Vancouver Campus students who present current (within the last 3 years) documented verification, signed by a qualified professional, that they need an accommodation for a specified disability or disabilities.

Contact the Manager of Student Services, Arthur Pinto at accessibility@fdu.edu.

POLICIES AND REQUIREMENTS

Explore the QR codes below to learn about FDU Vancouver policies and requirements:

DISPUTE RESOLUTION POLICIES

PROGRAM ATTENDANCE AND PROGRESSION POLICIES

STUDENT CODE OF CONDUCT AND COMMUNITY STANDARDS

Contact Enrollment Services at esvancouver@fdu.edu

FDU NETID ACCOUNT

FDU NETID ACCOUNT (email account and more)

Your NetID is your username and password that will give you access to your FDU WebMail account, to the wireless network on campus, to log into FDU computers, and to access FDU's online library and access your online web tools. You will need to "Claim" your NetID account which get created beforehand by our system.

If you have any questions or concerns, please reach out for technical assistance, through a Sami Support.

CLAIM YOUR NET ID

REQUEST SAMI SUPPORT

FDU ONLINE LIBRARY RESOURCES

To Access the digital Library, explore the QR Code below:

LIBRARY RESOURCES

FDU Vancouver

STUDENT SERVICES

THE TEAM



ARTHUR PINTO
IStudent Services Manager



EMILY WANG
International Student Advisor



ANDRÉE-ANNE POULIOT
Housing and Student Experience Coordinator

- Participate in on-campus social, cultural, and spiritual activities and events
- Receive immigration support with visas, study permits, and work permits
- Learn about health insurance and coverage options
- Access mental health support with confidential counselling services to support your well-being
- Find guidance for reliable off-campus housing options
- Explore study abroad opportunities with FDU Faculty and select partners

CONNECT WITH US:

vancouverstudentservices@fdu.edu

IMPORTANT IDENTIFICATIONS

SOCIAL INSURANCE NUMBER (SIN)

To work in Canada, you need a 9-digit number known as a Social Insurance Number (SIN). Below is some information and details on how to apply to receive your SIN.

International students:
You can apply for a SIN in person or online.

APPLY FOR SIN ONLINE

To apply in person, visit a Service Canada Office. Bring **one** of the following documents, as well as your passport:
• a study permit that states you “may accept employment” or “may work” in Canada, OR
• a study permit and a “confirmation to work off campus” letter issued by IRCC, OR
• a work permit (e.g. co-op, post-graduation, or spouse/partner work permit)

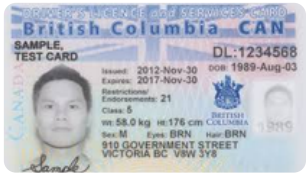
Service Canada location closest to FDU: Sinclair Centre, Office 125, 757 Hastings Street West, Vancouver, British Columbia, Monday to Friday from 8:30 am to 4:00 pm (less busy at opening).

Your SIN is confidential. Do not use it as identification or provide it for job applications, rental applications, etc. It will be required by your employer, once you start work.

DRIVING IN BC

All drivers in British Columbia must have a valid driver's licence. Full-time international students may be eligible to drive with a valid licence from their home country while enrolled at FDU. When driving, carry your licence (and an English translation if needed), your FDU Student ID, and your Study Permit. Check current requirements with ICBC, as policies may change. icbc.com
Whether you rent, lease, or buy a vehicle, it must be properly insured. If you bring a vehicle into B.C., it must be registered and insured in B.C. unless you qualify for an ICBC exemption. Full-time students with out-of-province vehicles may be eligible for a student exemption if they apply within 30 days of arriving in B.C

VISIT ICBC WEBSITE



BC Driver's license sample card

BC SERVICES CARD

If you do not have a BC Driver's License, it is suggested to get a BC identification card (BCID). Similar to the driver's license, the BCID is a wallet-sized card that has your photo, address, and signature. BCIDs are available to BC residents 12 years of age and older.

A BC ID will be used for the following:

- Confirm your identity and address
- Cash cheques or use a credit card
- Confirm your age (especially for 19+ settings)

The process to get a BCID:

Walk-in or make and appointment at an ICBC Licensing location. You will need to provide 2 pieces of ID. They will take your photo on site.

GET YOUR BC ID

ICBC Licensing Office location closest to FDU: 1055 W Georgia St Suite 221, Vancouver, BC V6E 3R5. They are open Monday to Saturday from 8:30am to 4:30pm (open at 9am on Wednesdays).

LIVING IN VANCOUVER

HOUSING OPTIONS AND PLATFORMS

1. Off-Campus Residences and Room Rental Platforms: Off-Campus residences are popular amongst students seeking a unique experience in a safe and welcoming environment.

- **GEC Living:** Largest off-campus student housing provider. They have 6 locations within Vancouver. https://my.gecliving.com/inquiry/fdu/
- **Hotel Willo:** Located downtown, they offer private rooms with private or semi-private bathrooms, with access to community kitchens, a social room, and coin-operated laundry facilities. https://hotelwillo.com/
- **Vanmates:** They offer a range of services, including student housing, co-living arrangements, homestays, and relocation services. https://vanmates.com/
- **4Stay:** They offer private or shared bedrooms for students. https://4stay.com/

2. Homestay and Home Sharing Platforms: Living in a homestay provides an excellent opportunity to fully immerse yourself in the local culture by staying with a local family. The rooms are fully furnished.

- **First Choice International**: With host families located around 45 minutes from campus, First Choice International is ideal for students seeking to experience life in Canada through active involvement with their host families. This option is most suitable for single students in their 20s. https://myfci.ca/
- **Homestay.com**
- **Homadorma**: https://www.homadorma.com/
- **Sparrow**: Quality room rental platform. https://sparrowshare.com/

3. Short-Term Accommodation: Many students prefer to stay in short-term accommodation once they arrive in Vancouver. This allows you to conduct an in-person home search and get familiar with the city. Here are some popular options:

- **Hi-Hostel** (West End): https://hihostels.ca/en/destinations/hi-vancouver-downtown
- **Airbnb**: https://www.airbnb.ca/vancouver-canada/stays

4. Other Popular Housing Websites:

- **Liv.rent**: This website is highly secure, with all rental listings verified. https://liv.rent/
- **Padmapper**: https://www.padmapper.com/apartments/vancouver-bc
- **Craigslist**: https://vancouver.craigslist.org
- **Rentals.ca**: https://rentals.ca/
- **Zumper**: https://www.zumper.com/
- **Facebook Marketplace**

Disclaimer: FDU offers housing platforms and resources in term of information and does not assume responsibility for agreements made between students and landlords. FDU does not screen, inspect or approve any landlord. We encourage all students seeking accommodation to proceed with caution, do their due diligence and know their rights as tenants.

RENTAL MARKET RESOURCES:

Explore these resources to familiarize yourself with the current rental market and typical rental prices.

- **Rentals.ca** https://rentals.ca/national-rent-report
- **Liv. Rent**: https://liv.rent/blog/rent-reports/vancouver/
- **Apartments.com**: https://www.apartments.com/rent-market-trends/vancouver-bc/

TENANT RESOURCES:

Tenants in BC should educate themselves about their rights and responsibilities. Here are useful resources to explore and seek support, if needed:
BC Residential Tenancies is where, tenants and landlords can find information to guide them from start to end of tenancy.

- **Tenant Resources and Advisory Centre (TRAC)** offers free legal education & advocacy for BC tenants. https://tenants.bc.ca/
- **BC Residential Tenancies** is where to find all the information regarding renting in BC. https://www2.gov.bc.ca/gov/content/housing-tenancy/residential-tenancies
- **Renting-it-Right** is an online learning platform that teaches BC tenants how to find rental housing, maintain problem-free tenancies, and resolve legal disputes with landlord. https://www.rentingitright.ca/

If you have any questions about your lease, tenancy or rights, please contact the Rental Tenancy Branch at 1-800-665-8779 or TRAC at 604-255-0546.

For housing related questions, please contact Andrée-Anne, our Housing and Student Experience Coordinator, at a.pouliot@fdu.edu

CONTACT INFORMATION

EMERGENCY

- **Emergency Services (Ambulance, Fire, Police)**: 911
- **HealthLink BC, Non-Emergency Health Advice**: 811
- **Poison Control Centre**: 604-682-5050

HOSPITALS

- **BC Children's Hospital**: 604-875-2345 bcchildrens.ca
- **BC Women's Hospital**: 604-875-2424 bcwomens.ca
- **St. Paul's Hospital**: 604-682-2344 providencehealthcare.org
- **UBC Hospital**: 604-822-7121 vch.ca
- **Vancouver General Hospital**: 604-875-4111 vch.ca

FDU CONSELING SERVICES

- fduvcounseling@fdu.edu / 604-648-4497

REGIONAL AIR TRAVEL

- **Vancouver Airport:** 604-207-7077 yvr.ca
- **Harbour Air:** 604-274-1277 harbour-air.com
- **Helijet:** 1-800-665-4354 helijet.com

TRANSIT

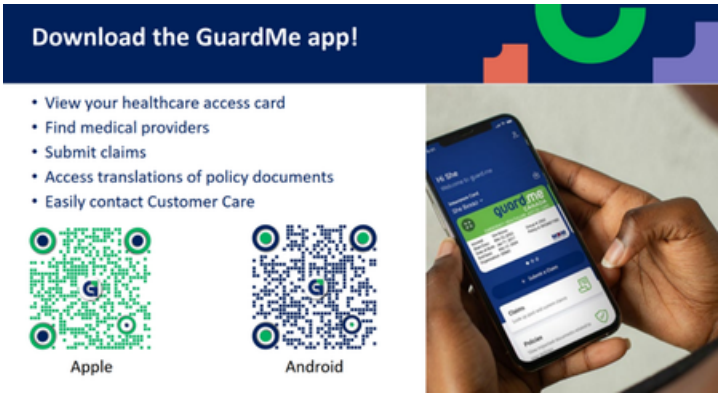
- **Amtrak:** 1-800-872-7245 amtrak.com
- **BC Ferries:** 1-800-223-3779 bcferries.com
- **Pacific Coach Travel Services:** 604-662-7575 pacificcoach.com
- **Translink:** 604-953-3333 translink.ca
- **VIA Rail:** 1-888-842-7245 viarail.ca

TAXIS/LIMOUSINES

- **Black Top & Checker Cabs:** 604-731-1111 btccabs.ca/
- **Limojet:** 604-273-1331 Limojetgold.com
- **Vancouver Taxi:** 604-871-1111
- **Yellow Cab:** 604-681-1111

HOW TO VISIT A DOCTOR USING GUARD ME

Once your Guard Me insurance is activated, you can download the Guard Me mobile app to access your policy card and health insurance benefits.



HOW TO USE GUARD ME

You can visit any doctor/clinic with your insurance. If the clinic does not accept guard me, then you may need to pay for it and then guard may reimburse you after submitting a claim.

Alternatively, you can also use the ink below to look for clinics associated with guard me and see if you can walk into any of these clinics. You can also call them to get an appointment. You can use the mobileDOCTOR by guard.me to get virtual appointments with doctors too.

FIND A CLINIC

MOBILE DOCTOR

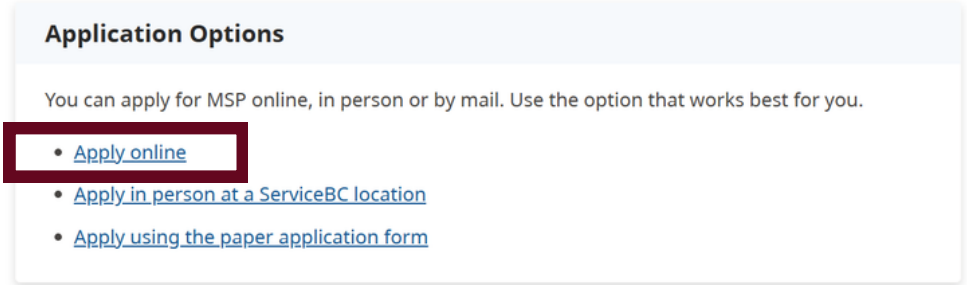
How to Visit a Doctor Using BC MSP:

- Visit any walk-in clinic or hospital with MSP
- Use MSP to access any other tele health providers (Tia Health, TELUS Health, Maple (pay for service))

MSP GUIDE

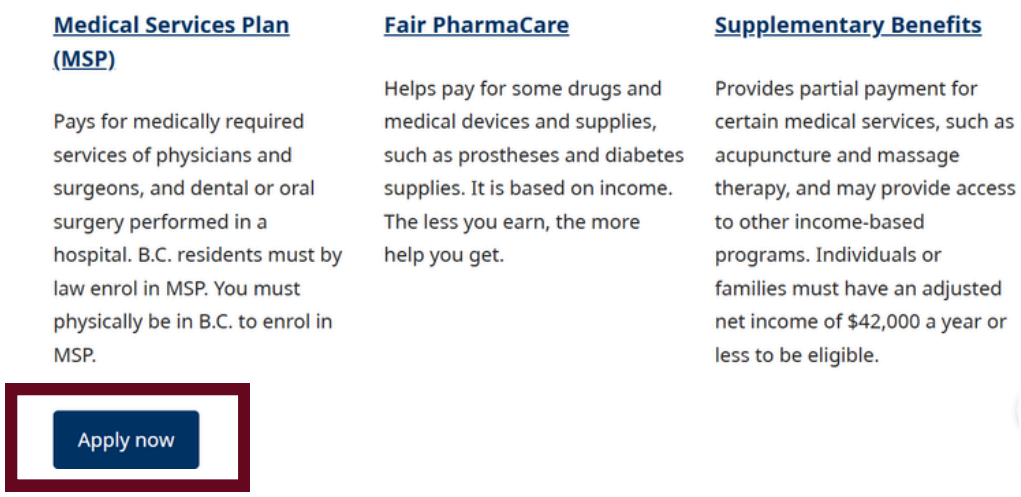
To enroll for MSP, you must click on the link bellow and select “apply online”. Then you should answer the questions, upload a picture of your study permit, and submit the form.

1.

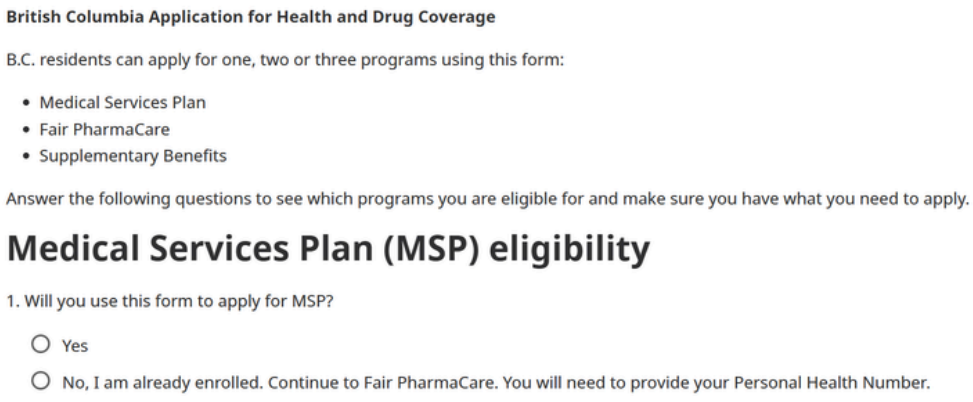


APPLY FOR MSP

2.



3.



HOW DOES THE MSP CARD LOOK

1. Non-Photo BC Services Card
This is a BC Service card without a photo

2. Name
The first, middle, and last name of the individual

3. Card Issued Date
The date an individual had their identity verified at an ICBC driver licensing office.

4. Card Expiry Date
Renew your BC Services Card by this date.

5. Date of Birth

6. Magnetic Stripe
Used by card readers, it contains the same information that appears on the card.

7. MSP Expiry Date
Applicable only for Temporary Permit Holders under 19

8. Personal Health Number
A unique number assigned by the Ministry of Health to eligible beneficiaries.

9. Barcode
Used by scanners, it contains the same information that appears on the card

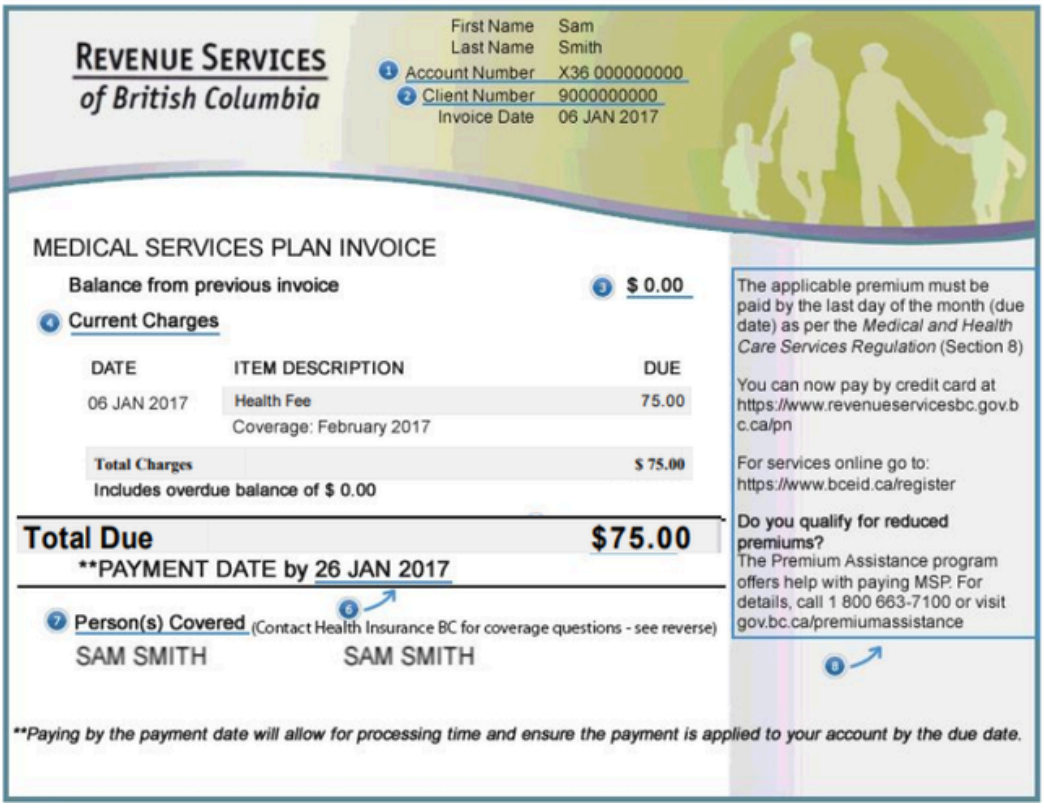
10. Card Serial Number



CONTACT HEALTH INSURANCE BC

- **Lower Mainland:** 604-683-7151
- **Elsewhere in BC:** 1-800-663-7100

MSP ACCOUNT - UNDERSTANDING YOUR INVOICE



REVENUE SERVICES of British Columbia

First Name Sam
Last Name Smith
1 Account Number X36 000000000
2 Client Number 9000000000
Invoice Date 06 JAN 2017

MEDICAL SERVICES PLAN INVOICE

Balance from previous invoice 3 $ 0.00

4 Current Charges

DATE	ITEM DESCRIPTION	DUE
06 JAN 2017	Health Fee	75.00
	Coverage: February 2017	
	Total Charges	$ 75.00

Includes overdue balance of $ 0.00

Total Due **$75.00**

**PAYMENT DATE by 26 JAN 2017

7 Person(s) Covered (Contact Health Insurance BC for coverage questions - see reverse)

SAM SMITH SAM SMITH

The applicable premium must be paid by the last day of the month (due date) as per the *Medical and Health Care Services Regulation* (Section 8)

You can now pay by credit card at https://www.revenueservicesbc.gov.bc.ca/pn

For services online go to: https://www.bceid.ca/register

Do you qualify for reduced premiums?
The Premium Assistance program offers help with paying MSP. For details, call 1 800 663-7100 or visit gov.bc.ca/premiumassistance

**Paying by the payment date will allow for processing time and ensure the payment is applied to your account by the due date.*

1. Account Number
A number assigned to your Medical Services Plan (MSP) account for invoicing. You need this number to make a payment

2. Client Number
Your Personal Health Number that is listed on your BC Services Card or CareCard.

3. Previous Invoice Balance
The balance from your previous invoice. If you overpaid a previous invoice, any credit you have on your account will be shown as a negative amount (e.g. -$ 8.00)

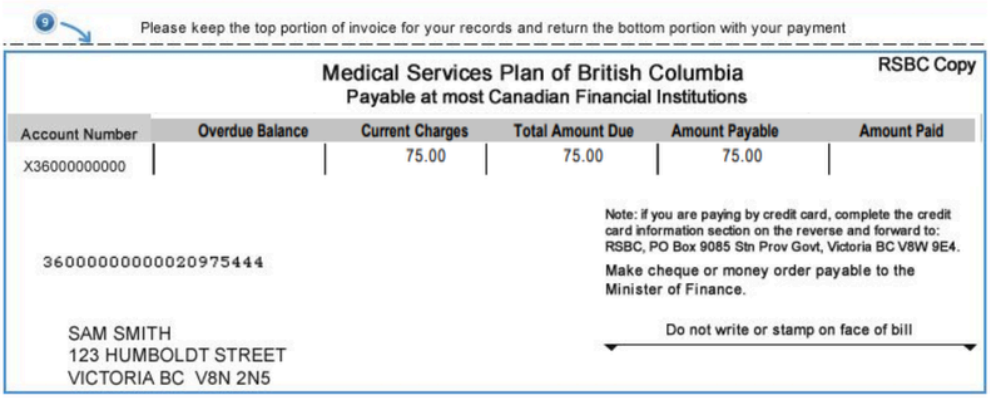
4. Current Charges
A list of the new items you're being charged for on this invoice.

5. Total Due
The amount you owe after the balance from your previous invoice and current invoice are added together.

6. Payment Date
The date you should make your payment to ensure your payment is applied to your account by the due date. The due date is the last day of the month.

7. Person(s) Covered
A list of all of the people covered under your MSP account for the new charges on this invoice.

8. Additional Information
Information or news about MSP that can change on each invoice you receive.


Please keep the top portion of invoice for your records and return the bottom portion with your payment

Medical Services Plan of British Columbia
Payable at most Canadian Financial Institutions

RSBC Copy

Account Number	Overdue Balance	Current Charges	Total Amount Due	Amount Payable	Amount Paid
X36000000000		75.00	75.00	75.00	

Note: if you are paying by credit card, complete the credit card information section on the reverse and forward to: RSBC, PO Box 9085 Stn Prov Govt, Victoria BC V8W 9E4.

Make cheque or money order payable to the Minister of Finance.

Do not write or stamp on face of bill

3600000000020975444

SAM SMITH
123 HUMBOLDT STREET
VICTORIA BC V8N 2N5

9. Payment Coupon
This coupon should be submitted with your payment if you're mailing a cheque or paying at your bank.

HOW TO REQUEST MSP ACCOUNT CHANGE

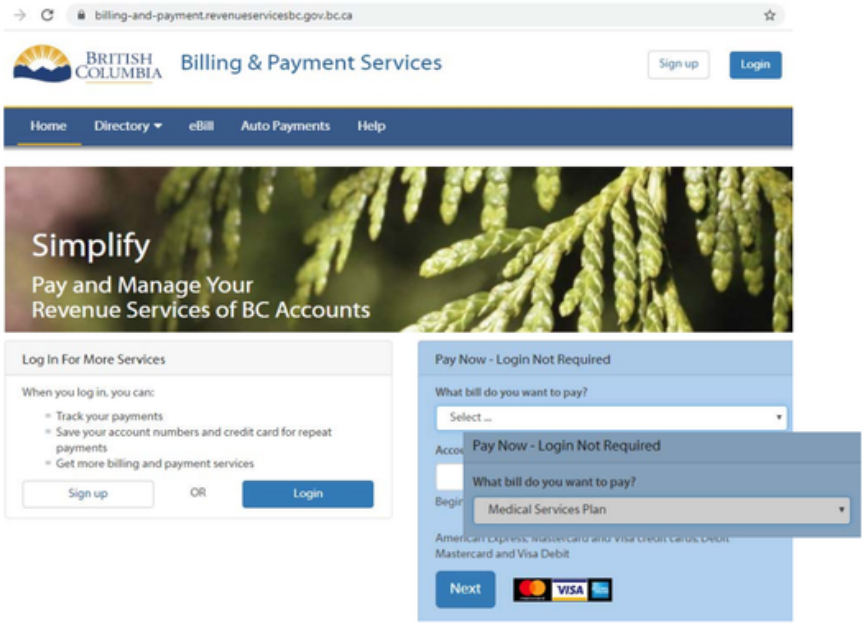
In order to make changes to your MSP account (such as address, for instance) or in order to apply for MSP for your family members you must go to the link below and click on "Request MSP Account Change.

MANAGE YOUR
MSP ACCOUNT



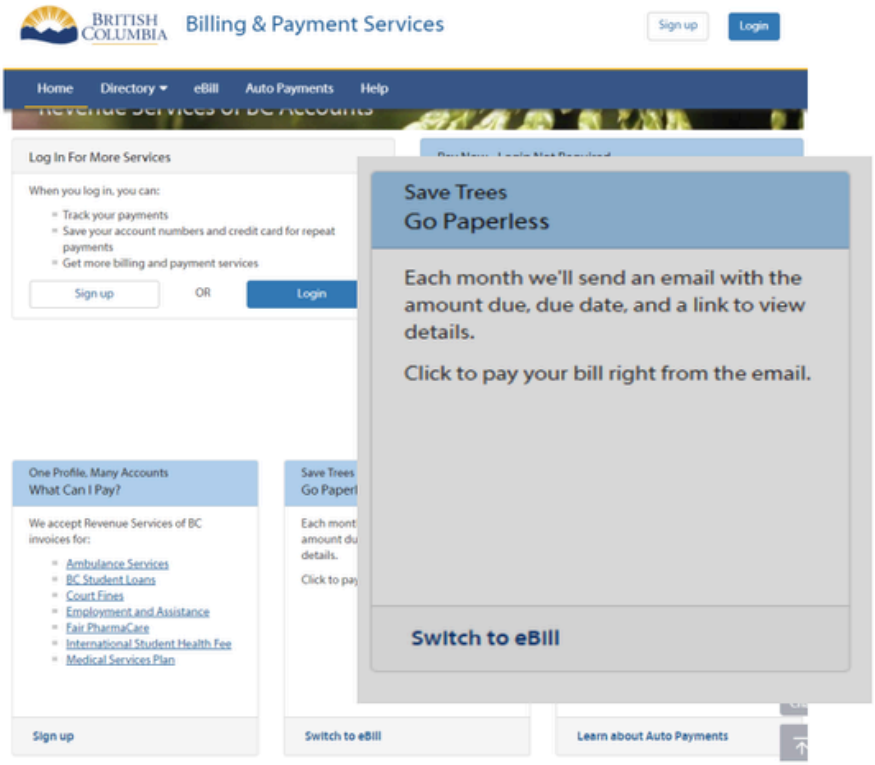
HOW TO PAY YOUR MSP ACCOUNT

In order to make payment online, please follow this link below and select the bill you want to pay / Medical Services Plan and follow steps.



PAY YOUR MSP

HOW TO APPLY FOR E-BILLING OR PAPERLESS SERVICE



FDU COUNSELING SERVICES

FDU Vancouver offers on-campus counseling to any students needing to talk with a professional. This service is free and confidential.

- **Counselor:** Yumiko Nogami, M.Ed, R.C.C.
- **Office Location and Hours:** R703 Monday to Thursday from 11am to 2pm
- **Contact Information:** fduvcounseling@fdu.edu, 604-648-4497

Scan this QR code to schedule an appointment with our counselor. You will need to sign in your FDU email account to see the available appointments.

MENTAL HEALTH SUPPORT AND RESOURCES

RESOURCES	DESCRIPTION	INFORMATION
Suicide and Crisis Helpline	A safe space to talk, 24 hours a day, every day of the year.	988 (call or text)
Here2talk	A free, confidential 24/7 mental health counselling and referral service for all B.C. post-secondary students.	https://here2talk.ca/main 1-877-857-3397
Qmunity	Provide a safer space for 2SLGBTQIA+ people to fully self-express while feeling welcome and included.	https://qmunity.ca/about/
Here to Help	Mental health and substance use information and self-help tools.	https://www.heretohelp.bc.ca

SEXUAL ASSAULT AND VICTIM SUPPORTS

RESOURCES	DESCRIPTION	INFORMATION
VictimLinkBC	Provides information and referral services to all victims of crime and immediate crisis support to victims of family and sexual violence.	https://www2.gov.bc.ca/gov/content/justice/criminal-justice/victims-of-crime/victimlinkbc 1-800-563-0808
Salal (Sexual Violence Support Centre)	Supports survivors of sexualized violence who identify as women, trans, Two-Spirit, nonbinary, or gender diverse.	https://www.salalsvsc.ca/ 1-877-392-7583
Vancouver Rape Relief & Women Shelter	Offers support to anyone who has experienced sexualized violence.	https://rapereliefshelter.bc.ca/get-support/ 604-872-8212
Rape Victims Support Network	Offers counseling and Support to help victims of sexual assault find their strength and move forward.	https://assaultcare.ca
BC Society for male survivors of sexual abuse	Non-profit society that provides therapeutic services for male-identifying persons who have experienced sexual or domestic abuse.	https://bc-malesurvivors.com/

ADDICTION AND OVERDOSE

FDU Vancouver is committed to fostering a safe and supportive environment for all students. Recognizing the challenges surrounding addiction and overdose, we offer comprehensive resources to promote well-being and awareness. Our campus provides access to free Naloxone kits and information on overdose prevention and response, as well as confidential counseling services. These efforts align with provincial initiatives to address the overdose crisis through prevention, support, and open conversations.

Students are encouraged to utilize the resources available on campus and to learn more about overdose prevention and response by visiting the information below.

RESOURCES	DESCRIPTION	INFORMATION
BC Overdose Information	Comprehensive provincial resources on overdose prevention.	https://www2.gov.bc.ca/gov/content/overdose
Alcohol and Drug Information Referral Service	Confidential support for substance use concerns.	1-800-663-1441
HealthLink BC (8-1-1)	Free health advice and support from registered nurses.	https://www.healthlinkbc.ca/
Foundry BC	Mental health, substance use, and wellness resources for youth.	https://foundrybc.ca/
Here to Help BC	Mental health and substance use information and self-help tools.	https://www.heretohelp.bc.ca/
Crisis Centre BC	24/7 crisis support and suicide prevention.	https://www.crisiscentre.bc.ca/ 1-800-784-2433

CHILDCARE SERVICES

In this document, you will find useful information regarding childcare and family resources available in Metro Vancouver.

VANCOUVER COASTAL HEALTH INSPECTION REPORT: Every licensed childcare centre is inspected by VCH. It is the parent's responsibility to physically visit a facility and review the VCH report, prior to having their child attend their centre: https://inspections.vch.ca/

CHILDCARE: Explore these resources to find childcare centres, for children from 0-12 years old.

- **Westcoast Childcare:** https://www.wstcoast.org/
- **Childcare BC:** https://www2.gov.bc.ca/gov/content/family-social-supports/caring-for-young-children
- **BC Childcare Map:** https://maps.gov.bc.ca/ess/hm/ccf/
- **North Shore Child Care Resource and Reference Centre:** https://children.nscr.ca/for-families/
- **Surrey Child Care Resource and Reference Centre:** https://www.childcareoptions.ca/parent-families/find-a-child-care-provider/
- **Burnaby Child Care Resource and Reference Centre:** https://www.kidsinburnaby.ca/ymca-child-care-resource-referral-ccrr/
- **Richmond Child Care Resource and Reference Centre:** https://www.richmondkids.ca/en

Disclaimer: FDU Vancouver is not affiliated with or responsible for any childcare providers listed. These resources are provided for reference only. Parents and guardians are responsible for researching, evaluating, and selecting childcare services that meet their needs.

IN-HOME NANNIE AND OCCASIONAL BABYSITTER AGENCIES: Explore these agencies to find an occasional or regular nanny or babysitter. Childcare providers suggested by these agencies are pre-screened, but it is the parent's responsibility to do their due diligence when using these services.

- **Nannies on Call:** https://www.nanniesoncall.com
- **The Nanny Solution:** https://thenannysolution.ca/
- **Care:** https://www.care.com/en-ca/
- **Canadian Nannies:** https://canadiannanny.ca/nannies/vancouver,british-columbia
- **Sunhouse Babysitting:** https://www.sunhousebabysitting.ca/
- **West Coast Sitters:** https://westcoastsitters.com/

BEFORE AND AFTER SCHOOL CARE: Please inquire at your child's school about the options available in your school and neighborhood.

FAMILY DROP-IN RESOURCES: Explore these resources to find drop-in programs to socialize with other families in your area, in a safe and supportive environment. Parents attendance is required.

- **North Shore Community Resources:** https://children.nscr.ca/
- **West Side Family Place:** https://www.westsidefamilyplace.com/programs/
- **East Side Family Place:** https://eastsidefamilyplace.org/
- **South Vancouver Family Place:** https://www.southvancouverfamilyplace.org/drop-in-family-resource-programs/
- **Mount Pleasant Family Centre Society:** https://www.mpfamilycentre.ca/family-drop-in
- **Frog Hollow Family Place:** https://www.froghollow.bc.ca/family
- **Strong Start Programs:** https://www2.gov.bc.ca/gov/content/education-training/early-learning/support/programs/strongstart-bc
- **Visit your local community centre or neighborhood house** to learn more about their children and family programs.

SPRING AND SUMMER BREAK CAMPS: Below are some suggestions, amongst many others, of children's camps during school breaks.

- **Community Centres:** Inquire about the program available
- **UBC:** https://recreation.ubc.ca/camps/summer/
- **Pedalheads:** https://pedalheads.com/en/camp
- **Arts Umbrella:** https://www.artsumbrella.com/programs/art-camps/
- **Mount Seymour:** https://mtseymour.ca/summer/summer-camps

Disclaimer: FDU Vancouver is not affiliated with or responsible for any childcare providers listed. These resources are provided for reference only. Parents and guardians are responsible for researching, evaluating, and selecting childcare services that meet their needs.

If you require additional support or have any questions related to childcare, please contact a.pouliot@fdu.edu.

FDU Vancouver

CAREER SERVICES

Nice to meet you!



KIRA STRAESSER
Career Services Manager

- Learn how to write job-landing resumes and cover-letters
- Gain insights on job search strategies and the hidden job market
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Don't wait until graduation to start thinking about your career. Small steps throughout your studies can make a big difference later.

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FDU Vancouver

CAREER SERVICES RESOURCES

SCAN HERE

- Full & Part-Time Positions
- Volunteer Opportunities
- External Events

Explore the **FDU JOB BOARD!**

Discover what the Career Services Hub has to offer:

- Book appointments for One-on-one support
- Toolkits: Resume, LinkedIn, Interviews, Career Planning Workbook
- Career Events: on and off campus
- Watch recorded webinars
- Internship information

CAREER SERVICES HUB

The Hub is your go to platform to access resources anytime and connect with the Career Services team.

SCAN HERE

Fun fact: you have life-time access to and support from Career Services!

BC EMPLOYMENT RIGHTS HANDBOOK

This guide contains general information about Employment Standards in British Columbia.

Difference Between Part Time and Full Time Work Hours:

Full-time (work hours)

This category includes employed individuals who usually work 30 hours or more per week, at their main or only job.

Part-time (work hours)

This category includes employed individuals who usually work less than 30 hours per week, at their main or only job.

* NOTE: Full-time international students may only work “part time” to a certain amount of hours in the Fall or Spring semesters, and full-time during scheduled breaks. You can confirm the current maximum hours with our International Student Advisor. On campus, students may work up to 20 hours per week according to FDU policies.

Minimum Wage

The minimum wage in British Columbia is **$18.25 per hour starting June 01, 2026**. Minimum wage applies to all employees regardless of how they are paid - hourly, salary, commission or other incentive basis. Salespersons on straight commission must be paid at least minimum wage for all hours worked in a pay period. Minimum wage rates for live-in home support workers, resident caretakers and farm workers who hand harvest certain fruit and vegetable crops are set out in the Employment Standards Regulation. Employees who serve liquor are entitled to the liquor server minimum wage. Tips or gratuities are not wages. Employees must be paid at least minimum wage in addition to any tips or gratuities they receive. The liquor server minimum wage is $17.40 per hour (potential updated in June).

Meal Break and Rest Break Regulations

An employee must not work more than five hours in a row without a 30-minute unpaid meal break. An employee who is required to work or be available for work during a meal break must be paid for the meal break. Employers are not required to provide coffee breaks.

Overtime

Overtime is payable after eight hours in a day if extra hours have been added to an employee’s schedule, or if the employee works more than an average of 40 hours in a week over the averaging period (e.g., 80 hours over two weeks, 120 hours over three weeks.)

Daily overtime pay is time-and-a-half after eight hours worked in a day and double time after 12 hours worked in a day. Weekly overtime is time-and-a-half after 40 hours worked in a week. Only the first eight hours worked in a day count towards weekly overtime.

Statutory Holidays

The ten statutory holidays in British Columbia are:

Statutory Holidays	2027 Dates
New Year's Day	January 1
Family Day	February 15
Good Friday	March 26
Victoria Day	May 24
Canada Day	July 1
BC Day	August 2
Labour Day	September 6
National Day for Truth and Reconciliation	September 30
Thanksgiving Day	October 11
Remembrance Day	November 11
Christmas Day	December 25

*Easter Sunday, Easter Monday and Boxing Day are not statutory holidays.

To qualify for statutory holiday pay employees must:
Have been employed for at least 30 calendar days and have worked on at least 15 of the 30 days before the statutory holiday.
Employees who worked under an averaging agreement any time in the 30 days before the statutory holiday do not have to meet the 15-day minimum.

Qualified employees who are given a day off on a statutory holiday must be paid an average day's pay.
Qualified employees who work on a statutory holiday must be paid:
Time-and-a-half for the first 12 hours worked and double-time after 12 hours plus an average day's pay.

An average day's pay is the total regular earnings divided by the number of days worked in the previous 30 calendar days.
Regular earnings include wages and vacation pay received for vacations taken but does not include overtime pay. Days worked includes all days where wages were earned as well as any days of annual vacation taken in the 30 calendar days before the statutory holiday.

Employers and a majority of employees can agree to substitute another day for a statutory holiday. The substitute day must be treated the same as a statutory holiday.

Annual Vacation & Vacation Pay

After completing one year of employment an employee is entitled to two weeks of vacation. After five years, an employee is entitled to three weeks of vacation.
Vacation must be scheduled in periods of one or more weeks, unless the employee requests otherwise.
Vacation must be taken within 12 months of being earned.
When an employee takes a vacation after completing one year of employment, vacation pay must be at least four per cent of the employee's total earnings from the previous year.
After five consecutive years of employment, vacation pay increases to six per cent.
A person who is employed for less than one year is not entitled to take a vacation, but must be paid four per cent vacation pay on termination of employment.
Vacation pay is not payable if a person is employed for five calendar days or less.

Information on Dispute Resolution

The British Columbia Employment Standards Branch offers a complaint process to address workplace issues. If you believe your employer has violated employment standards, you can file a complaint at no cost. The process may take several months and involves investigation. You must file within 6 months of your last workday if you are no longer with the employer, or up to 1 year for current employment issues. Confidentiality options are available to protect your identity. The complaint can be submitted online in about 15 minutes. If resolved, the Director of Employment Standards will issue a written decision, which may include penalties for violations. It's important to note that not all work situations are covered by BC employment standards, so it's advisable to check if your specific case applies before filing a complaint.

The Employment Standards Branch helps many employers and employees to resolve complaints informally. If that is not possible a decision is issued which includes mandatory administrative penalties.

For more information, contact the Employment Standards Branch Information line at:
1-800-663-3316 (toll-free in B.C.), or visit:
https://www2.gov.bc.ca/gov/content/employment-business/employment-standards-advice/employment-standards/complaint-process

*Revised August 2026

FDU Vancouver

Handshake USER MANUAL

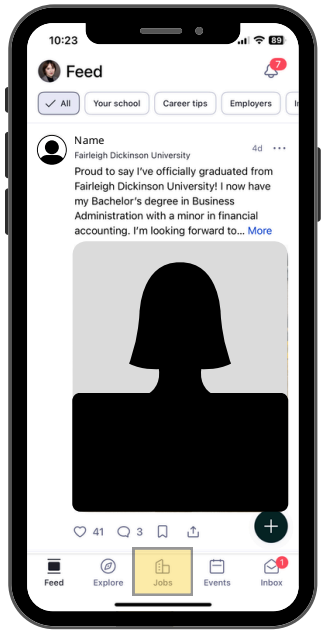
Mobile Instructions

https://fdu.joinhandshake.com/login

Please use your FDU EMAIL to log into Handshake

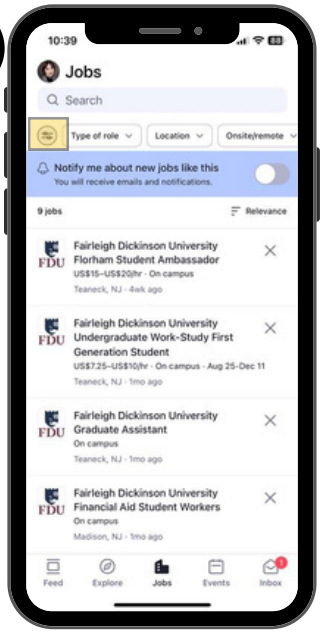
APPLYING TO ON-CAMPUS JOBS

1



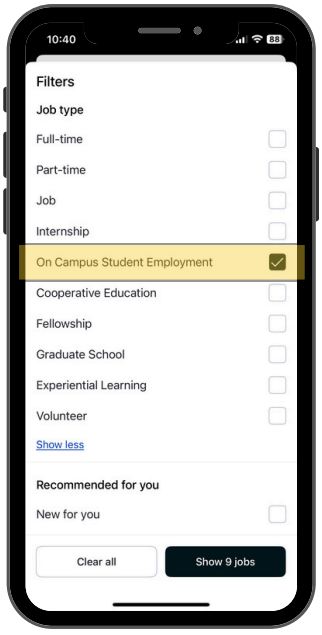
Click on "Jobs"

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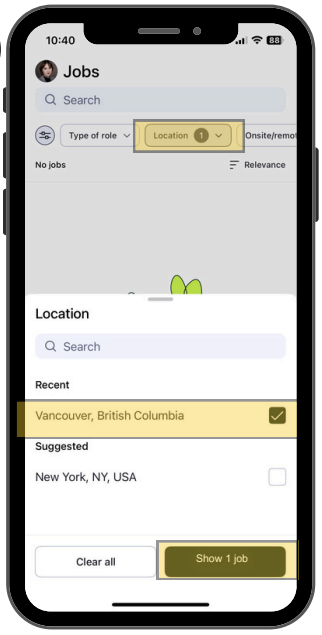
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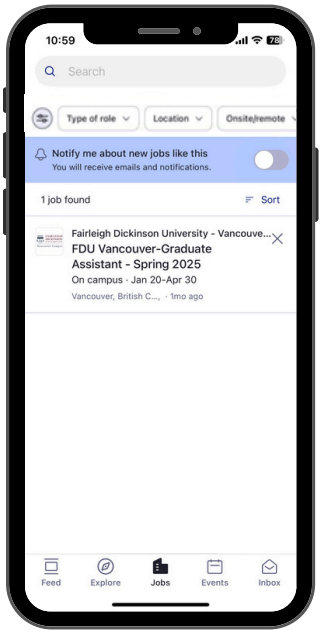
Under Job Type, select "On Campus Student Employment"

4



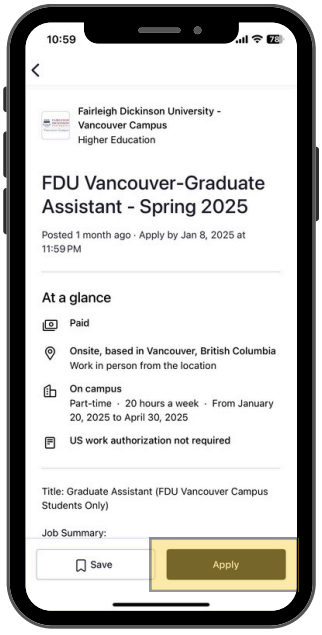
Click on "Location" and search "Vancouver, BC"

5



Click on the job posting

6



Click on "Apply"